

Minutes of the Rutherford County Public Building Authority

December 4, 2014 at 4:00 p.m.
Historic Courthouse, Room 205

Members Present

Mike Picklesimer
Leslie Smith, Jr.
Jim Bailey
Steve Waldron
Dow Smith
Stan Vaught
Scott Porterfield

Others Present

Mayor Burgess
Bricke Murfree
Jerry Preston
Ken Swann
Steve Johnson
Randy Gibson
Daniel Cook

Lee Harris
Amanda Larkins

Chairman Michael Picklesimer presided and called the meeting to order at 4:00 p.m. with all members being present at that time.

Minutes – “Mr. Leslie Smith moved, seconded by Mr. Waldron, to approve the November 6, 2014 PBA minutes as written. This motion passed by acclamation.”

Judicial Building – Mr. Preston addressed the Committee and advised the Architectural Services Agreement has been executed and distributed. Weekly meetings will be held with Gresham, Smith & Partners. Mr. Johnson announced they are working on getting team members under contract and getting the land survey, geotechnical investigation, environmental phase one assessment lined up along with acquiring a third party cost estimator and third party document reviewer. Mr. Johnson advised he would like to employ a construction manager for the cost estimator and would like to wait until the Board has chosen their construction manager before filling this role.

Mr. Preston announced the Design Review Committee has been established and they are holding monthly meetings on the third Wednesday of each month at 4:00 p.m. in Room 205 at the Courthouse. January 21, 2015 is when the first meeting is scheduled.

Mr. Preston distributed an Addendum to RFQ/P for Construction Manger/General Contractor and advised the addendum was added for very minor language cleanup. The second sheet shows those in attendance of the pre-proposal conference.

Mr. Preston distributed and reviewed the evaluation schedule. Mr. Preston advised there will be ballots at the interview process and those will be tallied to find a minimum of two final qualifying proposers. At that time the cost proposals will be opened from those qualifiers and contract negotiations will begin with the lowest proposer. Following discussion:

“Mr. Vaught moved, seconded by Mr. Bailey to approve the evaluation process for the Construction Manager/General Contractor position. This motion passed by acclamation.”

The Board decided to hold interviews for the Construction Manager/General Contractor on January 22, 2015 at 9:00 a.m.

Mr. Preston distributed a schedule and attendance sheet for the December 15, 2014 tour and meeting and reviewed the schedule for the day. This will be the kickoff meeting for the project and the guiding principles will be summarized during the meeting. Mr. Waldron inquired if one of the city council planners should be invited and Mr. Vaught inquired about inviting the City Mayor. Mayor Burgess advised he would be attending a meeting with the City Mayor and could offer an invitation at that time. Mr. Preston advised he felt that would be a good thing to do. Mr. Preston advised he would send out a survey regarding special areas of interest regarding the tour. Mr. Picklesimer asked for 8 ½ x 11 floor plans to be available.

Other Business – NONE

There being no further business at this time, Chairman Picklesimer declared the meeting adjourned at 4:45 p.m.

MICHAEL PICKLESIMER, CHAIRMAN