

**BUDGET WORKSHEET
FISCAL YEAR 2015-2016**

Submitted by: Sonya Stephenson

Department: **PERSONNEL OFFICE**

PERSONNEL OFFICE

Fund: **GENERAL**

DATE: 2/19/2015

GL Account	Object Description	2013 - 2014 Original Budget	2013 - 2014 Amendments	2013 - 2014 Amended Budget	2013 - 2014 Actual	2014 - 2015 Original Budget	2014 - 2015 Amendments	2014 - 2015 Amended Budget	Current Yr Actual\Enc as of 1/7/2015	2014 - 2015 Encumbrance	Department Request	Explanation
51310- - -	PERSONNEL OFFICE											
51310-101- -	County Official/Administrative	\$89,884		\$89,884	\$89,540	\$91,430		\$91,430	\$45,540		\$92,670	
51310-103- -	Assistant(S)	\$73,381	\$715	\$74,096	\$74,094	\$75,419		\$75,419	\$38,721		\$77,085	Generalist - \$41,532; Coordinator - \$35,551
51310-169- -	Part-Time Personnel	\$14,560		\$14,560	\$14,548	\$14,560		\$14,560	\$11,650		\$14,560	\$10 per hour/28 hours
51310-186- -	Longevity Pay	\$125		\$125	\$125	\$150		\$150	\$150		\$175	
51310-196	In-service Training										\$900	PHR or SHRM CP
51310-201- -	Social Security	\$11,040	\$45	\$11,085	\$10,919	\$11,260		\$11,260	\$5,886		\$11,440	
51310-204- -	State Retirement	\$20,740	\$91	\$20,831	\$20,769	\$19,990		\$19,990	\$10,126		\$20,350	
51310-205- -	Employee And Dependent Insu	\$10,020	\$2,600	\$12,620	\$12,601	\$16,400		\$16,400	\$8,125		\$17,070	
51310-209- -	Disability Insurance	\$310		\$310	\$302	\$310		\$310	\$154		\$320	
51310-212- -	Employer Medicare	\$2,590	\$11	\$2,601	\$2,554	\$2,640		\$2,640	\$1,376		\$2,680	
51310-302- -	Advertising	\$500		\$500	\$0	\$500		\$500	\$0		\$0	
51310-307- -	Communication	\$720		\$720	\$506	\$720		\$720	\$284		\$100	ATT
51310-320- -	Dues And Memberships	\$440		\$440	\$370	\$440		\$440	\$453		\$470	SHRM National (2X\$190); SHRM Middle TN (1X\$89)
51310-322- -	Evaluation And Testing	\$29,040		\$29,040	\$26,729	\$24,000		\$24,000	\$13,567		\$24,000	background checks (\$29X100); Drug Tests (\$38.50X200); Random Drug Screens (\$38.50X150); BAC (\$29X55); DOT Physicals (35X\$55.50); Corrections Physicals & TB(70X\$58.50)
51310-334- -	Maintenance Agreements	\$804	\$250	\$1,054	\$1,068	\$1,000		\$1,000	\$644	\$84	\$1,000	
51310-348- -	Postal Charges	\$400		\$400	\$327	\$450		\$450	\$215		\$400	
51310-355- -	Travel	\$1,530	(\$250)	\$1,280	\$1,163	\$1,000		\$1,000	\$265		\$2,200	SHRM conference
51310-399- -	Other Contracted Services	\$480		\$480	\$300	\$480		\$480	\$300		\$31,595	Max Shred (\$40X12); NeoGov (Online application - \$17,307; Onboarding - \$13,807)
51310-425- -	Gasoline	\$400		\$400	\$156	\$300		\$300	\$171	\$100	\$300	
51310-429- -	Instructional Supp & Mat	\$500		\$500	\$23	\$100		\$100	\$0		\$0	
51310-435- -	Office Supplies	\$2,000		\$2,000	\$1,710	\$2,000		\$2,000	\$1,127	\$474	\$2,000	
51310-499- -	Other Supplies And Materials	\$750	\$50	\$800	\$800	\$750		\$750	\$30		\$0	
51310-599- -	Other Charges	\$4,500	(\$50)	\$4,450	\$4,129	\$3,000		\$3,000	\$850	\$600	\$4,300	Employee Recognition
51310-709- -	Data Processing Equipment					\$1,200		\$1,200	\$1,081		\$0	
51310-999- -	TOTAL	\$264,714	\$3,462	\$268,176	\$262,733	\$268,099	\$0	\$268,099	\$140,715	\$1,258	\$303,615	