

PURCHASING COMMITTEE

APRIL 14, 2015 4:30 P.M.

MINUTES

MEMBERS PRESENT

Ernest Burgess, Chair
Carol Cook
Trey Gooch
Paul Johnson
Doug Shafer
Allen McAdoo

OTHERS

Mac Nolen
Melissa Street
Adam Rose
Trey King
Larry Farley
Vicki Taylor

Chairman Burgess presided and called the meeting to order at 4:30 p.m. with six members present.

Drug Screens – Recovery Court

Six bids were received on March 17, 2015 and taken under advisement. Mr. Trey King had thoroughly reviewed the bids and it was his recommendation to award the bid to Redwood Toxicology. Recovery Court currently uses them, their bid is significantly cheaper than the others, and there is a small cost savings from what they are paying now.

“Commissioner Shafer moved, seconded by Commissioner Cook, to award the bid to Redwood Toxicology. The motion passed unanimously.”

Uniforms – Fire-Rescue

Four companies submitted bids on March 17, 2015 but Bluegrass Uniforms retracted their bid after the meeting because they did not have permission from the 5.11 company to submit that bid. That left three good bids to consider. Chief Larry Farley provided a spread sheet with the low bid highlighted in yellow. It was his recommendation that all three companies will be awarded the items they were low on.

“Commissioner Cook moved, seconded by Commissioner Gooch, to approve the bid awards as outlined in yellow on the spread sheet. The motion passed unanimously.”

Uniforms – Solid Waste

Two bids were received on March 17, 2015 and taken under advisement. Mr. Mac Nolen had thoroughly reviewed the bids along with the bid in place at the Highway Department, which was cheaper than the bids he received. It was his recommendation

to reject the bids received on March 17, 2015 and he will use the Highway Department bid.

“Commissioner Johnson moved, seconded by Commissioner Gooch, to reject the bids received on March 17, 2015 for uniforms for Solid Waste and allow them to use the Highway Department bid. The motion passed unanimously.”

Lawn Care – Solid Waste & EMA Sites

Two bids were received on this item on March 17, 2015 and taken under advisement. Mr. Mac Nolen provided a spread sheet and following a thorough review of the bids, it was his recommendation to award the bid to A to Z Lawn Maintenance because they are the cheapest overall. They also are the current vendor.

“Commissioner Johnson moved, seconded by Commissioner Cook, to award the bid to A to Z Lawn Maintenance. The motion passed unanimously.”

300 Self Contained Auto-Injectors – EMA & EMS

One bid was received:

Meridian Medical Technologies, Columbia, MD 300 @ \$42.73 = \$12,819.00

Mr. Adam Rose with EMS said this is the price range he expected and the money is in the grant to purchase. He recommended awarding the bid.

“Commissioner Johnson moved, seconded by Commissioner Shafer, to accept the bid from Meridian Medical Technologies. The motion passed unanimously.”

Flexible Spending Account (FSA) and COBRA Administration

1.	ADP, West Des Moines, IA	
	FSA	\$2.70 PP/PM
	COBRA	\$0.40 PP/PM
2.	Payflex Systems, Omaha, NE	
	Health & Dependent Care FSA	\$4.00 per member
	COBRA	\$0.55 PP/PM
3.	P&A Group, Buffalo, NY	
	Health & Dependent Care FSA	\$3.50 PP/PM
	COBRA	\$0.40 PP/PM
4.	Benefits Connection, Franklin, TN	
	FSA	\$4.75 PP/PM
	COBRA	\$0.65 PP/PM

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| 5. | Wage Works, San Mateo, CA | |
| | FSA | \$3.50 PP/PM |
| | COBRA | \$0.60 PP/PM |

Mrs. Melissa Street requested the bids be taken under advisement.

“Commissioner Shafer moved, seconded by Commissioner Johnson, to take the bids under advisement. The motion passed unanimously.”

Voluntary Critical Illness, Cancer & Accident Plans

The following companies submitted bids on these voluntary plans:

1. Allstate, Jacksonville, FL
2. UNUM, Memphis, TN
3. AFLAC, Columbia, SC

Mrs. Melissa Street requested the bids be taken under advisement.

“Commissioner Gooch moved, seconded by Commissioner Johnson, to take the bids under advisement. The motion passed unanimously.”

SAFETY CONSULTING SERVICES

- | | | |
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| 1. | FDR Safety, Franklin, TN | \$77,300.00 |
| 2. | Fisher Arnold, Memphis, TN | \$189,500.00 |
| 3. | CCMSI, Nashville, TN | \$34,000.00 |
| 4. | Practical Solutions Consulting, McMinnville, TN | \$45,600.00 |

Mrs. Melissa Street requested the bids be taken under advisement.

“Commissioner Shafer moved, seconded by Commissioner Cook, to take the bids under advisement. The motion passed unanimously.”

There being no further business at this time, Chairman Burgess declared the meeting adjourned at 5:25 p.m.


 ERNEST G. BURGESS, CHAIRMAN