GOVERNMENTAL GRANT CONTRACT

(cost reimbursement grant contract with a federal or Tennessee local governmental entity or their agents and instrumentalities)

Begin Date	End Date	Agency Tracking #	Edison ID
July 1, 2015	June 30,2018	35910-20625	43953

Grantee Legal Entity Name	Edison Vendor ID
Rutherford County Juvenile Court	0041

Subrecipient or Contractor	CFDA #
☐ Subrecipient ☒ Contractor	Grantee's fiscal year end

Service Caption (one line only)

Day Treatment – Academic and Behavioral Remediation

Funding —

FY	State	Federal	Interdepartmental	Other	TOTAL Grant Contract Amount
2016	417,696.00	0.00	0.00	0.00	417,696.00
2017	417,696.00	0.00	0.00	0.00	417,696.00
2018	417,696.00	0.00	0.00	0.00	417,696.00
TOTAL:	**1,253,088.00**	**0.00**	**0.00**	**0.00**	**1,253,088.00**

Grantee Selection Process Summary

☐ Competitive Selection	Describe the competitive selection process used.
☒ Non-competitive Selection	The Department of Children's (DCS) has contracted with the grantee for a number of years for Juvenile Court Prevention Services. The Grantee has proven relationship with the state and has had success in working with at risk children. The non-competitive Grant Award was considered to be in the best interest of the department in regards to this Grantee

Budget Officer Confirmation: There is a balance in the appropriation from which obligations hereunder are required to be paid that is not already encumbered to pay other obligations.

CPO USE - GG

Speed Chart (optional)	Account Code (optional)

GRANT CONTRACT
BETWEEN THE STATE OF TENNESSEE,
DEPARTMENT OF CHILDREN'S SERVICES
AND
RUTHERFORD COUNTY JUVENILE COURT

This grant contract ("Grant Contract"), by and between the State of Tennessee, Department of Children's Services (DCS), hereinafter referred to as the "State" or the "Grantor State Agency" and Grantee Rutherford county Juvenile Court, hereinafter referred to as the "Grantee," is for the provision of Day Treatment – Academic Behavioral Remediation, as further defined in the "SCOPE OF SERVICES AND DELIVERABLES."

Grantee Edison Vendor ID # 0041

A. SCOPE OF SERVICES AND DELIVERABLES:

A.1. The Grantee shall provide the scope of services and deliverables ("Scope") as required, described, and detailed in this Grant Contract.

A. .2. The Grantee shall provide services designed to meet a variety of needs including preventing students from dropping out of school, providing another educational option, or providing academic/behavioral remediation. Educational programs may include, but not limited to: an emphasis on individualized assessment and instruction, a focus on basic academic skills, social services (e.g., counseling or social skills instruction) and/or community or work-based learning.

A.3. The Grantee shall provide the services and outcomes detailed in Attachment A (approved grant proposal).

A.4 The Department of Children's Services approved grantees program narrative is attached to this contract by reference.

The anticipated outcomes of this program are:

a. Reduce to zero (0) or maintain at zero the number of children committed to state custody for truancy, as demonstrated by court records;

b. Compared to the previous school year, reduce the number of children under age 18 who drop out of school, as demonstrated by school system records; and

c. Ninety percent (90%) of children will not enter state custody for any reason except for children removed by DCS due to dependency or neglect, as demonstrated by program records;

d. Ninety percent (90%) of children completing the program will not re-offend within one year of discharge from the program, as demonstrated by juvenile court records; and

e. The Grantee shall serve approximately three hundred (300) unduplicated children during the term of this Grant.

A.5. kidcentraltn.com

a. Under the guidance of their Gatekeeper, Grantee shall create and maintain an agency program profile in the designated state services directory located at www.kidcentraltn.com. Grantee may have more than one service which is appropriate for the directory. The Gatekeeper will provide instructions for which services should be included in the directory. Grantee shall update its agency program profile(s) in the designated state services directory at least every six months. In addition, Grantee shall

update its agency program profile(s) within ten (10) business days of any change in information.

For the purposes of this section, Gatekeeper shall be the person designated by State to do the following tasks: 1) invite Grantee to create a profile; 2) review, approve, and publish program profiles created by Grantee; and 3) monitor update activity.

b. If Grantee has a website, they must link to www.kidcentraltn.com from an appropriate section of that website. If Grantee would like to link to specific features of the kidcentral tn website such as the My Profile, Mobile App, Facebook, or State Services Directory features, State can provide specific copy, links, and images for those features.

If Grantee uses State funds to develop or distribute materials (print or electronic) intended for parents, families, children, or professionals working directly with children or families, Grantee must place the kidcentral tn logo on those materials. Examples of covered materials would include brochures, flyers, posters, and promotional postcards or mailers. State provides the kidcentral tn logo at the following link http://tn.gov/generalserv/ba09p/. If Grantee would like to apply the full kidcentral tn brand to print materials such as brochures, flyers, posters, or postcards, State also provides those templates at the following link http://tn.gov/generalserv/ba09p/.

This kidcentral tn logo requirement does not apply to materials that have already been printed or designed. This kidcentral tn logo requirement does not apply to materials that originate from the federal government, national organizations, or other groups where Grantee serves as a pass through of those materials. The kidcentral tn logo should not be applied to individualized correspondence or individualized materials which are intended for a single family or professional and should not be applied to materials where the subject is purely administrative, such as materials about rules, sanctions, regulations, or enforcement.

B. TERM OF CONTRACT:

This Grant Contract shall be effective on July 1, 2015 ("Effective Date") and extend for a period of Thirty Six (36) months after the Effective Date ("Term"). The State shall have no obligation to the Grantee for fulfillment of the Scope outside the Term.

C. PAYMENT TERMS AND CONDITIONS:

C.1. Maximum Liability. In no event shall the maximum liability of the State under this Grant Contract exceed One Million Two Hundred Fifty Three Thousand Eighty Eight Dollars ($1,253,088.00) ("Maximum Liability"). The Grant Budget, attached and incorporated as Attachment B, C, & D is the maximum amount due the Grantee under this Grant Contract. The Grant Budget line-items include, but are not limited to, all applicable taxes, fees, overhead, and all other direct and indirect costs incurred or to be incurred by the Grantee.

C.2. Compensation Firm. The Maximum Liability of the State is not subject to escalation for any reason unless amended. The Grant Budget amounts are firm for the duration of the Grant Contract and are not subject to escalation for any reason unless amended, except as provided in Section C.6.

C.3. Payment Methodology. The Grantee shall be reimbursed for actual, reasonable, and necessary costs based upon the Grant Budget, not to exceed the Maximum Liability established in Section C.1. Upon progress toward the completion of the Scope, as described in Section A of this Grant Contract, the Grantee shall submit invoices prior to any reimbursement of allowable costs.

C.4. Travel Compensation. Reimbursement to the Grantee for travel, meals, or lodging shall be subject to amounts and limitations specified in the "State Comprehensive Travel Regulations," as

they are amended from time to time, and shall be contingent upon and limited by the Grant Budget funding for said reimbursement.

C.5. Invoice Requirements. The Grantee shall invoice the State no more often than monthly, with all necessary supporting documentation, and present such to as Attachment E:

Pam McCain, DCS Program Coordinator
Department of Children's Services
Division of Juvenile Justice
9th Floor, Cordell Hull Building
436 6th Avenue North
Nashville, TN 37243

a. Each invoice shall clearly and accurately detail all of the following required information (calculations must be extended and totaled correctly).

(1) Invoice/Reference Number (assigned by the Grantee).
(2) Invoice Date.
(3) Invoice Period (to which the reimbursement request is applicable).
(4) Grant Contract Number (assigned by the State).
(5) Grantor: Department of Children's Services/Juvenile Court Prevention Services.
(6) Grantor Number (assigned by the Grantee to the above-referenced Grantor).
(7) Grantee Name.
(8) Grantee Tennessee Edison Registration ID Number Referenced in Preamble of this Grant Contract.
(9) Grantee Remittance Address.
(10) Grantee Contact for Invoice Questions (name, phone, or fax).
(11) Itemization of Reimbursement Requested for the Invoice Period— it must detail, at minimum, all of the following:

i. The amount requested by Grant Budget line-item (including any travel expenditure reimbursement requested and for which documentation and receipts, as required by "State Comprehensive Travel Regulations," are attached to the invoice).
ii. The amount reimbursed by Grant Budget line-item to date.
iii. The total amount reimbursed under the Grant Contract to date.
iv. The total amount requested (all line-items) for the Invoice Period.

b. The Grantee understands and agrees to all of the following.

(1) An invoice under this Grant Contract shall include only reimbursement requests for actual, reasonable, and necessary expenditures required in the delivery of service described by this Grant Contract and shall be subject to the Grant Budget and any other provision of this Grant Contract relating to allowable reimbursements.
(2) An invoice under this Grant Contract shall not include any reimbursement request for future expenditures.
(3) An invoice under this Grant Contract shall initiate the timeframe for reimbursement only when the State is in receipt of the invoice, and the invoice meets the minimum requirements of this section C.5.

C.6. Budget Line-items. Expenditures, reimbursements, and payments under this Grant Contract shall adhere to the Grant Budget. The Grantee may vary from a Grant Budget line-item amount by up to twenty percent (20%) of the line-item amount, provided that any increase is off-set by an equal reduction of other line-item amount(s) such that the net result of variances shall not increase the total Grant Contract amount detailed by the Grant Budget. Any increase in the Grant Budget, grand total amounts shall require an amendment of this Grant Contract.

C.7. Disbursement Reconciliation and Close Out. The Grantee shall submit any final invoice and a grant disbursement reconciliation report within sixty (60) days of the Grant Contract end date, in form and substance acceptable to the State.

a. If total disbursements by the State pursuant to this Grant Contract exceed the amounts permitted by the section C, payment terms and conditions of this Grant Contract, the Grantee shall refund the difference to the State. The Grantee shall submit the refund with the final grant disbursement reconciliation report.

b. The State shall not be responsible for the payment of any invoice submitted to the State after the grant disbursement reconciliation report. The State will not deem any Grantee costs submitted for reimbursement after the grant disbursement reconciliation report to be allowable and reimbursable by the State, and such invoices will NOT be paid.

c. The Grantee's failure to provide a final grant disbursement reconciliation report to the State as required by this Grant Contract shall result in the Grantee being deemed ineligible for reimbursement under this Grant Contract, and the Grantee shall be required to refund any and all payments by the State pursuant to this Grant Contract.

d. The Grantee must close out its accounting records at the end of the Term in such a way that reimbursable expenditures and revenue collections are NOT carried forward.

C.8. Indirect Cost. Should the Grantee request reimbursement for indirect costs, the Grantee must submit to the State a copy of the indirect cost rate approved by the cognizant federal agency or the cognizant state agency, as applicable. The Grantee will be reimbursed for indirect costs in accordance with the approved indirect cost rate and amounts and limitations specified in the attached Grant Budget. Once the Grantee makes an election and treats a given cost as direct or indirect, it must apply that treatment consistently and may not change during the Term. Any changes in the approved indirect cost rate must have prior approval of the cognizant federal agency or the cognizant state agency, as applicable. If the indirect cost rate is provisional during the Term, once the rate becomes final, the Grantee agrees to remit any overpayment of funds to the State, and subject to the availability of funds the State agrees to remit any underpayment to the Grantee.

C.9. Cost Allocation. If any part of the costs to be reimbursed under this Grant Contract are joint costs involving allocation to more than one program or activity, such costs shall be allocated and reported in accordance with the provisions of Department of Finance and Administration Policy Statement 03 or any amendments or revisions made to this policy statement during the Term.

C.10. Payment of Invoice. A payment by the State shall not prejudice the State's right to object to or question any reimbursement, invoice, or related matter. A payment by the State shall not be construed as acceptance of any part of the work or service provided or as approval of any amount as an allowable cost.

C.11. Non-allowable Costs. Any amounts payable to the Grantee shall be subject to reduction for amounts included in any invoice or payment that are determined by the State, on the basis of audits or monitoring conducted in accordance with the terms of this Grant Contract, to constitute unallowable costs.

C.12. State's Right to Set Off. The State reserves the right to set off or deduct from amounts that are or shall become due and payable to the Grantee under this Grant Contract or under any other agreement between the Grantee and the State of Tennessee under which the Grantee has a right to receive payment from the State.

C.13. Prerequisite Documentation. The Grantee shall not invoice the State under this Grant Contract until the State has received the following documentation properly completed.

a. The Grantee shall complete, sign, and return to the State an "Authorization Agreement for Automatic Deposit (ACH Credits) Form" provided by the State. The State will pay via ACH Credits.

b. The Grantee shall complete, sign, and return to the State a "Substitute W-9 Form" provided by the State. The Grantee taxpayer identification number must agree with the Federal Employer Identification Number or Social Security Number referenced in this Grant Contract or the Grantee's Tennessee Edison Registration.

D. STANDARD TERMS AND CONDITIONS:

D.1. Required Approvals. The State is not bound by this Grant Contract until it is signed by the parties and approved by appropriate officials in accordance with applicable Tennessee laws and regulations (depending upon the specifics of this Grant Contract, the officials may include, but are not limited to, the Commissioner of Finance and Administration, the Commissioner of Human Resources, and the Comptroller of the Treasury).

D.2. Modification and Amendment. This Grant Contract may be modified only by a written amendment signed by all parties and approved by the officials who approved the Grant Contract and, depending upon the specifics of the Grant Contract as amended, any additional officials required by Tennessee laws and regulations (the officials may include, but are not limited to, the Commissioner of Finance and Administration, the Commissioner of Human Resources, and the Comptroller of the Treasury).

D.3. Termination for Convenience. The State may terminate this Grant Contract without cause for any reason. A termination for convenience shall not be a breach of this Grant Contract by the State. The State shall give the Grantee at least thirty (30) days written notice before the effective termination date. The Grantee shall be entitled to compensation for authorized expenditures and satisfactory services completed as of the termination date, but in no event shall the State be liable to the Grantee for compensation for any service that has not been rendered. The final decision as to the amount for which the State is liable shall be determined by the State. The Grantee shall not have any right to any actual general, special, incidental, consequential, or any other damages whatsoever of any description or amount for the State's exercise of its right to terminate for convenience.

D.4. Termination for Cause. If the Grantee fails to properly perform its obligations under this Grant Contract, or if the Grantee violates any terms of this Grant Contract, the State shall have the right to immediately terminate this Grant Contract and withhold payments in excess of fair compensation for completed services. Notwithstanding the exercise of the State's right to terminate this Grant Contract for cause, the Grantee shall not be relieved of liability to the State for damages sustained by virtue of any breach of this Grant Contract by the Grantee.

D.5. Subcontracting. The Grantee shall not assign this Grant Contract or enter into a subcontract for any of the services performed under this Grant Contract without obtaining the prior written approval of the State. If such subcontracts are approved by the State, each shall contain, at a minimum, sections of this Grant Contract pertaining to "Conflicts of Interest," "Lobbying," "Nondiscrimination," "Public Accountability," "Public Notice," and "Records" (as identified by the section headings). Notwithstanding any use of approved subcontractors, the Grantee shall remain responsible for all work performed.

D.6. Conflicts of Interest. The Grantee warrants that no part of the total Grant Contract Amount shall be paid directly or indirectly to an employee or official of the State of Tennessee as wages, compensation, or gifts in exchange for acting as an officer, agent, employee, subcontractor, or consultant to the Grantee in connection with any work contemplated or performed relative to this Grant Contract.

D.7. Lobbying. The Grantee certifies, to the best of its knowledge and belief, that:

a. No federally appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.

b. If any funds other than federally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this contract, grant, loan, or cooperative agreement, the Grantee shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.

c. The Grantee shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into and is a prerequisite for making or entering into this transaction imposed by 31 U.S.C. § 1352.

D.8. Communications and Contacts. All instructions, notices, consents, demands, or other communications required or contemplated by this Grant Contract shall be in writing and shall be made by certified, first class mail, return receipt requested and postage prepaid, by overnight courier service with an asset tracking system, or by email or facsimile transmission with recipient confirmation. All communications, regardless of method of transmission, shall be addressed to the respective party as set out below:
The State:

Pam McCain, DCS Program Coordinator
Dept. of Children's Services
Div. of Juvenile Justice
436 Sixth Avenue North
Cordell Hull Bldg., 9th Floor
Nashville, TN 37243
Pam.McCain@tn.gov
Telephone # 615-253-7715
FAX # 615-741-2259

The Grantee:

Hon. Donna Scott Davenport
Rutherford County Juvenile Court
1710 South Church Street, Ste.1
Murfreesboro, TN 37130
Telephone # 615-217-0061
FAX # N/A

A change to the above contact information requires written notice to the person designated by the other party to receive notice.

All instructions, notices, consents, demands, or other communications shall be considered effectively given upon receipt or recipient confirmation as may be required.

D.9. Subject to Funds Availability. This Grant Contract is subject to the appropriation and availability of State or Federal funds. In the event that the funds are not appropriated or are otherwise unavailable, the State reserves the right to terminate this Grant Contract upon written notice to the Grantee. The State's right to terminate this Grant Contract due to lack of funds is not a breach of this Grant Contract by the State. Upon receipt of the written notice, the Grantee shall cease all work associated with the Grant Contract. Should such an event occur, the Grantee shall be entitled to compensation for all satisfactory and authorized services completed as of the termination date. Upon such termination, the Grantee shall have no right to recover from the State any actual, general, special, incidental, consequential, or any other damages whatsoever of any description or amount.

D.10. Nondiscrimination. The Grantee hereby agrees, warrants, and assures that no person shall be excluded from participation in, be denied benefits of, or be otherwise subjected to discrimination in the performance of this Grant Contract or in the employment practices of the Grantee on the grounds of handicap or disability, age, race, color, religion, sex, national origin, or any other classification protected by federal, Tennessee state constitutional, or statutory law. The Grantee shall, upon request, show proof of nondiscrimination and shall post in conspicuous places, available to all employees and applicants, notices of nondiscrimination.

D.11. HIPAA Compliance. The State and the Grantee shall comply with obligations under the Health Insurance Portability and Accountability Act of 1996 (HIPAA), Health Information Technology for Economic and Clinical Health Act (HITECH) and any other relevant laws and regulations regarding privacy (collectively the "Privacy Rules"). The obligations set forth in this Section shall survive the termination of this Grant Contract.

a. The Grantee warrants to the State that it is familiar with the requirements of the Privacy Rules and will comply with all applicable HIPAA requirements in the course of this Grant Contract.

b. The Grantee warrants that it will cooperate with the State, including cooperation and coordination with State privacy officials and other compliance officers required by the Privacy Rules, in the course of performance of this Grant Contract so that both parties will be in compliance with the Privacy Rules.

c. The State and the Grantee will sign documents, including but not limited to business associate agreements, as required by the Privacy Rules and that are reasonably necessary to keep the State and the Grantee in compliance with the Privacy Rules. This provision shall not apply if information received by the State under this Grant Contract is NOT "protected health information" as defined by the Privacy Rules, or if the Privacy Rules permit the State to receive such information without entering into a business associate agreement or signing another such document.

D.12. Public Accountability. If the Grantee is subject to Tenn. Code Ann. § 8-4-401 *et seq.*, or if this Grant Contract involves the provision of services to citizens by the Grantee on behalf of the State, the Grantee agrees to establish a system through which recipients of services may present grievances about the operation of the service program. The Grantee shall also display in a prominent place, located near the passageway through which the public enters in order to receive Grant supported services, a sign at least eleven inches (11") in height and seventeen inches (17") in width stating:

NOTICE: THIS AGENCY IS A RECIPIENT OF TAXPAYER FUNDING. IF YOU OBSERVE AN AGENCY DIRECTOR OR EMPLOYEE ENGAGING IN ANY ACTIVITY WHICH YOU CONSIDER TO BE ILLEGAL, IMPROPER, OR WASTEFUL, PLEASE CALL THE STATE COMPTROLLER'S TOLL-FREE HOTLINE: 1-800-232-5454.

The sign shall be on the form prescribed by the Comptroller of the Treasury. The Grantor State Agency shall obtain copies of the sign from the Comptroller of the Treasury, and upon request from the Grantee, provide Grantee with any necessary signs.

D.13. Public Notice. All notices, informational pamphlets, press releases, research reports, signs, and similar public notices prepared and released by the Grantee in relation to this Grant Contract shall include the statement, "This project is funded under a grant contract with the State of Tennessee." All notices by the Grantee in relation to this Grant Contract shall be approved by the State.

D.14. Licensure. The Grantee, its employees, and any approved subcontractor shall be licensed pursuant to all applicable federal, state, and local laws, ordinances, rules, and regulations and shall upon request provide proof of all licenses.

D.15. Records. The Grantee (and any approved subcontractor) shall maintain documentation for all charges under this Grant Contract. The books, records, and documents of the Grantee (and any approved subcontractor), insofar as they relate to work performed or money received under this Grant Contract, shall be maintained for a period of five (5) full years from the date of the final payment and shall be subject to audit at any reasonable time and upon reasonable notice by the Grantor State Agency, the Comptroller of the Treasury, or duly appointed representatives.

The records shall be maintained in accordance with Financial Accounting Standards Board (FASB) Accounting Standards Codification, Public Company Accounting Oversight Board (PCAOB) Accounting Standards Codification or Governmental Accounting Standards Board (GASB) Accounting Standards Codification, as applicable, and any related AICPA Industry Audit and Accounting guides.

In addition, documentation of grant applications, budgets, reports, awards, and expenditures will be maintained in accordance with U.S. Office of Management and Budget's Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards.

The Grantee shall also comply with any recordkeeping and reporting requirements prescribed by the Tennessee Comptroller of the Treasury.

The Grantee shall establish a system of internal controls that utilize the COSO Internal Control - Integrated Framework model as the basic foundation for the internal control system. The Grantee shall incorporate any additional Comptroller of the Treasury directives into its internal control system.

Any other required records or reports which are not contemplated in the above standards shall follow the format designated by the head of the Grantor State Agency, the Central Procurement Office, or the Commissioner of Finance and Administration of the State of Tennessee.

D.16. Monitoring. The Grantee's activities conducted and records maintained pursuant to this Grant Contract shall be subject to monitoring and evaluation by the State, the Comptroller of the Treasury, or their duly appointed representatives.

D.17. Progress Reports. The Grantee shall submit brief, periodic, progress reports to the State as requested.

D.18. Annual and Final Reports. The Grantee shall submit, within three (3) months of the conclusion of each year of the Term, an annual report. For grant contracts with a term of less than one (1) year, the Grantee shall submit a final report within three (3) months of the conclusion of the Term. For grant contracts with multiyear terms, the final report will take the place of the annual report for the final year of the Term. The Grantee shall submit annual and final reports to the Grantor State Agency and the Department of Finance and Administration ("F&A"). Send electronic copies of annual and final reports to F&A at faaudit@tn.gov. At minimum, annual and final reports shall include: (a) the Grantee's name; (b) the Grant Contract's Edison identification number, Term, and total amount; (c) a narrative section that describes the program's goals, outcomes, successes and setbacks, whether the Grantee used benchmarks or indicators to determine progress, and whether any proposed activities were not completed; and (d) other relevant details requested by the Grantor State Agency. Annual and final report documents to be completed by the Grantee shall appear on the Grantor State Agency's website or as an attachment to the Grant Contract.

D.19. Audit Report. When the Grantee has received seven hundred fifty thousand dollars ($750,000.00) or more in aggregate federal and state funding for all of its programs within the Grantee's fiscal year, the Grantee shall provide audited financial statements to the Tennessee Comptroller of the Treasury. The Grantee may, with the prior approval of the Comptroller of the Treasury, engage a licensed independent public accountant to perform the audit. The audit contract between the Grantee and the licensed independent public accountant shall be on a contract form prescribed by the Tennessee Comptroller of the Treasury. When an audit is required under this Section, the audit shall be performed in accordance with U.S. Office of Management and Budget's Uniform Administration Requirements, Cost Principles, and Audit Requirements for Federal Awards.

The Grantee shall be responsible for reimbursing the Tennessee Comptroller of the Treasury for any costs of an audit prepared by the Tennessee Comptroller of the Treasury.

The Grantee shall be responsible for payment of fees for an audit prepared by a licensed independent public accountant. Payment of the audit fees for the licensed independent public accountant by the Grantee shall be subject to the provision relating to such fees contained within this Grant Contract. Copies of such audit reports shall be provided to the designated cognizant state agency, the Grantor State Agency, the Tennessee Comptroller of the Treasury, the Central Procurement Office, and the Commissioner of Finance and Administration.

Audit reports shall be made available to the public.

D.20. Procurement. If other terms of this Grant Contract allow reimbursement for the cost of goods, materials, supplies, equipment, motor vehicles, or contracted services, procurements by the Grantee shall be competitive where practicable. For any procurement for which reimbursement is paid under this Grant Contract, the Grantee shall document the competitive procurement method. In each instance where it is determined that use of a competitive procurement method is not practicable, supporting documentation shall include a written justification for the decision and for the use of a non-competitive procurement. If the Grantee is a subrecipient, the Grantee shall comply with 2 C.F.R. §§ 200.318—200.326 when procuring property and services under a federal award.

The Grantee shall obtain prior approval from the State before purchasing any equipment or motor vehicles under this Grant Contract.

D.21. Strict Performance. Failure by any party to this Grant Contract to insist in any one or more cases upon the strict performance of any of the terms, covenants, conditions, or provisions of this Grant Contract is not a waiver or relinquishment of any term, covenant, condition, or provision. No term or condition of this Grant Contract shall be held to be waived, modified, or deleted except by a written amendment signed by the parties.

D.22. Independent Contractor. The parties shall not act as employees, partners, joint venturers, or associates of one another in the performance of this Grant Contract. The parties acknowledge that they are independent contracting entities and that nothing in this Grant Contract shall be construed to create a principal/agent relationship or to allow either to exercise control or direction over the manner or method by which the other transacts its business affairs or provides its usual services. The employees or agents of one party shall not be deemed or construed to be the employees or agents of the other party for any purpose whatsoever.

D.23. State Liability. The State shall have no liability except as specifically provided in this Grant Contract.

D.24. Force Majeure. The obligations of the parties to this Grant Contract are relieved to the extent the parties' non-performance is beyond the parties' control despite the exercise of due care due to, but not limited to, natural disasters, riots, wars, epidemics, or any other similar cause.

D.25. Tennessee Department of Revenue Registration. The Grantee shall be registered with the Tennessee Department of Revenue for the collection of Tennessee sales and use tax. This registration requirement is a material provision of this Grant Contract.

D.26. Charges to Service Recipients Prohibited. The Grantee shall not collect any amount in the form of fees or reimbursements from the recipients of any service provided pursuant to this Grant Contract.

D.27. No Acquisition of Equipment or Motor Vehicles. This Grant Contract does not involve the acquisition and disposition of equipment or motor vehicles acquired with funds provided under this Grant Contract.

D.28. State and Federal Compliance. The Grantee shall comply with all applicable state and federal laws and regulations in the performance of this Grant Contract. The U.S. Office of Management and Budget's Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards is available here: http://www.ecfr.gov/cgi-bin/text-idx?SID=c6b2f053952359ba94470ad3a7c1a975&tpl=/ecfrbrowse/Title02/2cfr200_main_02.tpl

D.29. Governing Law. This Grant Contract shall be governed by and construed in accordance with the laws of the State of Tennessee. The Grantee agrees that it will be subject to the exclusive jurisdiction of the courts of the State of Tennessee in actions that may arise under this Grant Contract. The Grantee acknowledges and agrees that any rights or claims against the State of Tennessee or its employees hereunder, and any remedies arising there from, shall be subject to and limited to those rights and remedies, if any, available under Tenn. Code Ann. §§ 9-8-101 through 9-8-407.

D.30. Completeness. This Grant Contract is complete and contains the entire understanding between the parties relating to the subject matter contained herein, including all the terms and conditions agreed to by the parties. This Grant Contract supersedes any and all prior understandings, representations, negotiations, or agreements between the parties, whether written or oral.

D.31. Severability. If any terms and conditions of this Grant Contract are held to be invalid or unenforceable as a matter of law, the other terms and conditions shall not be affected and shall remain in full force and effect. To this end, the terms and conditions of this Grant Contract are declared severable.

D.32. Headings. Section headings are for reference purposes only and shall not be construed as part of this Grant Contract.

E. SPECIAL TERMS AND CONDITIONS:

E.1. Conflicting Terms and Conditions. Should any of these special terms and conditions conflict with any other terms and conditions of this Grant Contract, the special terms and conditions shall be subordinate to the Grant Contract's other terms and conditions.

E.2. The Grantee shall provide a drug-free workplace pursuant to the "Drug-Free Workplace Act," 41 U.S.C. §§ 8101 through 8106, and its accompanying regulations.

E.3. Grantee Participation. Grantee Participation amounts detailed in the Grant Budget are intended as a goal for the total project, and the amount of actual Grantee Participation expenditures will not impact the maximum amounts reimbursable to the Grantee as detailed by the Grant Budget column, "Grant Contract."

E.4. Disclosure of Personally Identifiable Information. The Grantee shall report to the State any instances of unauthorized disclosure of personally identifiable information that come to the attention of the Grantee. Any such report shall be made by the Grantee within twenty-four (24) hours after the instance has come to the attention of the Grantee. The Grantee, at the sole discretion of the State, shall provide no cost credit monitoring services for individuals that are deemed to be part of a potential disclosure. The Grantee shall bear the cost of notification to individuals having personally identifiable information involved in a potential disclosure event, including individual letters or public notice. The remedies set forth in this section are not

exclusive and are in addition to any claims or remedies available to the State under this Grant Contract or otherwise available at law.

E.5. Transfer of Grantee's Obligations.
The Grantee shall not transfer or restructure its operations related to this Grant Contract without the prior written approval of the State. The Grantee shall immediately notify the State in writing of a proposed transfer or restructuring of its operations related to this Grant Contract. The State reserves the right to request additional information or impose additional terms and conditions before approving a proposed transfer or restructuring.

E.6. Not a DCS Employee. The Grantee shall inform the client in writing that the Grantee is a private provider and not an employee of the State.

E.7. Employee Background Checks. Prior to the provision of any services for this Grant, all Grantee personnel that have direct contact with children shall comply with DCS Policy 4.1. Employee Background Checks.

E.8. Evidence-Based Programs. Pursuant to Tenn. Code Ann. § 37-5-121, the Department of Children's Services is prohibited from expending state funds on any juvenile justice program or program related to the prevention, treatment or care of delinquent juveniles, including any service model or delivery system in any form or by any name, unless the program is evidence-based. "Evidence-based" means a program or practice that is governed by a program manual or protocol that specifies the nature, quality, and amount of service that constitutes the program; and scientific research using methods that meet high scientific standards for evaluating the effects of such programs must have demonstrated with two (2) or more separate client samples that the program improves client outcomes central to the purpose of the program.

The Grantee and any of the Grantee's subcontractors shall cooperate with the State in evaluating whether its services are evidence-based or otherwise, and will provide program and service details, efficacy data and any information required or requested by the State, consistent with State and federal law regarding confidentiality, for the purpose of complying with this statute for monitoring and quality control. The Grantee further acknowledges and understands that the intent of the law is to discontinue programs and services that are not supported by the evidence of impartial scientific investigation as outlined by statute, rules and regulations which have been, or may be, promulgated by the Department of Children's Services. By affixing its signature below, the Grantee understands and agrees that the Department of Children's Services is compelled by law to terminate this Grant instrument if services with any Grantee or the Grantee's subcontractor(s) are not proven to be evidence-based and if continuation of this Grant shall cause the Department of Children's Services not to be in compliance with such statute within the timetable set forth in Tenn. Code Ann. § 37-5-121.

E.9. Confidentiality of Records. Strict standards of confidentiality of records and information shall be maintained in accordance with applicable state and federal law. All material and information, regardless of form, medium or method of communication, provided to the Grantee by the State or acquired by the Grantee on behalf of the State shall be regarded as confidential information in accordance with the provisions of applicable state and federal law, state and federal rules and regulations, departmental policy, and ethical standards. Such confidential information shall not be disclosed, and all necessary steps shall be taken by the Grantee to safeguard the confidentiality of such material or information in conformance with applicable state and federal law, state and federal rules and regulations, departmental policy, and ethical standards.

The Grantee's obligations under this section do not apply to information in the public domain; entering the public domain but not from a breach by the Grantee of this Grant Contract; previously possessed by the Grantee without written obligations to the State to protect it; acquired by the Grantee without written restrictions against disclosure from a third party which, to the Grantee's knowledge, is free to disclose the information; independently developed by the Grantee without the use of the State's information; or, disclosed by the State to others without restrictions against disclosure. Nothing in this paragraph shall permit Grantee to disclose any information that

is confidential under federal or state law or regulations, regardless of whether it has been disclosed or made available to the Grantee due to intentional or negligent actions or inactions of agents of the State or third parties.

It is expressly understood and agreed the obligations set forth in this section shall survive the termination of this Grant Contract.

E.10. Printing Authorization. The Grantee agrees that no publication coming within the jurisdiction of Tenn. Code Ann. § 12-7-101, *et seq.*, shall be printed pursuant to this Grant Contract unless a printing authorization number has been obtained and affixed as required by Tenn. Code Ann. § 12-7-103(d).

IN WITNESS WHEREOF,

RUTHERFORD COUNTY JUVENILE COURT:

GRANTEE SIGNATURE	**DATE**
PRINTED NAME AND TITLE OF GRANTEE SIGNATORY (above)	

DEPARTMENT OF CHILDREN'S SERVICES:

James M. Henry, Commissioner	**DATE**

Attachment A
Program Narrative

A) Category and Description

Rutherford County, Tennessee will contract through Genesis Learning Centers for the provision of **Day Treatment – Academic and Behavioral Remediation** programming focusing on academic as well as behavioral remediation. Services provided include, but are not limited to: prevention of students dropping out of school, provision of educational alternative options, and a provision of academic and behavioral remediation to "youth at risk" whose social function in school and the community has been unsatisfactory.

The Teen Learning Center provides a tuition free, full school day, Tennessee Department of Education approved, alternative school and HiSET/GED Program for youth 14-18 years of age. Our program serves the needs of both the regular and special education population. Students make work to earn credits toward an academic diploma or prepare for the HiSET Certificate.

These youth have been brought to the juvenile court's attention due to school/community problems resulting from low self-esteem, little or no socialization skills, and poor academic performance. These youth seem unaffected by traditional disciplinary procedures and may or may not be identified with special education needs. The youth will exit the program with the ability to function in socially acceptable and productive ways. Services are tailored to the needs of each child and family in order to break the cycle of peer led dependency.

The Genesis Rutherford County Teen Learning Center, hereafter referred to as RCTLC, currently serves 22-26 youth on a daily basis who are referred through the Rutherford County Juvenile Court. Critical needs such as high risk of state custody and "zero tolerance" school offenses are seen as critical and addressed quickly upon receiving referral information and subsequent court order to attend RCTLC. From time to time the program maintains a waiting list of typically 5-10 students on our traditional educational program and typically 1-3 students on our HISET program list.

As of June 2014, approximately 95% of Rutherford County Teen Learning Center students served remained out of state's custody and over 90% of those discharged from the program were discharged successfully*. Seven students have received a GED and two students were granted a regular academic diploma in May of 2014.

**In this statement "Successful Discharge" means the student completed the treatment program and was discharged at that point. Students who may move away or enter another treatment program are also counted as successful discharges.*

B) Statement of Need

The Rutherford County Teen Learning Center is the only program available within Rutherford County to provide alternative education and therapeutic/behavioral intervention and counseling for youth who have been expelled from the public school system and who have come to the attention of the courts.

According to the Tennessee State Courts Annual Report for January through December 2013, Rutherford the Juvenile Court of Rutherford County heard 1,367 cases involving 1,044 juveniles. Twenty-three children went into state custody for a commitment rate of .43% for cases heard. No child went into custody based on truancy. There were 255 cases of truancy heard by the court. Fifty-one were cases of unruly.

There were 26 (1.48%) cases of sale of a controlled substance and 56(3.19%) other drug offenses. Over 6 percent of cases were for possession of a controlled substance. Six of the cases heard included charges of DUI (driving under the influence) and an additional 68 cases (3.87%) were for possession/consumption of alcohol.

Three (3) cases of carrying weapons to school were heard along with 21 charges of unlawful possession of a weapon.

Truancy in Rutherford County Schools has averaged about 6% during 2010, 2011, and 2012. The dropout rate was 7.1%t in 2010, dropping to 3.4% in 2012. The truancy rate increased to 14.51% in 2013. As Rutherford County continues to grow, it is anticipated that while the percentage of youth dropping out may remain static, the actual number of youth will increase, placing even more students at risk.

One of the biggest problems related to delinquency and truancy in Rutherford County is the lack of programs available to address the growing needs of teens. The Teen Learning Center is the **only option** of its kind available to parents of students who have been expelled from the public school system. It is the sole option for students who have been expelled under "Zero Tolerance" from the Rutherford County Public Schools. Clearly there is a need for alternative options to reduce this number and to prevent even more students from failing.

Many times students are truant because special needs are not being identified in the public setting and out of frustration, embarrassment, and an inability to keep up with classroom and graduation requirements, students stop attending. Once truancy is filed and the case ends up in court, parents have few options. RCTLC provides alternatives to these youth who are at risk through the offering of an age waiver to take the HiSET or GED at age 17. Many of these youth have reached the age of 17 and have few credits. Since 2007, Genesis RCTLC has been very successful providing an alternative to dropping out for well over 525 youth served, in the last 6 years.

The Genesis Teen Learning Center provides tuition free, alternative education and therapeutic counseling for these youth. Our program serves the needs of both the regular

and special education population and offers either a regular curriculum or the HISET preparation program, formerly the GED Program, to each student that enters.

Virtually every child referred to RCTLC brings with him/her, a myriad of issues ranging from drug and alcohol abuse, gang affiliation, mental health issues, and other delinquency related problems. RCTLC offers direct services as well as service linkage within the community for numerous issues identified either before or after enrollment. RCTLC has a success rate of over 90% keeping youth out of custody as well as successful transition into the community at large. The monetary and human savings are difficult to quantify.

In summary, the age of the **Target Population** is 14 to 18 and consists of youth who have been brought to the attention of juvenile court due to problems in school and the community resulting from low self-esteem, limited socialization skills, poor attendance, poor academic performance, insufficient credits, and behaviors deemed as "zero tolerance" (drug and weapon possessions), which result in a full year expulsion from the public school system. In addition to preventing youth served from going into custody and strengthening family and community ties, the program intends to equip youth for successful transition into the public school system and society. Each participant will focus on HISET (GED) preparation and testing, or academic credit recovery and return to public school or academic graduation. Services will be tailored to the needs of each child and family in order to break the cycle of juvenile court involvement, truancy, as well as prevent placement in State's custody. It is anticipated that this Rutherford County Teen Learning Center will serve approximately 50 youth this FY 15-16 funding period.

C) Outcomes and Commitment Reductions

The Rutherford County Teen Learning Center is designed to prevent or reduce the number of children committed to state custody for truancy and reduce the number of students who drop out of school under the age of 18.

The program will enable children and youth at imminent risk of entering state custody to eliminate or reduce the problems that led to their needing care while remaining in their home and community. This program will provide educational/therapeutic services to "youth at risk", who's social function in school has been unsatisfactory. This program intends to prevent youths from ever entering state custody and to strengthen the youths' ties and relationships with their family and community.

a. Reduce to zero (0) or maintain at zero the number of children committed to state custody for truancy, as demonstrated by court records.

b. Compared to the previous school year, reduce the number of children under age 18 who drop out of school, as demonstrated by school system records, and

c. Ninety percent (90%) of children will not enter state custody for any reason, except for children removed by DCS due to dependency or neglect, as demonstrated by program records.

d. Ninety percent (90%) of children completing the program will not re-offend within one year of discharge from the program, as demonstrated by juvenile court records, and

e. The grantee shall serve approximately **50** unduplicated children during the term of this grant.

D) Description of Services and Activities

RCTLC continues to provide a curriculum of core classes and administer all required state proficiency tests. All teachers are appropriately certified and highly qualified. Student success is largely due to the opportunities for academic enrichment that are made available to each student by way of daily homework assignments, and study hall.

Not only did our students excel last year but, records indicate consistent proficiency over the past 7 years in the End of Course subjects. Other factors contributing to this success are small class sizes that allow for individualized help, teaching according to the state curriculum standards, utilizing a curriculum that coincides with that of the public school system, and consistent reinforcing of academic achievement through weekly star student awards, praise, and honor roll banquets that recognize the academic performance of all students who maintain an 80% or better average.

For students who are at least 17 and at risk of failing or dropping out of school, we offer the HISET (High School Equivalency Test) as an alternative. Upon entry, students are pre-tested and given classroom instruction in preparation for the official exam. Once students have tested proficient on the practice test, they are registered to take the official exam in hopes of receiving their High School Equivalency Diploma.

Students, who desire to remain on the credit path but are lacking sufficient credit to be classified at grade level, are provided credit recovery through the Edmentum web-based curriculum. When our students are given the opportunity to recover credits it renews the desire to graduate and gives them something positive to work towards. Annual commencement ceremonies also inspire students to complete school.

Classroom opportunities such as those notated, reduce the commitment rate by giving students a chance to experience academic success, thus giving them a reason to remain in school. For those with truancy issues, transportation is provided daily to and from school and a perfect attendance breakfast is given as an incentive each week to all students who had 100% attendance the previous week.

In addition to the academic component we believe a strong focus on social skills will help reduce the commitment rate. Students benefited from individual and group counseling,

which is conducted three times a week. Topics addressed included anger and stress management techniques, moral reasoning, self-esteem building, team building, job readiness, and independent living skills.

All students who attend the RCTLC participate in community service projects which teach the value of giving back to the communities many have taken from. This past year our students had food drives for Thanksgiving and Christmas with 18 large boxes of food for Salvation Army, 35 gifts for the Angel Tree for Christmas, Valentines to local Veteran's Home, fund raising for Autism Speaks, cards to service men and women, and recycling donations to homeless. This year a fund raiser was added for ALS (Amyotrophic Lateral Sclerosis).

We continue to implemented several student incentive programs designed to inspire students to strive for excellence and to take pride in their successes. The significance of these programs is quantified in the overall improvement seen in student behaviors, goal trips earned and improved attendance. When students earn "bus rider of the week" or "student of the week" or "honor roll list", their pride at having finally achieved something positive in their school life is written in the smiles on their faces. Additional recognitions include: most improved, caught being good, committee team captains, as well as various academic achievements.

This year additional recognitions have been added to the "Honor Wall". These include: Student of the Month, Most Improved Student of the Week, Group Participant of the Week, Group Participant of the Month, and Caught Being Good. We have found that so many of our students thrive with these simple acknowledgments that they have never had the opportunity to earn in previous school settings.

The availability of the aforementioned services upon entry into the program, and strong parental involvement as documented by weekly student reports, phone contacts, quarterly report cards, and child and family team meetings, help reduce the commitment rate to state's custody and help us to continue to meet the outcomes as outlined in this contract.

Our students have benefited tremendously from individual and group counseling sessions and participated in community service projects. Topics addressed in group included anger and stress management techniques, moral reasoning, self-esteem building, job readiness and independent living skills.

Our social worker serves as liaison to facilitate appropriate services to meet the needs of each child while in the program. The following is a list of services within the community that we worked closely with to benefit our students:

1. Community Services Agency
2. Department of Children's Services
3. Rutherford County Public Schools Truancy Review Board
4. Youth Villages Mobile Crisis Team

5. Juvenile Court Programs (Alternative Values, Operation Integrity Drug Education, Anger Management, Parenting)
6. Cumberland Heights Drug Addiction Treatment center
7. Crisis Intervention Center
8. Youth Villages
9. Centerstone Mental Health Agency
10. Branches
11. Camelot Care Centers
12. Generations Mental Health Center
13. MTSU
14. Bradford Treatment Centers
15. Planned Parenthood
16. Rutherford County Health Department
17. Boys and Girl Club
18. Job Corp
19. Oak Plains
20. Tennessee Technology Center
21. Rutherford County Adult Education Center
22. Youth Can
23. The Guidance Center
24. Kid Link
25. Health Connect of America
26. Arrowhead Ranch
27. Natchez Trace
28. Alcoholics Anonymous.
29. Council for Drug and Alcohol Services(CADAS)

The Rutherford County Teen Learning center provides a 35 hour a week, Department of Education approved, alternative educational program for youth 14-18 years of age. These youth have been brought to the court's attention due to school/community problems resulting from low self-esteem, little or no socialization skills, and poor academic performance. These youth seem unaffected by traditional disciplinary procedures and may not be identified with special education needs though these needs may be present. The youth exit the program with the ability to function in these environments in socially acceptable and productive ways.

Core features essential for the product's effectiveness:

1. State Approved School Program - This enables the youth to continue their efforts toward graduation, earning Carnegie credits toward a high school diploma or preparing for a High School equivalency Exam. The GED will no longer be offered by the Tennessee Technology Center in Rutherford County. The HiSET exam will be offered instead.

Genesis Learning Centers
Rutherford County teen Learning Center
Sample Curriculum and Course Materials

Subject	Grade	Text or Curriculum	Publisher
ALGEBRA 1	9	ALGEBRA 1 2004	AGS PUBLISHING
ALGEBRA 1	9	ALGEBRA 1 2006	PEARSON/PRENTICE HALL
ALGEBRA 2	11	ALGEBRA 2 2001	GLENCOE
ALGEBRA 2	11	ALGEBRA 2 2004	AGS PUBLISHING
ART APPRECIATION	9-12	ART IN FOCUS	GLENCOE
BIOLOGY	10	BIOLOGY-LEVINE 2002	PRENTICE HALL
BIOLOGY	10	LIFE SCIENCE 2002	GLENCOE SCIENCE
CHEMISTRY	11	CHEMISTRY 2007	PEARSON AGS GLOBE
CHILD DEVELOPMENT	11-12	CHILD DEVELOPMENT & PARENTING	EMC PUBLISHING
EARTH SCIENCE	9	EARTH SCIENCE 2004	AGS PUBLISHING
ECONOMICS	10-12	ECONOMICS	AGS PUBLISHING
English I	9	LITERATURE & LANGUAGE 9	McDOUGAL-LITTLE
English II	10	LITERATURE & LANGUAGE 10	McDOUGAL-LITTLE
English III	11	LITERATURE & LANGUAGE 11	McDOUGAL-LITTLE
English IV	12	LITERATURE & LANGUAGE 12	McDOUGAL-LITTLE
ENVIRONMENTAL	9-12	ENVIRONMENTAL SCIENCE 2007	PEARSON/AGS GLOBE
ESSAY WRITING	9-12	GED SKILL BOOK	STECK-VAUGHN
GED ESSAY	9-12	GED 21ST CENTURY	STECK-VAUGHN
GED MATH	9-12	GED 21ST CENTURY	STECK-VAUGHN
GED READING	9-12	GED 21ST CENTURY	STECK-VAUGHN
GED SCIENCE	9-12	GED 21ST CENTURY	STECK-VAUGHN
GED SOCIAL STUDIES	9-12	GED 21ST CENTURY	STECK-VAUGHN
GED WRITING	9-12	GED 21ST CENTURY	STECK-VAUGHN
GEOGRAPHY	10-12	THE WORLD & ITS PEOPLE	GLENCOE
GEOMETRY	10	GEOMETRY 2005	AGS PUBLISHING
Government	12	American Government	Miller (2002)
GRAMMAR	8-12	WRITER'S CHOICE	GLENCOE
Group Counseling	9-12	Aggression Replacement Training	Research Press
Group Counseling	9-12	Career Moves	Peekan Publications Inc.
Group Counseling	9-12	Get Real: Real World Scenarios	Walch Education
Group Counseling	9-12	Learning for Life Builders	Learning for Life
Group Counseling	9-12	Life Skills for Students with Special Needs	Center for Applied Research in Education
Group Counseling	9-12	Life Skills Literacy	J. Weston Walch

Group Counseling	9-12	Lion's Quest Skills for Adolescence	Lion's Quest
Group Counseling	9-12	Social Skills Lessons and Activities	Center for Applied Research in Education
Group Counseling	9-12	Steps to Independent Living	Walch Education
Group Counseling	9-12	Teaching Social Skills to Youth	Boys Town Press
Group Counseling	9-12	Team Building with Teens	Free Spirit
Group Counseling	9-12	What's Next? Adult Life Stages	Walch Education
JOURNALISM	10-12	JOURNALISM TODAY 1991	NATIONAL TEXT BOOK CO.
LIFE SCIENCE	7-10	LIFE SCIENCE 2002	GLENCOE SCIENCE
PHYSICAL SCIENCE	9-12	CONCEPTS & CHALLENGES 2003	GLOBE PEARSON
PHYSICAL SCIENCE	9-12	PHYSICAL SCIENCE 2002	GLENCOE SCIENCE
PHYSICAL SCIENCE	9-12	PHYSICAL SCIENCE 2004	AGS PUBLISHING
PRE-ALGEBRA	9-10	PRE-ALGEBRA 2001	GLENCOE
PRE-ALGEBRA	9-10	PRE-ALGEBRA 2004	AGS PUBLISHING
PSYCHOLOGY	9-12	PSYCHOLOGY AND YOU 1990	WEST
SOCIOLOGY	11-12	STUDY OF HUMAN RELATIONSHIPS	HARCOURT/BRACE/ JOVANOVICH
U.S. GOVERNMENT	10-12	UNITED STATES GOVERNMENT	AGS PUBLISHING
U.S. HISTORY	9-12	UNITED STATES HISTORY	AGS PUBLISHING
WORLD HISTORY	9-12	WORLD HISTORY	AGS PUBLISHING

2. Innovative Educational Program – The smaller setting with additional individualized attention allows us the ability to provide innovative services to meet the needs of each of our clients.

   Areas addressed include:

   - Focus on Individualized Treatment Plan – assessment of problem areas, specific behavioral/academic goals, schedule of participation, implementation and evaluation.
   - Highly motivational experiential learning program based on individual needs/abilities and learning styles
   - Strong behavior management model focusing on appropriate classroom interactions. Students learn alternate methods of conflict resolution to replace aggressive behaviors which can be generalized into the home and work environment.
   - Educational strategies integrated with technology provide reinforcement for traditional class work and ensures individualization and success in learning
   - Job readiness training to promote financial independence and self-esteem building may be offered to assist students in writing resumes, completion of applications for employment, etc. as needed.
   - Cultural diversity and socialization focusing on improved community relations; this includes community service activities

- Independent living skills training focusing on appropriate nutrition, homecare skills, hygiene and community transportation
- The program provides a safe and clean environment which proves to be conducive to learning. In addition, students are searched daily and traffic into and out of the building is closely monitored.
- Personal finance course that teaches practical math skills to transitioning students.
- Teachers are Highly Qualified as evidenced by passing Praxis Exams in the areas of instruction/ certification in Special Education
- Common Core Curriculum is utilized by the educational staff

3. Group and Individual Counseling – Weekly group counseling conducted by social worker centers on such areas as self-concept, values, decision making, goal setting, crisis intervention and cognitive behavior management, as well as vocational issues that focus on enhancing job readiness and independent living skills. Social workers also provide individual counseling to each student depending on the student's individual need. All materials for these groups are Evidenced-based with documented results. The "Smart Moves" curriculum was implemented this year in coordination with the Boys and Girls Club to assist students in making healthier choices. All materials for these groups are Evidenced-based with documented results. The Learning For Life curriculum is used along with Life Skills curriculum "What's Next?" whose role play activities correlate to the national standards for No Child Left Behind and address federal special education laws for IEPs that require transition to be considered for students at the age of 14 and met for students at the of 16.

4. School and community transitional services and aftercare – The Aftercare Program began in May of 2001 in order to ensure a smooth, successful transition back into the mainstream population. The program requires case management to have documented monthly contacts with each child successfully released who successfully transitioned back to public school. The social worker addresses topics such as academic achievement, transition concerns, conflict resolution/anger management, goal setting/values clarification, and decision making depending on the student's individual need. Students are given an opportunity to address and discuss any difficulties they may be facing during their transitional period. After the successful release of the child from the program, the child will participate in the aftercare program for one year following their release date or until the youth has reached the age of majority.

5. Agency Coordination – Results in all involved agencies working toward mutual goals which are best for the youth and the community. Communication and cooperation with these agencies is crucial to the success of the child. Continual growth in recruiting additional community involvement through local civic and volunteer agencies. We work closely with the Rutherford County Boys and Girls Club, using their recreational facilities and life skills curriculum materials.

6. Agency Transportation Services – Transportation is absolutely critical to the success of this program. Because of extensive truancy histories, some youth may not stay in the program on their own if transportation is not offered. The transportation component includes an annually inspected school activity vehicle that meets all transportation requirements. The program provides door to door transportation to every student enrolled in the Genesis Teen Learning Center. The administrative staff and social workers work closely with the families in order to prevent further truancy issues. The individualized educational and treatment plans include attendance goals for each child.

7. School Bus Behavior - Appropriate behavior on the activity vehicle or getting on or off the activity vehicle, will be enforced and monitored by a trained staff person. Behaviors that endanger the safety of all passengers, the driver, or the community may result in bus suspension. When suspended the youth is still required to attend each day.

8. Drug Testing- In order to better serve our families and students, we provide drug testing at a minimal fee to parents and outside agencies. Drug testing is also conducted by the staff if there is probable cause for screening a student. In the event the student tests negative, the center will incur the cost of the test. If the student tests positive, the parents will be assessed the fee for testing. **All positive drug screens are reported to the juvenile court.**

9. Community Service Projects – To promote community awareness and civic responsibility. As previously noted our students take part in a variety of on-going projects that may include but not be limited to visiting local nursing homes, participating in recycling projects, food and coat drives, cancer awareness projects, and national relief efforts facilitated through the Red Cross.

10. Parenting Component – In order to improve communication among our parents and students, we provide various methods to ensure their knowledge of their child's progress and growth in the program. Semi-annual parent/teacher conferences, weekly behavior/academic progress reports, and mid-term and end of term report cards provide the parents with necessary information to enable them to assist with their child's progress. Child and Family Team Meetings are held at critical points in treatment for review and to address issues that may arise. Referrals may be made to Parenting Courses provided in the community.

11. Outings – Weekly goal trips are provided as an incentive for maintaining appropriate behavior while at school and promote the child's socialization skills. The recreational activities range from Boys and Girl's Club, bowling, hiking, eating at local restaurants, and other activity centers. In addition, educational outings include trips to area museums, plays, and presentations through universities and performance centers. Guest speakers may also be brought into the facility to celebrate the monthly awareness activities throughout the year.

12. Truancy- Weekly contact will be made for each student absent. As indicated, the child's Probation Officer and /or the Juvenile court will be notified. Incentives are offered for perfect attendance each week. Continued truancy will result in filing a petition on the student, and if indicated, the parent in extreme cases.

13. Breakfasts and Lunches- The program participates in the Federal Free and Reduced Breakfast and Lunch Program. Hot meals meeting Federal Meal Program requirements are served daily. This coming school year breakfast will be added to the program.

14. State Testing - The Teen Learning Center will administer all TCAP, and End-of-Course testing required by the Tennessee Department of Education.

15. Staff Experience - The staff of Genesis Teen Learning Center have extensive experience in child welfare and education services which include:

- Administration and treatment supervision of residential and non-residential juvenile treatment centers and detention
- Case Management treatment of juvenile offenders population
- Case management of victims, families and offenders
- Special education administration and teaching; and
- Clinical and School psychological services including administration of mental health outpatient facilities.

Genesis ensures that 100% of the instructional staff is certified in their fields of expertise. Facility teachers are certified and highly qualified in the state of Tennessee. The Social Worker position requires a master's level degree and certification in social work or counseling. The Associate Teacher Counselor is available to assist with individual attention and behavior modification. There is a staff-student ratio minimum of one to five (1:5). Additionally, Genesis personnel are active in supporting community involvement in the planning and development of a viable continuum of prevention services.

The dedicated and highly trained staff believes that a successful program is based on the assumption that for some, learning is more effective when individually implemented with a system that allows entry at the level of functioning and movement at a pace compatible with the individual. Pride in individual achievements must be fostered as well as enhancing self- reliance and motivation. Genesis Teen Learning Center has demonstrated for many years the experience in innovative approaches in educating and treating "at risk youth".

Rutherford County Teen Learning Center

Employee	Position	Degree	Certification	Experience
Charles Rippy	Program Manager	BSW		13 years
Rex Boggs	Teacher	MS Curriculum/Instruction	Mathematics	3 years
Patricia Hatcher	Teacher	BS Special Education	Sp.Ed. & Elem. Ed.	18 years
Courtney Evans	Social Worker	MS School Psychology	In Process	3 years
Candice Smith	Associate Teacher	Some College		8 years
Nicole Brooks	Secretary	Some College		15 years
Pam Leach	Bus Driver	High School		7 years

16. Technology-Enhanced Learning - To better serve and enhance the learning of our students, Genesis Learning Centers has installed a new comprehensive computer network that links all of the organization's programs. One benefit of this is the availability of a web-based learning lab for all students. An 11-station learning lab was installed at the Rutherford County Teen Learning Center. We have chosen to contract with Educational Options (Edmentum) as the provider of our web-based curriculum.

    EdOptions is accredited by AdvancED. EdOptions Stars Suite® curriculum is accredited by the Southern Association of Colleges and Schools Council on Accreditation and School Improvement (SACS CASI), a division of AdvancED. EdOptions is also proud to be the first national recipient of the U.S. Chamber of Commerce Small Business of the Year award, recognizing their dedication to employees, customers, and community members.

    Academic success is different for each Student. On any given day, you encounter students who are struggling to make it to graduation for lack of credits, Students who need more flexibility, smaller classes, or students who want to earn their a high school equivalency/GED® certificate. Meeting a broad range of academic abilities and goals in one classroom can be overwhelming, but there is a solution. With EdOptions Stars Suite®, Students can have the flexibility they need to connect with teachers and curriculum and to grow the skills necessary to succeed.

    Stars Suite® is a comprehensive, Web-based and evidence-based solution featuring adaptive technology and a rigorous curriculum designed to help middle school, high school, and adult learners reach their academic goals. With the Stars Suite® of programs, we can give our Students more options to succeed in the training room and beyond.

    EdOptions provides instant feedback. The automated system provides instant assessments, grading, and feedback, relieving most of our administrative burden. More one-on-one time with our Students means an even stronger relationship in the training room.

E) Evidenced Based Model Programs

Just as Evidence Based Practices are seen as an important aspect of any program by the Department of Children's Services, Genesis Learning Centers sees EBP as critical for the success of our programs. As a result, we are constantly in search of new evidenced-based programs and interventions that will benefit the children and youth we serve. At this time we offer the following list of Evidence Based Practices presently implemented at our Teen Learning Centers:

1. Use of Tennessee Department of Educational Core Curriculum and DOE approved textbooks and instructional materials for students participating in an academic program leading towards credits and graduation.

2. Use of Tennessee Department of Education Graduation Equivalency Diploma curriculum for students working to attain a GED diploma.

3. Implementation of the Tennessee Department of Education approved Educational Options computer-based curriculum for credit attainment and recovery.

4. Implementation of the Educational Options GED Prep-Track curriculum for preparation and attainment of a GED Diploma.

5. Implementation of the Dave Ramsey Financial Peace curriculum to prepare our students for real-world finances, budgeting and banking.

6. Use of Applied Behavioral Analysis methods including weekly goal system, daily points system, attendance reinforcement system, and individual behavioral contracts with goals and objectives.

7. Our counselors use both group and individual counseling practices documented with EBP including reflective counseling, problem solving and decision making paradigms, crisis intervention, and safety plan development.

F) Number of Youth and Counties to be served in FY 2015-2016

The RCTLC anticipates serving 50-55 students in FY 2015-2016.

Rutherford County will be the sole Tennessee County served.

G. Successes and Problems

Successes

Our latest annual report (June 30, 2014) indicates that we are currently meeting or exceeding all outcomes. This has consistently been the performance of the Genesis Rutherford County Teen Learning Center and its staff. As a program, we do not foresee any problems with continuing to meet our outcomes, as well as, the needs of the children and community we serve. Cases in which a child was placed into state's custody involved students who were incarcerated for an extended part of the school year with little access to intervention. These children remained on an inactive status with RCTLC per the Judge's request as disposition of the cases were pending. No students went into state custody as the result of truancy.

This year staff frequent appearances in court has resulted in even stronger working relationships and networking in the community with attorneys, attendance officers, probation officers, both county and state police and sheriff authorities, magistrate and others.

The prior changes in waiting list procedures were continued this year resulting in quicker admission of priority cases, triage of needs, and maintaining an up to date list of those still seeking admission. This also resulted in assurance that a court order was active. Screening by pretest insured that students accepted would be able to complete the program within the time limit constraints of the grant as well as be successful in their endeavors. This screening was also successful in identifying those who genuinely wanted to work the program as suggested by the Judge. An updated waiting list was sent to appropriate referral sources on a regular basis to apprise them of the status of the referrals. The number of GED graduates, minimizing the wait time, ease of referrals, and frequent communication with all parties involved, court attendance, networking and success rate have all contributed to the effectiveness of our program.

The continued implementation of evidenced based curriculum such as "Smart Moves", and Learning for Life has been successful in that students have been very engaged and have demonstrated acquisition of new skills The curriculum has been utilized to include moral reasoning and skill sets pertinent to this population. The students have been able to demonstrate skill sets such as saying no to peer pressure, utilizing anger management techniques and expression of higher order thinking. The moral reasoning component focused upon areas sorely lacking in this population with attempts to encourage community and family directed empathy and concern.

Additionally groups have been implemented to address work skill readiness and vocational training. Students were taught how to interview, write resumes, look for employment, and apply for employment and other critical skills. At any given time, there were three to four students employed while going to school. At least 10 will be employed this summer. In all, students were better equipped to enter the work force. Linkage with local agencies such as Greenhouse Ministries, Salient Life, and the Boys and girl's club

also supplemented these efforts providing weekend and summer opportunities for improving these skills and contributing to the community on a voluntary basis. This past year 100% of the GED/HiSET graduates were employed upon graduation from the Teen Learning Center.

New this 2014-2015 school year is the Life and Inspiration Board. The wall mounting picture began with the bare elements of the sun, clouds, a tree with bare branches and dirt Each day a staff or student member picks an inspirational word, reads the definition to all the students, explains how the word is inspirational and how the students can apply it to their daily walk in life. Each word is added to the board in a shape of rain drops, lightning bolts, leafs, birds, planes, flowers etc. to help it grow. We explain to our students that in order for them to grow into a positive lifestyle one must speak life into it.

A final note for what we consider a success. Effective July 1, 2014, we promoted our Rutherford County Teen Learning Center Social Worker, Mr. Charles Rippy, to the lead position of Program Manager for the Teen Learning Center. Mr. Rippy had the strong endorsement of the Rutherford County Juvenile Court and Probation Office. He has been with the Teen Learning Center for 13 years. We are already seeing a significant improvement in communication with the juvenile court and an overall improvement in motivation methods with the staff and students.

To further document the success of the Rutherford County Teen Learning Center we offer the following longitudinal statistics that may also provide that this program has sound evidence of success for the practices and procedures used.

Annual Statistics for the RCTLC
July 2006-February 2014

Cumulative Totals for RCTLC

1. **Number of youth served: 611**
2. **Number of GEDs: 196**
3. **Number of Diplomas: 12**
4. **Number transitioned to public school: 112**
5. **Number who went into custody: 8**
6. **98.3% of all served remained out of state's custody**

2013-2014

1. number of youth served **54**
2. number of GEDs **7**
3. number of diplomas **2**
4. number of transition back to public school **10**
5. number who went into custody **3**
6. percent remaining out of custody **95%**

2012-2013

1. number of youth served **69**
2. number of GEDs **22**
3. number of diplomas **2**

4. number of transition back to public school **10**
5. number who went into custody **1**percent remaining out of custody **98%**

2011-2012

1. number of youth served 90
2. number of GEDs 34
3. number of diplomas **1**
4. number of transition back to public school **21**
5. number who went into custody **2**
6. percent remaining out of custody **98%**

2010-2011

1. number of youth served **67**
2. number of GEDs **23**
3. number of diplomas **4**
4. number of transition back to public school **14**
5. number who went into custody **1**
6. percent remaining out of state's custody **98.5%**

2009-2010

1. number of youth served **83**
2. number of GEDs **33**
3. number of diplomas **2**
4. number of transition back to public school**12**
5. number who went into custody **0**
6. percent remaining out of state custody **100%**

2008-2009

1. number of youth served **118**
2. number of GEDs **45**
3. number of diplomas **1**
4. number of transition back to public school **15**
5. number who went into custody **1(.008 percent)**
6. percent remaining out of state custody **99%**

2007-2008

1. number of youth served **130**
2. number of GEDs **32**
3. number of diplomas **0**
4. number of transition back to public school **30**
5. number who went into custody **0**
6. percent remaining out of state custody **100%**

Challenges/Problems

Of concern again this year has been student attendance. One hundred percent of HiSET referrals were the result of significant truancy issues resulting in lack of credits to graduate with a diploma. These students remained true to their history, often missing school. When a student was placed in detention for a prolonged period, they were placed on an "inactive" list, leaving the number expected to attend school below 24. They still received services such as court liaison, weekly parental contacts and communication with the in house teachers, but they were not in school daily. Every effort is be made to insure

that 24 students attend school daily through the admission of additional students to achieve an average daily census of 24. **While attendance is a significant challenge, with the start of the 2014-205 school year we proudly report a first quarter attendance rate of 92%. This is due to a great effort of staff and the new Program Manager. This is an increase of 14 percentage points over the previous year.**

Another issue has been the increase in the number of students with significant drug issues. These issues have been presented in court making the Judge and Probation officers aware of the student activities. One issue is the use of synthetic drugs. The laws are changing to help in the addressing of this issue; however the cost of drug testing is prohibitive, making proof in court difficult. We intend to increase the awareness of the ramifications of synthetic use a priority this coming year through guest speakers and group counseling.

The Tennessee Diploma Project has seemingly resulted in more students being referred for the HiSET program with expectations that this trend will continue. The GED is no longer offered in Rutherford County through the Tennessee Technology Center. We will still provide an age waiver for students who are age 17. Costs for taking these tests increased significantly which is an area of concern.

Although truancy is frequently the expressed reason for referral, our students present with significant behavioral and emotional issues. Many are on Probation and have been expelled from the Rutherford County alternative programs or have a history of poor academic success, dysfunction in the home, drug and alcohol abuse/dependency, poor peer relations, etc. We have seen an increase in the number of students who are identified as "Exceptional". Referrals are often made as students are approaching the age of majority and are at risk of dropping out of school due to lack of sufficient credits.

This year our referrals have been slower than historically documented at court due to the filing process. The truancy students are getting filed on by school attendance workers, but the warrants are not getting served in a timely fashion. The problem is currently being addressed.

H) Future Funding Strategies

It needs to be stated at the very beginning, while there are grants for specific one-time projects, there are no viable sources to completely fund this Teen Learning Center outside of the Tennessee Department of Children's Services. We have approached the public school system of Rutherford County and while they are willing to make use of our services they have repeatedly stated that supporting funds are not available.

We continue to seek grants for the support of specific projects. For example, Genesis Learning Centers was awarded grants in the amount of $18,000 combined from the HCA Foundation and the Frist Foundation to upgrade our computer network. These funds allowed us to expand our network capabilities that included opening a 10 station

computer lab at the RCTLC. We were also able to upgrade our internet capabilities to enhance the use of web-based curriculums.

Finally, we are working with several members of the Tennessee Legislature to see if there is a means to make use of Basic Education Program funds to help offset Department of Children's Services monies and to expand services.

ATTACHMENT B

GRANT BUDGET

Rutherford County Juvenile Court

The Grant Budget line-item amounts below shall be applicable only to expense incurred during the following Applicable Period: BEGIN: July 1, 2015 END: June 30, 2016

POLICY 03 Object Line-item Reference	EXPENSE OBJECT LINE-ITEM CATEGORY [1]	GRANT CONTRACT	GRANTEE PARTICIPATION	TOTAL PROJECT
1, 2	Salaries, Benefits & Taxes	311,198.00	0.00	311,198.00
4, 15	Professional Fee, Grant & Award [2]	0.00	0.00	0.00
5, 6, 7, 8, 9, 10	Supplies, Telephone, Postage & Shipping, Occupancy, Equipment Rental & Maintenance, Printing & Publications	61,321.00	0.00	61,321.00
11, 12	Travel, Conferences & Meetings	500.00	0.00	500.00
13	Interest [2]	0.00	0.00	0.00
14	Insurance	0.00	0.00	0.00
16	Specific Assistance To Individuals	0.00	0.00	0.00
17	Depreciation [2]	0.00	0.00	0.00
18	Other Non-Personnel [2]	44,677.00	0.00	44,677.00
20	Capital Purchase [2]	0.00	0.00	0.00
22	Indirect Cost	0.00	0.00	0.00
24	In-Kind Expense	0.00	0.00	0.00
25	**GRAND TOTAL**	**417,696.00**	**0.00**	**417,696.00**

[1] Each expense object line-item shall be defined by the Department of Finance and Administration Policy 03, *Uniform Reporting Requirements and Cost Allocation Plans for Subrecipients of Federal and State Grant Monies, Appendix A.* (posted on the Internet at: http://www.state.tn.us/finance/act/documents/policy3.pdf).

[2] Applicable detail follows this page if line-item is funded.

ATTACHMENT B

GRANT BUDGET LINE-ITEM DETAIL:

OTHER NON-PERSONNEL	AMOUNT
Staff recruiting and background checks, vehicle fuel, computer tech services' building repairs and maintenance and student reinforces are included in this category.	44,677.00
TOTAL	44,677.00

ATTACHMENT C

GRANT BUDGET

Rutherford County Juvenile Court

The Grant Budget line-item amounts below shall be applicable only to expense incurred during the following Applicable Period: BEGIN: July 1, 2016 END: June 30, 2017

POLICY 03 Object Line-item Reference	EXPENSE OBJECT LINE-ITEM CATEGORY [1]	GRANT CONTRACT	GRANTEE PARTICIPATION	TOTAL PROJECT
1, 2	Salaries, Benefits & Taxes	311,198.00	0.00	311,198.00
4, 15	Professional Fee, Grant & Award [2]	0.00	0.00	0.00
5, 6, 7, 8, 9, 10	Supplies, Telephone, Postage & Shipping, Occupancy, Equipment Rental & Maintenance, Printing & Publications	61,321.00	0.00	61,321.00
11, 12	Travel, Conferences & Meetings	500.00	0.00	500.00
13	Interest [2]	0.00	0.00	0.00
14	Insurance	0.00	0.00	0.00
16	Specific Assistance To Individuals	0.00	0.00	0.00
17	Depreciation [2]	0.00	0.00	0.00
18	Other Non-Personnel [2]	44,677.00	0.00	44,677.00
20	Capital Purchase [2]	0.00	0.00	0.00
22	Indirect Cost	0.00	0.00	0.00
24	In-Kind Expense	0.00	0.00	0.00
25	**GRAND TOTAL**	417,696.00	0.00	417,696.00

[1] Each expense object line-item shall be defined by the Department of Finance and Administration Policy 03, *Uniform Reporting Requirements and Cost Allocation Plans for Subrecipients of Federal and State Grant Monies, Appendix A.* (posted on the Internet at: http://www.state.tn.us/finance/act/documents/policy3.pdf).

[2] Applicable detail follows this page if line-item is funded.

ATTACHMENT C

GRANT BUDGET LINE-ITEM DETAIL:

OTHER NON-PERSONNEL	AMOUNT
Staff recruiting and background checks, vehicle fuel, computer tech services' building repairs and maintenance and student reinforces are included in this category.	44,677.00
TOTAL	44,677.00

ATTACHMENT D

GRANT BUDGET

Rutherford County Juvenile Court

The Grant Budget line-item amounts below shall be applicable only to expense incurred during the following Applicable Period: BEGIN: July 1, 2017 END: June 30, 2018

POLICY 03 Object Line-Item Reference	EXPENSE OBJECT LINE-ITEM CATEGORY [1]	GRANT CONTRACT	GRANTEE PARTICIPATION	TOTAL PROJECT
1, 2	Salaries, Benefits & Taxes	311,198.00	0.00	311,198.00
4, 15	Professional Fee, Grant & Award [2]	0.00	0.00	0.00
5, 6, 7, 8, 9, 10	Supplies, Telephone, Postage & Shipping, Occupancy, Equipment Rental & Maintenance, Printing & Publications	61,321.00	0.00	61,321.00
11, 12	Travel, Conferences & Meetings	500.00	0.00	500.00
13	Interest [2]	0.00	0.00	0.00
14	Insurance	0.00	0.00	0.00
16	Specific Assistance To Individuals	0.00	0.00	0.00
17	Depreciation [2]	0.00	0.00	0.00
18	Other Non-Personnel [2]	44,677.00	0.00	44,677.00
20	Capital Purchase [2]	0.00	0.00	0.00
22	Indirect Cost	0.00	0.00	0.00
24	In-Kind Expense	0.00	0.00	0.00
25	**GRAND TOTAL**	417,696.00	0.00	417,696.00

[1] Each expense object line-item shall be defined by the Department of Finance and Administration Policy 03, *Uniform Reporting Requirements and Cost Allocation Plans for Subrecipients of Federal and State Grant Monies, Appendix A.* (posted on the Internet at: http://www.state.tn.us/finance/act/documents/policy3.pdf).

[2] Applicable detail follows this page if line-item is funded.

ATTACHMENT D

GRANT BUDGET LINE-ITEM DETAIL:

OTHER NON-PERSONNEL	AMOUNT
Staff recruiting and background checks, vehicle fuel, computer tech services' building repairs and maintenance and student reinforces are included in this category.	44,677.00
TOTAL	44,677.00

STATE OF TENNESSEE DEPARTMENT OF CHILDREN SERVICES
LINE-ITEM REIMBURSEMENT GRANT INVOICE

ATTACHMENT E

Name and Address of Grantee:

Grant Contract Type: _____
Grant Contract #: _____
Contact Person: _____
Telephone: _____

Invoice #: 1
Inv. End Date: _____
Grant Period: _____
Inv. Period: _____

	Expense Line-Item Category	Total Budget	Total DCS Contract Budget	Total Actual Expenditures Year to Date	Total Actual Expenditures This Month	Agency Match	Amount Due from State	Comments
1,2	Salaries, Benefits & Taxes	0.00	0.00	0.00	0.00	0.00	0.00	
4,15	Professional Fees/Grant & Award							
5,6,7,8,9,10	Supplies, Telephone, Postage & Shipping, Occupancy, Equipment Rental & Maintenance, Printing & Publications	0.00	0.00	0.00	0.00	0.00	0.00	
11,12	Travel/Conferences & Meetings	0.00	0.00	0.00	0.00	0.00	0.00	
13	Interest	0.00						
14	Insurance	0.00	0.00	0.00	0.00	0.00	0.00	
16	Assistance to Individuals							
17	Depreciation							
18	Other Non-Personnel							
20	Capital Purchase							
22	Indirect Cost							
24	In-Kind Expense							
25	**Grand Total**	0.00	0.00	0.00	0.00	0.00	0.00	

I hereby certify, to the best of my knowledge, the accuracy of the information provided in this invoice. The amounts billed have not been previously requested and are in accordance with the contract terms and conditions.

DCS OFFICE USE ONLY
Contract ID _____
PO _____ Vendor _____
Receipt _____ Voucher _____

Grantee Authorized Signature _____ Date _____

Print Name / Title _____ Phone # _____

DCS Authorized Signature _____ Date _____

Print Name / Title _____ Phone # _____