

**RUTHERFORD COUNTY, TENNESSEE
CORRECTIONAL WORK CENTER MINUTES
FEBRUARY 2, 2015
8:30 A.M.**

The Rutherford County Correctional Work Center Board met for their monthly board meeting on Monday, February 2, 2015.

A) MEETING CALLED TO ORDER

Mayor Burgess called the meeting to order at 8:30 am.

B) ROLL CALL

BOARD MEMBERS PRESENT

~~Mayor Ernest Burgess, Chairman~~

Frances Mosby

Bob Asbury

Virgil Gammon

Tim Rudd

OTHERS PRESENT

Bernard Salandy, Superintendent

William Cope, Captain

Dianne Chapman, Administrative Assistant

C) APPROVE MINUTES OF THE LAST MEETING

The first matter before the Board was the minutes of the January 6, 2015 meeting. After discussion, Mr. Rudd moved that the minutes of the January 6, 2014 meeting be approved as published. Seconded by Mr. Asbury. The motion carried unanimously with favorable votes.

D) ELECTION OF VICE-CHAIRPERSON

The next matter before the Board was the election of a Vice Chairperson. Mr. Asbury moved that Mrs. Mosby be elected to the Vice Chairperson position. Seconded by Mr. Gammon. The motion carried unanimously with favorable votes.

Mayor Burgess excused himself due to another appointment. Chairperson Mosby took over at that time.

D) EXPENDITURE REPORT

The next matter before the Board was the expenditure report. The Board reviewed the December account analysis and budget spreadsheet. Superintendent noted we are in the process of moving \$1,000 from line 101-54220-413, Drugs & Medical Supplies into line 101-

54220-499, Other Supplies & Materials, in order to purchase hygiene items for inmates. Other than this amendment, lines are sufficient at this time. After discussion, Mr. Asbury moved that the expenditure report be approved as published. Seconded by Mr. Rudd. The motion carried unanimously with favorable votes.

E) OTHER BUSINESS, IF ANY

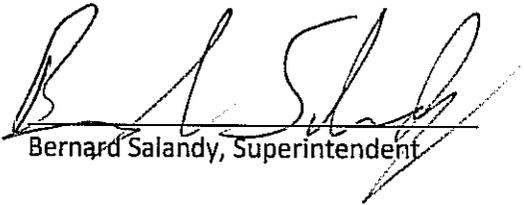
Superintendent noted the ACA audit will take place in 21 days. The auditors will hold a final meeting prior to leaving and Superintendent encouraged the Board members to attend. As soon as he gets a date and time the Board will be notified so they can make arrangements.

The Board reviewed the state litter pickup report, monthly worker report, ABL & IC Solutions commission checks, yearly activity report, work release report, general sessions January bill, and the Smyrna board bill check; 2013 Recidivism for Doors of Hope, Positive Parenting and HISET (GED) Programs, and a overview of the Work Release program from July 2014 to December 2014.

Captain Cope noted Putnam County wants to take a closer look at our Faith based programs.

There being no further business to come before the Board, the meeting was adjourned at 8:52 am.

Respectfully submitted,


Bernard Salandy, Superintendent

Frances Mosby, Vice Chairperson

May	June	Yearly Tot.	Avg.
			24
			6600
			371.5714
			156
			36.57143
			472.8571
			102.8571
			4
			8.428571
			1.857143
			9.714286

total Max

ed the program successfully

is removed for policy violations.

is removed for policy violations.

company had no work available.



County of Rutherford

RUTHERFORD COUNTY CORRECTIONAL WORK CENTER

Bernard Salandy
Superintendent

February 2015

STATE LITTER PICK-UP FOR JANUARY 2015

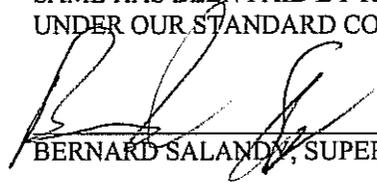
SR-1 (70)	From Murfreesboro to Cannon CL 10.84 total miles at \$46.50 a mile = \$504.06
SR-10(231)	From Bedford CL to Murfreesboro CL 10.59 total miles at \$46.50 a mile = \$492.44
SR-10(231)	From Murfreesboro CL to Wilson CL 7.95 total miles at \$46.50 a mile = \$369.68
SR-96	From Williamson CL to Murfreesboro 9.12 total miles at \$46.50 a mile = \$424.08
SR-2(41)	From Murfreesboro Cty to Coffee CL 15.02 total miles at \$46.50 a mile = \$698.43
SR-99	From Jct SR-16 (41A) to Murfreesboro Cty 16.19 total miles at \$46.50 a mile = \$752.84
SR-99	From Murfreesboro to Cannon CL 11.40 total miles at \$46.50 a mile = \$530.10
SR-102	From Jct SR-96 to Smyrna 7.38 total miles at \$46.50 a mile = \$343.17

SR-269

From Jct SR-10 231 to Bedford CL
6.50 total miles at \$46.50 a mile = \$302.25

TOTAL \$4417.05

I HEREBY CERTIFY THAT THE ABOVE IS AN ACCURATE STATEMENT OF COSTS AND THE SAME HAS BEEN PAID BY RUTHERFORD COUNTY AND IS NOW DUE TO BE REIMBURSED UNDER OUR STANDARD CONTRACT.

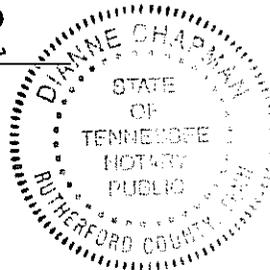


BERNARD SALANDY, SUPERINTENDENT

2-20-2015

DATE

STATE OF TENNESSEE, COUNTY OF RUTHERFORD
NOTARY PUBLIC Diane Chapman



My Commission Expires FEB. 22, 2015

**Rutherford County Correctional Work Center
Monthly Worker Report
December - 2014**

Date	Crews	Men	Hours	\$/Day
1	9	31	248	\$1,984.00
2	9	31	248	\$1,984.00
3	11	28	224	\$1,792.00
4	10	29	232	\$1,856.00
5	6	28	224	\$1,792.00
6	0	0	0	0
7	0	0	0	0
8	11	29	232	\$1,856.00
9	12	32	256	\$2,048.00
10	14	32	256	\$2,048.00
11	12	33	264	\$2,112.00
12	7	25	200	\$1,600.00
13	0	0	0	0
14	0	0	0	0
15	12	28	224	\$1,792.00
16	12	28	224	\$1,792.00
17	14	25	200	\$1,600.00
18	9	31	248	\$1,984.00
19	9	25	200	\$1,600.00
20	0	0	0	0
21	0	0	0	0
22	10	21	168	\$1,344.00
23	11	29	232	\$1,856.00
24	0	0	0	0
25	0	0	0	0
26	5	11	88	\$704.00
27	0	0	0	0
28	0	0	0	\$0
29	8	23	184	\$1,472.00
30	10	28	224	\$1,792.00
31	9	25	200	\$1,600.00
Totals				
There are an average of 45 inmates working on the compound daily				
Total combined savings				

**Rutherford County Correctional Work Center
Monthly Worker Report
January - 2015**

Date	Crews	Men	Hours	\$/Day
1	0	0	0	0
2	5	22	176	\$1,408.00
3	0	0	0	0
4	0	0	0	0
5	10	22	176	\$1,408.00
6	9	18	144	\$1,152.00
7	10	22	176	\$1,408.00
8	4	9	72	\$576.00
9	9	22	176	\$1,408.00
10	0	0	0	0
11	0	0	0	0
12	11	15	120	\$960.00
13	12	21	168	\$1,344.00
14	9	17	136	\$1,088.00
15	14	19	152	\$1,216.00
16	10	17	136	\$1,088.00
17	0	0	0	0
18	0	0	0	0
19	0	0	0	0
20	10	22	176	\$1,408.00
21	12	23	184	\$1,472.00
22	14	34	272	\$2,176.00
23	9	26	208	\$1,664.00
24	0	0	0	0
25	0	0	0	0
26	9	19	152	\$1,216.00
27	9	31	248	\$1,984.00
28	11	33	264	\$2,112.00
29	12	30	240	\$1,920.00
30	8	27	216	\$1,728.00
31	0	0	0	0
Totals	197	449	3592	\$28,736.00
There are an average of 45 inmates working on the compound daily				\$86,400.00
Total combined savings				\$115,136.00

**BUDGET WORKSHEET
FISCAL YEAR 2015-2016**

Submitted by: Superintendent Bernard Salandy

Department: **WORKHOUSE/ADULT DETENTION**
Fund: **GENERAL**

DATE: February 2015

GL Account	Object Description	2013 - 2014 Original Budget	2013 - 2014 Amend-ments	2013 - 2014 Amended Budget	2013 - 2014 Actual	2014 - 2015 Original Budget	2014 - 2015 Amend-ments	2014 - 2015 Amended
54220- - -	WORKHOUSE/ADULT DETENTION							
54220-101- -	County Official/Administrative	\$68,898		\$68,898	\$68,898	\$70,082		\$70,082
54220-109- -	Captain(S)	\$63,308		\$63,308	\$63,308	\$64,398		\$64,398
54220-110- -	Lieutenant(S)	\$46,333		\$46,333	\$46,332	\$47,161		\$47,161
54220-115- -	Sergeant(S)	\$264,474	(\$2,200)	\$262,274	\$262,254	\$271,616	\$8,150	\$279,766
54220-160- -	Guards	\$1,082,634	(\$310)	\$1,082,324	\$1,078,247	\$1,042,200		\$1,042,200
54220-161- -	Secretary(S)	\$30,507		\$30,507	\$30,507	\$31,049		\$31,049
54220-162- -	Clerical Personnel	\$132,212	\$2,510	\$134,722	\$134,715	\$181,322		\$181,322
54220-169- -	Part-Time Personnel	\$18,500		\$18,500	\$15,063	\$18,500		\$18,500
54220-186- -	Longevity Pay	\$5,500		\$5,500	\$5,200	\$6,175		\$6,175
54220-187- -	Overtime Pay	\$15,000		\$15,000	\$14,877	\$20,000		\$20,000
54220-191- -	Board & Committee Members Fe	\$5,600		\$5,600	\$4,500	\$4,800		\$4,800
54220-196- -	In-Service Training	\$15,000	\$1,000	\$16,000	\$14,949	\$18,000		\$18,000
54220-201- -	Social Security	\$107,450	\$0	\$107,450	\$103,042	\$108,960	\$505	\$109,465
54220-204- -	State Retirement	\$216,860	\$0	\$216,860	\$214,773	\$207,570	\$975	\$208,545
54220-205- -	Employee And Dependent Insura	\$396,660	\$4,500	\$401,160	\$399,693	\$440,020		\$440,020
54220-209- -	Disability Insurance	\$3,130	\$0	\$3,130	\$2,998	\$3,160	\$15	\$3,175
54220-210- -	Unemployment Compensation	\$0	\$7,000	\$7,000	\$6,042	\$0		\$0
54220-212- -	Employer Medicare	\$25,130	\$0	\$25,130	\$24,116	\$25,490	\$120	\$25,610
54220-307- -	Communication	\$7,000		\$7,000	\$6,298	\$7,000		\$7,000
54220-312- -	Contracts W/Private Agencies					\$0	\$107,058	\$107,058
54220-312-OJP14-	Contracts W/Private Agencies					\$0		\$0
54220-320- -	Dues And Memberships	\$1,250		\$1,250	\$687	\$21,500		\$21,500
54220-322- -	Evaluation And Testing	\$2,500		\$2,500	\$1,743	\$2,400		\$2,400
54220-330- -	Operating Lease Payments	\$1,200		\$1,200	\$780	\$1,200		\$1,200
54220-334- -	Maintenance Agreements	\$40,000		\$40,000	\$30,932	\$40,000		\$40,000
54220-335- -	Maint. & Repair Serv. - Bldgs.	\$12,000	\$38,500	\$50,500	\$48,137	\$50,000		\$50,000
54220-336- -	Maint. & Repair Serv. - Equip.	\$15,000	\$5,130	\$20,130	\$19,937	\$18,000		\$18,000
54220-338- -	Maint. & Repair Serv. - Vehicles	\$5,000	\$2,000	\$7,000	\$6,050	\$7,200		\$7,200
54220-340- -	Medical & Dental Services	\$1,000		\$1,000	\$0	\$1,000		\$1,000
54220-348- -	Postal Charges	\$400	\$0	\$400	\$223	\$400	\$1,000	\$1,400
54220-355- -	Travel					\$0	\$6,720	\$6,720
54220-355-OJP14-	Travel					\$0		\$0
54220-399- -	Other Contracted Services	\$775,000	\$62,775	\$837,775	\$688,648	\$800,000		\$800,000
54220-410- -	Custodial Supplies	\$27,500	(\$1,000)	\$26,500	\$25,509	\$27,500		\$27,500
54220-411- -	Data Processing Supplies	\$5,500		\$5,500	\$4,408	\$5,500		\$5,500
54220-413- -	Drugs And Medical Supplies	\$5,000	(\$1,000)	\$4,000	\$0	\$4,000		\$4,000
54220-418- -	Equipment & Machinery Parts	\$3,000		\$3,000	\$981	\$3,600		\$3,600
54220-425- -	Gasoline	\$12,000		\$12,000	\$10,500	\$14,400		\$14,400
54220-431- -	Law Enforcement Supplies	\$5,500		\$5,500	\$5,287	\$5,500		\$5,500
54220-435- -	Office Supplies	\$6,000	\$584	\$6,584	\$5,167	\$6,000	\$4,200	\$10,200
54220-435-OJP14-	Office Supplies					\$0		\$0
54220-441- -	Prisoners Clothing	\$17,000	\$7,000	\$24,000	\$23,336	\$20,000	(\$1,000)	\$19,000

GL Account	Object Description	2013 - 2014 Original Budget	2013 - 2014 Amend-ments	2013 - 2014 Amended Budget	2013 - 2014 Actual	2014 - 2015 Original Budget	2014 - 2015 Amend-ments	2014 - 2015 Amended
54220-451- -	Uniforms	\$10,000	(\$1,000)	\$9,000	\$7,116	\$10,000		\$10,000
54220-452- -	Utilities	\$250,000		\$250,000	\$234,685	\$250,000		\$250,000
54220-499- -	Other Supplies And Materials	\$14,000		\$14,000	\$13,051	\$14,000		\$14,000
54220-718	Motor Vehicles							
54220-719- -	Office Equipment	\$4,000	(\$584)	\$3,416	\$3,416	\$0		\$0
54220-790- -	Other Equipment	\$0	\$22,895	\$22,895	\$22,890	\$0		\$0
54220-999- -	TOTAL	\$3,717,046	\$147,800	\$3,864,846	\$3,649,295	\$3,869,703	\$127,743	\$3,997,446

WORKHOUSE/ADULT DETENTION

Current Yr Actual\Enc as of 1/7/2015	2014 - 2015 Encum- brance	Department Request	Explanation
\$35,981		\$71,586	
\$33,062		\$65,773	
\$24,213		\$48,198	
\$143,634		\$285,768	
\$525,744		\$1,051,032	
\$15,941		\$31,738	
\$93,092		\$184,720	
\$5,304		\$18,500	
\$5,950		\$6,775	
\$7,626		\$25,000	
\$2,400		\$2,400	\$400 month
\$10,841		\$22,000	cost of hotels, meals, airline, registration fees increasing
\$53,458		\$111,390	
\$105,964		\$212,540	
\$214,165		\$462,440	
\$1,515		\$3,220	
\$1,021			
\$12,511		\$26,050	
\$2,169		\$7,000	Verizon, AT&T
\$0			GRANT
\$0			GRANT
\$17,596	\$9,420	\$1,500	ACA, NCCHC, AJA, Nat'l Sheriff Assoc
\$550		\$2,400	
\$780	\$585	\$1,200	Middle TN Two-Way
\$32,801	\$17,704	\$40,000	MTR service & copies, Kalleo, CorrecTek, Ecolab, TBI
\$16,441	\$5,941	\$50,000	
\$10,793	\$1,560	\$21,000	
\$2,835	\$1,296	\$8,000	aging vehicles and needed repairs
\$300	\$150	\$1,500	increase due to inmate x-rays coming out of this line rather than 399
\$522	\$196	\$1,400	increased due to inmate stamps coming out of this line rather than line 441
\$0			GRANT
\$0			GRANT
\$660,728	\$320,876	\$800,000	Dr. Rudd \$459,996, Max Shred \$300, ABL \$168,000, GSA \$4315, Scott's Portables \$1440, Koorsen Security \$3600
\$14,015	\$3,931	\$28,000	cost of supplies has increased due to quality of cleaning supplies we have to keep building clean and germ free
\$4,110	\$507	\$7,000	some printers are past their prime
\$0		\$4,000	inmate needs
\$700	\$700	\$3,600	
\$12,000	\$6,355	\$14,400	should be sufficient
\$1,170	\$200	\$6,000	supplies for guards
\$4,454	\$1,624	\$6,000	should be sufficient
\$0			GRANT
\$14,259	\$3,605	\$15,000	decreased due to only clothing coming out of this line

Current Yr Actual\Enc as of 1/7/2015	2014 - 2015 Encum- brance	Department Request	Explanation
\$6,000	\$2,883	\$12,000	cost of uniforms for 48 employees
\$114,782		\$250,000	
\$11,675	\$1,244	\$19,000	inmate hygiene needs, mattresses, etc
		\$35,000	one new car
\$0			NOT NEEDED
\$0			NOT NEEDED
\$2,221,102	\$378,777	\$3,963,130	