

**RUTHERFORD COUNTY, TENNESSEE
CORRECTIONAL WORK CENTER MINUTES
MARCH 10, 2014
8:30 A.M.**

The Rutherford County Correctional Work Center Board met for their monthly board meeting on Monday, March 10, 2014.

A) MEETING CALLED TO ORDER

Chairman Ernest Burgess called the meeting to order at 8:30am.

B) ROLL CALL

BOARD MEMBERS PRESENT

Mayor Ernest Burgess, Chairman
Tom Hartley, Vice Chairman
Frances Mosby
Bob Asbury
Virgil Gammon

OTHERS PRESENT

Bernard Salandy, Superintendent
William Cope, Captain
Dianne Chapman, Administrative Assistant

C) APPROVE MINUTES OF THE LAST MEETING

The first matter before the Board was the minutes of the February 10, 2014 meeting. After discussion, Mr. Asbury moved that the minutes of the February 10, 2014 meeting be approved as published. Seconded by Mrs. Mosby. The motion carried unanimously with favorable votes.

D) REPORT OF EXPENDITURES

The Board was presented with the state litter pickup report, account analysis & budget spread sheet, board bill, work release program report, and the ABL & IC Solutions commission reports. Superintendent noted there is one budget amendment for \$7,000 from line 101-54220-399, Other Contracted Services, into 101-54220-441, Prisoner Clothing to cover the cost of 150 inmate mattresses. After discussion, Mr. Hartley moved that the Expenditure Report be approved and the Board recommend to the Public Safety Committee approval of the Budget Amendment. Seconded by Mrs. Mosby. The motion carried unanimously with favorable votes.

E) MEMORANDUM OF UNDERSTANDING WITH CADCOR

Captain Cope discussed a Memorandum of Understanding with CADCOR. Volunteer Behavioral Health-Guidance Center is apply for a grant with CADCOR. Volunteer Behavioral Heath-Guidance Center will do all the paperwork and take care of employees. The Work Center's only

responsibility is to supply the inmates. There is no cost to the county. The Bureau of Justice is providing the grant funds. After discussion, Mr. Gammon moved that the Board approve the memorandum of understanding with CADCOR. Seconded by Mr. Asbury. The motion carried unanimously with favorable votes.

F) OTHER BUSINESS, IF ANY

Superintendent noted our inmate count is at 138. The Board members voiced their concerns as to why the Work Center is not getting inmates from the Sheriff's Department. It was noted that inmate work crews are going out at the Sheriff's Department when they should be transferred to the Work Center since this is the Work Center's responsibility. Mr. Gammon noted he would look into the Board's concerns. He stated there are approximately 30 inmates at the Sheriff's Department that could possibly be transferred over. He noted he will look into why inmates are not being transferred.

Mayor Burgess requested that we provide the Public Safety Committee with an over view of the Work Release Program benefits. Superintendent noted he could bring one of our ex-offender to give his/her testimony of how the Work Release Program has helped him. The Board liked that idea.

Superintendent noted that as of February 25 Comcast has started encrypting all of its local channels in the Middle Tennessee area which includes the Work Center and Juvenile Detention. Any tv connected to Comcast without a DTA (digital Transport Adaptor) box will receive no programming whatsoever. The Work Center has been receiving all local channels through Comcast before that date. OIT suggests installing an antenna, receivers and analog modulators to place 5 local channels back on the system. The cost of this would be approximately \$2125 but would be a onetime cost vs paying Comcast \$450 per month to put a DTA at every television. Superintendent noted we could split the \$2125 cost with Juvenile. The Work Center can do this without a budget amendment.

Superintendent noted Michele Collins is retiring as of Friday, March 14. He invited the Board to stop in between Noon and 2:00 to say their goodbyes. Everyone agreed that she will be missed and she had done an excellent job for the Work Center and county.

Captain Cope noted Sergeant Hewell is doing a great job overseeing the training program. For a little over a year, Sgt. Hewell has invited other counties to participate in our training classes free of charge. This has helped smaller counties that would otherwise not receive training due to having no in-service funds available for their officers.

There being no further business to come before the Board, the meeting was adjourned at 9:25am.

Respectfully submitted,

Bernard Salandy, Superintendent

Ernest Burgess, Chairman



County of Rutherford

RUTHERFORD COUNTY CORRECTIONAL WORK CENTER

Bernard Salandy
Superintendent

March 2014

STATE LITTER PICK-UP FOR FEBRUARY 2014

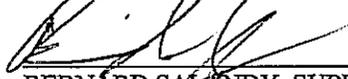
SR-1(70) From Murfreesboro CL to Cannon CL
10.84 total miles at \$46.50 a mile = \$504.06

SR-99 From Murfreesboro CL to Cannon CL
11.40 total miles at \$46.50 a mile = \$530.10

SR-2(41) From Murfreesboro CL to Coffee CL
15.02 total miles at \$46.50 a mile = \$698.43

TOTAL \$1732.59

I HEREBY CERTIFY THAT THE ABOVE IS AN ACCURATE STATEMENT OF COSTS AND THE SAME HAS BEEN PAID BY RUTHERFORD COUNTY AND IS NOW DUE TO BE REIMBURSED UNDER OUR STANDARD CONTRACT.


BERNARD SALANDY, SUPERINTENDENT

3-18-14
DATE

STATE OF TENNESSEE, COUNTY OF RUTHERFORD

NOTARY PUBLIC Dianne Chapman

Rutherford County Correctional Work Center
Yearly Activity Rep 1-Jul - June

Items	July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	April
Headcount	5,075	5,246	5,303	5,603	4,681	4,404	4,033	3,926		
Head count average	164	169	177	181	156	142	130	140		
Inmate Days (F)	585	585	607	650	464	391	371	265		
Inmate Days (M)	4,490	4,661	4,696	4,953	4,217	4,013	3,662	3,661		
Entered	92	105	92	87	74	66	77	74		
Released	97	94	81	98	92	89	81	60		
Worker Out	940	950	1582	2,369	1863	1885	1750	1726		
Workers out average	30	31	53	76	62	60	56	61		
Incident Reports	215	262	231	217	175	203	234	211		
Disciplinary Reports	31	44	35	33	23	33	19	34		
Programs/Religious	589	778	606	611	376	343	470	422		
GED	H	52	88	59	50	34	15	42		
Nurse Call (# seen)	572	863	771	659	571	590	612	625		
Prescriptions Filled	168	222	231	224	212	171	168	239		
Dentist/Doctor Visits	9	7	10	6	8	7	14	10		
Other transports	242	223	237	271	280	252	263	298		
D.U.I.	71	79	95	73	60	67	78	62		
Emergency Room	0	0	0	1	0	1	0	0		
Hospital	0	0	0	0	0	0	0	0		
Total transport trips	280	248	261	292	303	273	284	314		
General Sessions	9	11	7	11	10	12	1	2		
Circuit Court	5	3	6	0	2	0	3	3		
Juvenile Court	1	4	1	3	3	1	3	1		
Taurus Car	374	329	290	354	38	65	1218	25		
Transport Van # 1 Miles	370	351	542	447	428	402	365	414		
Transport Van # 2 Miles	452	312	434	608	431	255	327	407		
State trash miles	62.4	67.3	60.1	53.7	56.8	57.1	43.8	38.5		
County trash miles	111.9	124.3	106.4	127.6	93.7	91.8	113.2	90.2		
Population Meals	15,700	15,722	16,025	16,821	14,086	13,194	12,048	11,851		

2014

May	June	Yearly Tot.
		38,271
		1259
		3918
		34,353
		667
		692
		13,065
		429
		1748
		252
		4195
		340
		5263
		1635
		71
		2066
		585
		2
		0
		2255
		63
		22
		17
		2693
		3319
		3226
		439.7
		859.1
		115,447

Rutherford County Correctional Work Center Work Release program
Yearly Activity Report July 1, 2013 - June 30, 2014

Items	July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	April
Inmates on Program	7	10	13	12	11	11	12	12		
Room and Board	2,352	2,364	3,408	3,804	3,516	3,024	2,868	3,240		
Transport fee	137	111	192	224	183	164	175	186		
Dependent Support	239	0	0	0	0	0	60	60		
Victim Assistance	12	10	18	20	18	16	18	18		
Docket Fee	140	200	160	400	480	460	340	380		
Drug Testing Fees	42	48	54	57	87	24	63	57		
Inmates at Swanson	3	3	4	4	2	3	4	3		
Inmates at ITNOLAP	4	7	6	5	6	5	3	3		
Inmates at Metal Max	0	0	0	0	0	0	0	1		
Inmate at Prescotech	0	0	3	3	4	3	4	5		

Comments

July 2013- 1 inmate was hired full time at ITNOLAP pallet, crates and corrugated.

August 2013- 1 inmate completed the program, but did not take a full time position when offered to stay at ITNOLAP pallet,

September 2013- 1 inmate completed the program and was hired full time at Prescotech Industries.

October 2013- 1 inmate completed the program and was hired full time at Swanson Christian Products.

November 2013- 1 inmate completed the program and was hired full time at Prescotech Industries.

December 2013- 3 inmates completed the program, 1 inmate was hired full time with Prescotech Industries

January 2014- 2 females completed the program, 1 female inmate was hired full time at Swanson Christian Products

February 2014- 1 inmate completed the program and was hired full time at Prescotech Industries

**RUTHERFORD COUNTY, TENNESSEE
BUDGET AMENDMENT REQUEST
GENERAL FUND**

Requesting Department: Correctional Work Center
 Signature of Department Head: *[Signature]*
 Date Requested: March 5, 2014
 Approved By: _____
 Date Approved: _____

Account No. & Description	Original Budget	Amended to Date	Actual to Date	Requested Increase	Requested Decrease	Amended Appropriation
101-54220-441 Prisoners Clothing	\$ 17,000	\$ 17,000	\$ 15,557	\$ 7,000		\$ 24,000
101-54220-399 Other Contracted Services	\$ 775,000	\$ 849,775	\$ 652,482		\$ 7,000	\$ 842,775

EXPLANATION FOR ABOVE AMENDMENT REQUEST

Purchase 150 mattresses for prisoners.

Finance Department Use Only

Date Posted: _____
 Posted By: _____