

**RUTHERFORD COUNTY, TENNESSEE**  
**CORRECTIONAL WORK CENTER MINUTES**  
**OCTOBER 14, 2013**  
**8:30 A.M.**

The Rutherford County Correctional Work Center Board met for their monthly board meeting on Monday, October 14, 2013.

**A) MEETING CALLED TO ORDER**

Chairman Ernest Burgess called the meeting to order at 8:30 am.

**B) ROLL CALL**

**BOARD MEMBERS PRESENT**

Mayor Ernest Burgess, Chairman  
Tom Hartley, Vice Chairman  
Frances Mosby  
Bob Asbury  
Virgil Gammon

**OTHERS PRESENT**

Bernard Salandy, Superintendent  
Kim Robertson, Admin Support II/Programs  
Dianne Chapman, Administrative Assistant

**C) APPROVE MINUTES OF THE LAST MEETING**

Mr. Asbury moved that the minutes of the September 9, 2013 meeting be approved as published. Seconded by Mrs. Mosby. The motion carried unanimously with favorable votes.

**D) REPORT OF EXPENDITURES**

The Board was presented with the litter pickup report, board bill, yearly activity report, ABL & IC Solutions commission reports, general session's bill and Smyrna's general sessions check, monthly worker report, board bill, general session's bill, account analysis and budget spreadsheet. Superintendent noted all lines look good with the exception of 101-54220-335, Maintenance and Repair Services - Building, and 101-54220-336, Maintenance and Repair Services - Equipment. He noted there are two chillers. One chiller is working and the other chiller is having mechanical issues. He has a meeting this week with Barry from Maintenance and Trane representatives to work out a plan for the chillers. After discussion, Mr. Hartley moved that the Report of Expenditures be approved. Seconded by Mrs. Mosby. The motion carried unanimously with favorable votes.

**E) WORK RELEASE PROGRAM REPORT**

He noted the inmate has to be serving three or more months in order to participate in the program. There are currently three businesses; Swanson Christian Products, INTOLAP and Prescotech participating in this program. INTOLAP hired one inmate full-time and one inmate declined a full time position. Prescotech hired one inmate full time. The program continues to be a success. The Board praised the work release program. This was for information only.

**F) NEW INTAKE MEDICATION ORDERS**

Superintendent noted Zone 3 Booking Post Orders was amended to include the following "If the new intake has medication, notify Medical by phone (in order to determine what is allowable.) Any medication that cannot be verified or has been stored in a sealed property bag and kept in Medical will not be issued to the inmate. The officer will have the inmate sign a Release of Property form and attach the form to the property bag containing the medicine. The inmate must notify their next of kin to pick up the medication." The Board was supportive of the amendment.

Kim Robertson noted there will be a Mobile Career Coach at this location November 18 from 8:30am to 4:00pm. Stephen Darrow along with team members from the State of Tennessee Department of Corrections will assist offenders with filling out applications and direct them as to how to highlight areas of a resume and the terminology of interviews and code and conduct ethics of interviews. There are computers available for inmates to access under supervision. This program started in the Memphis area and has been successful. They now want to expand state wide. The Board was supportive of this program.

Superintendent went over the Smyrna Board Bill, ICS and ABL commission checks and the State Litter Pickup Program report. Mayor noted that the Public Safety Committee is recommending a Resolution to increase the litter removal supervision fee for first time DUI offenders from \$30 per day to \$44 per day effective January 1, 2014. Mr. Asbury moved that the Board endorse the Public Safety Committee's recommendation to increase the litter removal supervision fee for first time DUI offenders from \$30 per day to \$44 per day effective January 1, 2014. Seconded by Mr. Gammon. The motion carried unanimously with favorable votes.

Superintendent noted there will be a prayer breakfast this Wednesday at 8:30am and the Board was invited to attend.

There being no further business to come before the Board, the meeting was adjourned at 9:10am.

Respectfully submitted,

  
Bernard Salandy, Superintendent

\_\_\_\_\_  
Ernest Burgess, Chairman







# County of Rutherford

RUTHERFORD COUNTY CORRECTIONAL WORK CENTER

**Bernard Salandy**  
Superintendent

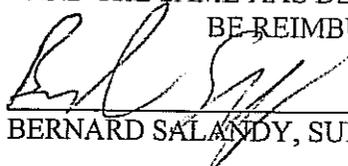
October 14, 2013

## STATE LITTER PICK-UP FOR SEPTEMBER 2013

- SR-1 (70) From M'boro CL to Cannon CL  
10.84 total miles at \$46.50 a mile = \$504.06
- SR-10 (231) From M'boro CL to Wilson CL  
7.95 total miles at \$46.50 a mile = \$369.68
- SR-96 From M'boro CL to Cannon CL  
13.94 total miles at \$46.50 a mile = \$648.21
- SR-2 (41) From M'boro CL to Coffee CL  
15.02 total miles at \$46.50 a mile = \$698.43
- SR-99 From M'boro CL to Cannon CL  
11.40 total miles at \$46.50 a mile = \$530.10
- SR-266 From Smyrna CL to Jct SR-96  
13.57 total miles at \$46.50 a mile = \$631.01
- SR-266 From Smyrna CL to Jct. SR-96  
1.38 total miles at \$46.50 a mile = \$64.17

TOTAL \$3445.66

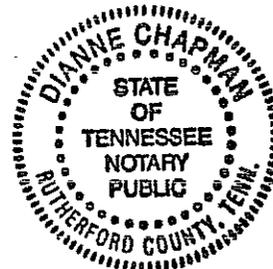
I HEREBY CERTIFY THAT THE ABOVE IS AN ACCURATE STATEMENT OF COSTS AND THE SAME HAS BEEN PAID BY RUTHERFORD COUNTY AND IS NOW DUE TO BE REIMBURSED UNDER OUR STANDARD CONTRACT.

  
BERNARD SALANDY, SUPERINTENDENT

10-14-2013  
DATE

STATE OF TENNESSEE, COUNTY OF RUTHERFORD

NOTARY PUBLIC Dianne Chapman



My Commission Expires FEB. 22, 2016

Rutherford County Correctional Work Center  
Yearly Activity Rep 1-Jul - June

Items	July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	April
Headcount	5,075	5,246	5,303							
Head count average	164	169	177							
Inmate Days (F)	585	585	607							
Inmate Days (M)	4,490	4,661	4,696							
Entered	92	105	92							
Released	97	94	81							
Worker Out	940	950	1582							
Workers out average	30	31	53							
Incident Reports	215	262	231							
Disciplinary Reports	31	44	35							
Programs/Religious	589	778	606							
GED	H	52	88							
Nurse Call (# seen)	572	863	771							
Prescriptions Filled	168	222	231							
Dentist/Doctor Visits	9	7	10							
Other transports	242	223	237							
D.U.I.	71	79	95							
Emergency Room	0	0	0							
Hospital	0	0	0							
Total transport trips	280	248	261							
General Sessions	9	11	7							
Circuit Court	5	3	6							
Juvenile Court	1	4	1							
Taurus Car	374	329	290							
Transport Van # 1 Miles	370	351	542							
Transport Van # 2 Miles	452	312	434							
State trash miles	62.4	67.3	60.1							
County trash miles	111.9	124.3	106.4							
Population Meals	15,700	15,722	16,025							

2014

May	June	Yearly Tot.
		15,624
		510
		1777
		13,847
		289
		272
		3,472
		114
		708
		110
		1973
		140
		2206
		621
		26
		702
		245
		0
		0
		789
		27
		14
		6
		993
		1263
		1198
		189.8
		342.6
		47,447

**Rutherford County Correctional Work Center  
Monthly Worker Report  
September - 2013**

<b>Date</b>	<b>Crews</b>	<b>Men</b>	<b>Hours</b>	<b>\$/Day</b>
1	0	0	0	0
2	0	0	0	0
3	11	39	312	\$2,496.00
4	13	54	432	\$3,456.00
5	14	48	384	\$3,072.00
6	9	25	200	\$1,600.00
7	0	0	0	\$0.00
8	0	0	0	\$0.00
9	13	48	384	\$3,072.00
10	14	49	392	\$3,136.00
11	16	101	808	\$6,464.00
12	17	92	736	\$5,888.00
13	13	72	576	\$4,608.00
14	7	50	400	\$3,200.00
15	5	46	368	\$2,944.00
16	21	90	720	\$5,760.00
17	23	98	784	\$6,272.00
18	16	82	656	\$5,248.00
19	22	96	768	\$6,144.00
20	16	85	680	\$5,440.00
21	5	44	352	\$2,816.00
22	5	46	368	\$2,944.00
23	21	90	720	\$5,760.00
24	23	87	696	\$5,568.00
25	21	97	776	\$6,208.00
26	20	96	768	\$6,144.00
27	17	85	680	\$5,440.00
28	7	49	392	\$3,136.00
29	6	49	392	\$3,136.00
30	19	83	664	\$5,312.00
<b>Totals</b>	<b>374</b>	<b>1801</b>	<b>14,408</b>	<b>\$115,264.00</b>
There are an average of 34 inmates working on the compound daily				<b>\$65,280.00</b>
Total combined savings				<b>\$180544.00</b>