

**RUTHERFORD COUNTY, TENNESSEE
CORRECTIONAL WORK CENTER MINUTES
JUNE 4, 2012
8:30 A.M.**

The Rutherford County Correctional Work Center Board met for their monthly board meeting on Monday, June 4, 2012.

A) MEETING CALLED TO ORDER

Chairman Ernest Burgess called the meeting to order at 8:30am.

B) ROLL CALL

BOARD MEMBERS PRESENT

Mayor Ernest Burgess, Chairman
Tom Hartley, Vice Chairman
Frances Mosby
Bob Asbury
Grant Kelley

OTHERS PRESENT

Bernard Salandy, Superintendent
Dianne Chapman, Administrative Assistant
William Cope, Captain

C) APPROVE MINUTES OF THE LAST MEETING

Mr. Kelley moved that the minutes of the May 7, 2012 meeting be approved as published. Seconded by Mrs. Mosby. The motion carried unanimously with favorable votes.

D) REPORT OF EXPENDITURES

Superintendent Salandy noted we had to repair the ice machine in the kitchen. The quote to repair the machine came in at \$1,155 and the funds were taken care of through the Mayor's office. The other budget issue is the gasoline line #101-54220-425 is low. This line has been averaging around \$1,200 a month. Suggestion was made to decrease the Board and Committee Members Fees line #101-54220-191 by \$400 in order to increase the Gasoline line #101-54220-425 by \$400. This budget amendment can be done without going to the full committee since it is under \$1,000. After discussion, Mr. Asbury moved that the report of expenditures be approved as presented. Seconded by Mrs. Mosby. The motion carried unanimously with favorable votes.

E) ACA AUDIT UPDATE

Superintendent Salandy noted that the ACA audit was successful. The correctional work center received a grade of 95.5. There are a few suggestions that the ACA auditors recommended. Staff is currently working on a plan of action on these suggestions. Superintendent commended the staff and inmates for all their hard work.

Superintendent noted the hardest section of the audit to pass is the medical section. Medical staff has been attending weekly meetings as well as pre-audits since December 2010 in order to get the records up to ACA standards. There have been issues along the way and the medical staff was given directions on how to fix them. Still the medical portion of the audit was a disaster. A letter was drafted to the CEO of Southern Health Partners regarding the issues. In turn, Southern Health Partners terminated their agreement with us effective June 30, 2012. After discussion, Mr. Asbury moved that the Mayor and Superintendent be authorized by the Board to pursue bids for medical services and chose the best one and authorize the budget changes that will be needed. Seconded by Mr. Kelley. The motion carried unanimously with favorable votes.

F) ABL COMMISSION CHECK

Superintendent Salandy noted the \$5,154.22 ABL check was for the April 2012 commissary and sheriff meals for the use of our kitchen facilities to prepare meals for the Rutherford County Sheriff Department. He noted these funds go into the county's general fund.

G) OTHER BUSINESS, IF ANY

Mayor Burgess noted bids for food services have been received. The bids are based on a population range of 160-179. Bids received were as follows:

- | | | |
|----|-------------------------------|----------|
| 1. | ABL Management, Inc. | \$0.9214 |
| 2. | Aramark Correctional Services | \$1.029 |
| 3. | Tiger Correctional Services | \$2.016 |

ABL reduced the meal cost but this does not include commissary and laundry. No action is needed by the Board.

Superintendent Salandy invited the Board to a Project Parent Event for the inmates and their children on Thursday, June 14 at 5:00pm. This event will be held outdoors with Pastor Tyson, a live band and food provided by New Vision Church.

The Board discussed the workhouse population. Superintendent noted the average stay is twenty-six days. Superintendent is interested in incorporating non-

violent felons into the population. Mr. Asbury noted that inmate records are owned by the county because the software belongs to the county; therefore, in a situation where a new vendor is acquired, the county's records are not the outgoing vendor's property. After discussion, Mr. Asbury moved that the staff work with OIT to access the county's current medical software system that the sheriff's office uses in order to keep inmate records in-house. Seconded by Mrs. Mosby. The motion carried unanimously with favorable votes.

There being no further business to come before the Board, the meeting was adjourned at 9:20am.

Respectfully submitted,

Bernard Salandy, Superintendent

Ernest Burgess, Chairman