

**RUTHERFORD COUNTY, TENNESSEE
CORRECTIONAL WORK CENTER MINUTES
MARCH 5, 2012
8:30 A.M.**

The Rutherford County Correctional Work Center Board met for their monthly board meeting on Monday, March 5, 2012.

A) MEETING CALLED TO ORDER

Vice Chairman Tom Hartley called the meeting to order at 8:30am.

B) ROLL CALL

BOARD MEMBERS PRESENT

Tom Hartley, Vice Chairman
Frances Mosby
Bob Asbury
Grant Kelley

OTHERS PRESENT

Bernard Salandy, Superintendent
Dianne Chapman, Administrative Assistant

C) APPROVE MINUTES OF THE LAST MEETING

Mr. Asbury moved that the minutes of the February 6, 2012 meeting be approved as published. Seconded by Mr. Kelley. The motion carried unanimously with favorable votes.

D) REPORT OF EXPENDITURES

Superintendent Salandy noted the \$24,050 budget transfer from line items 110 (lieutenants), 201 (social security) and 204 (state retirement) has been transferred into the following line items 335 (\$7,000, maintenance/repair buildings), 336 (\$7,650, maintenance/repair equipment) and 441 (\$9,400, prisoners clothing). Mrs. Mosby moved that the report of expenditures be approved as presented. Seconded by Mr. Asbury. The motion carried unanimously with favorable votes.

E) FY 2012-2013 PROPOSED BUDGET

Superintendent Salandy noted the proposed FY 2012-2013 budget (3,446,843.00) was recommended for approval at the February Public Safety Committee meeting. Superintendent noted most of the lines stayed the same and any

increase was based on past experience. He spoke with ABL staff and they do not intend to implement an increase this year. Mr. Asbury mentioned the possibility of proposing an increase in the longevity pay which has not been increased in over seven years. After discussion, Mrs. Mosby moved that the Board recommend approval of the proposed FY 2012-2013 budget. Seconded by Mr. Asbury. The motion carried unanimously with favorable votes.

F) SECURITY CAMERAS

Superintendent Salandy noted twelve new security cameras have been ordered. This includes nine for Community Sanctions and three for the rest of the building. The wiring for the cameras is already in place. The projected installation was supposed to have been Friday, but this did not occur. He plans on contacting Stanley to see when to expect the delivery of the security cameras.

G) SOFTBALL GAME FUNDRAISER

Superintendent Salandy, Captain Cope and some inmates attended Pastor Tyson's church. They noticed the church had a softball field which gave Superintendent and Captain the idea of sponsoring a softball game fundraiser. The funds would go towards either Fallen Soldiers or Children of Fallen Soldiers. The event would take place in September and there would be a team of inmates and a team of church/staff members. The Board did not object to staff proceeding with the fundraiser details.

H) "BEAUTIFICATION" PROJECT TO REDO LANDSCAPING

Superintendent Salandy noted staff is currently cleaning up the landscaping. Staff is working with Ben Mankin to make sure we do not break any codes because some of the trees were planted by the City's Beautification Committee. So we have to be careful not to destroy those trees. He noted the garden has been tilled and he said by May the landscaping will be improved. Superintendent noted they had met with Rutherford County agricultural extension employees for their gardening expertise. Mr. Hartley recommended speaking with Cynthia Holloway, Horticulturist for Murfreesboro. County Maintenance is responsible for the property, so staff will work with them to improve the landscaping.

I) TILE PROJECTS IN LOBBY AND ADMIN BATHROOMS

Superintendent informed the Board that due to the age and the wear and tear on the tile in the lobby, staff is retiling and will be repainting the area. The admin bathrooms will also be retiled and painted in the near future. Mr. Asbury recommended that perhaps some of the inmate's finished art work can be displayed in the lobby.

J) OTHER BUSINESS, IF ANY

Superintendent noted we were fully staffed at the beginning of this year. We have one leaving us and going to the Sheriff's Department. We are already in the process of interviewing for that position. Superintendent's goal is if we lose an employee we hire someone that will improve our staff.

The ACA's inspection begins May 21st. Superintendent noted the ACA representatives are usually here for three days. Superintendent recommends the Board be here on one of the days during the inspection. If possible, the Board will be here on May 23rd for the exit interview. If staff so desires, they can schedule a press conference and/or a question and answer period for the Rutherford County Commission.

Superintendent Salandy noted they are currently working on selecting inmates for the work release program. Once the inmates are selected they will be presented to the Committee. The Committee will then have to approve them for work release. At that time, staff will work on a work site for them.

Dianne presented the account analysis report to the Board. This report shows who has been paid as well as purchase orders that are encumbered. Superintendent Salandy recommends supplying the Board with the month to month spread sheet along with the account analysis report. The Board agreed with Superintendent Salandy and recommended I have the Local Government software installed on my computer.

There being no further business to come before the Board, the meeting was adjourned at 9:20 am.

Bernard Salandy, Superintendent

Ernest Burgess, Chairman