MINUTES:

"Commissioner Read moved, seconded by Commissioner Sourinho, to approve the minutes of the last meeting. This motion passed unanimously by acclamation."

SHERIFF'S OFFICE REPORT:

Sheriff Michael Fitzhugh and Preble Acton presented a proposed budget amendment to increase overtime to cover the remaining fiscal year.

From: 101-54210-160 Guards - $ 50,000
To: 101-54210-187 Part-Time - $ 50,000

"Commissioner Turner moved, seconded by Commissioner Read, to approve the Sheriff’s Department budget amendment as presented. This motion passed unanimously by roll call vote."

Sheriff Fitzhugh next advised he was requesting permission to apply for the FY 2018 JAG grant through the Tennessee Office of Criminal Justice Programs for offender pre-release case management which requires no matching grant. The maximum amount that can be requested is $65,000 per year for a maximum of three years and will pay for a case manager from Doors of Hope including benefits and needed supplies. This will be considered a pilot program as it will only address the female population to provide “in-house” pre-release case management services to offenders within a minimum of sixty days prior to release. Following discussion,

"Commissioner Gourley moved, seconded by Commissioner Nipper, to authorize the Sheriff’s Department applying for the FY 2018 JAG grant through the Tennessee Office of Criminal Justice Programs. This motion passed unanimously by acclamation."

CORRECTIONAL WORK CENTER REPORT & REVISED BUDGET REQUEST:

William Cope presented the Correctional Work Center report for the use and information of the Committee. Following discussion,

"Commissioner Turner moved, seconded by Commissioner Pearcy, to approve the Correctional Work Center report as presented. This motion passed unanimously by acclamation."

Superintendent Cope next presented an amended 17/18 budget advising $35,000 has been added to Line 399 under Other Contracted Services for Doors of Hope. The program has two employees helping female inmates. This matter has been discussed with the Board and
Mayor Burgess. Following discussion,

"Commissioner Nipper moved, seconded by Commissioner Turner, to increase the budget as requested and forward to the Budget Committee. This motion passed unanimously by roll call vote."

JUDGE DONNA DAVENPORT – BUDGET:

Judge Donna Davenport presented her proposed 17/18 budget advising she was requesting a full-time magistrate and full time court officer due to the increased dockets and cases are being set as far out as December. Following discussion,

"Commissioner Pearcy moved, seconded by Commissioner Sourinho, to forward Judge Davenport’s budget to the Budget Committee with a positive recommendation. This motion passed unanimously by acclamation."

JUVENILE DETENTION REPORT & BUDGET:

Lynn Duke presented the Juvenile Detention report for the use and information of the Committee. Following discussion,

"Commissioner Turner moved, seconded by Commissioner Gourley, to approve the Juvenile Detention report as presented. This motion passed unanimously by acclamation."

Ms. Duke next presented proposed budget amendments (1) for the Title I program due to only having one educational assistant instead of two, there are funds available for instructional supplies to purchase teaching aides and (2) provide additional funds for overtime due to vacant positions and payout of accrued comp time.

From: 101-54240-169 Part-time Personnel - $ 15,495
To: 101-54240-429 Instructional Supplies & Materials - $ 4,853
To: 101-54240-499 Other Supplies & Materials - $ 10,642
From: 101-54240-164 Attendants - $ 6,000
To: 101-54240-187 Overtime Pay - $ 6,000

"Commissioner Gourley moved, seconded by Commissioner Pearcy, to approve the Juvenile Detention budget amendments as presented. This motion passed unanimously by roll call vote."

Ms. Duke next presented her proposed 17/18 budget advising it included a request for one new Sergeant and a Corporal. Ms. Duke advised the lines with Title I are being transferred to the Board of Education and is only for one month. The money used to come to Juvenile Detention and is now going to the Board of Education. The budget has a 3% overall increase with the main increases being the two full time positions and hard drive upgrade.

Commissioner Read advised the population appears consistent. Ms. Duke advised the requirements for what they have to do for individuals have increased and each employee is having to do much more and they need time to train from the FTO that is focusing on the training and not trying to do three jobs at once. Following discussion,

"Commissioner Gourley moved, seconded by Commissioner Sourinho, to approve the Juvenile Detention budget as submitted minus the new Sergeant and forward the same to the Budget Committee. This motion passed unanimously by roll call vote."

EMERGENCY MANAGEMENT AGENCY REPORT & BUDGET:

Tharrel Kast presented the Emergency Management Agency report for the use and information of the Committee. Following discussion,
"Commissioner Turner moved, seconded by Commissioner Read, to approve the Emergency Management Agency report as presented. This motion passed unanimously by acclamation."

Mr. Kast next presented the 17/18 proposed Emergency Management Agency budget for consideration advising it is less than the current year because the communications issues have been handled in the current budget. Following discussion,

"Commissioner Turner moved, seconded by Commissioner Gourley, to approve the Emergency Management Agency budget as presented and forward to the Budget Committee. This motion passed unanimously by acclamation.

FIRE-RESCUE DEPARTMENT REPORT:

Larry Farley presented the Fire-Rescue Department report for the use and information of the Committee. Following discussion,

"Commissioner Nipper moved, seconded by Commissioner Pearcy, to approve the Fire-Rescue Department report as presented. This motion passed unanimously by acclamation."

Mr. Farley next presented a proposed budget amendment to provide funds to make plumbing repairs at the East Jefferson Pike station.

From: 101-54320-711 Furniture and Fixtures - $ 1,000
To: 101-54320-335 Repairs & Maintenance-Buildings - $ 1,000

"Commissioner Gourley moved, seconded by Commissioner Turner, to approve the Fire-Rescue Department budget amendment as presented. This motion passed unanimously by roll call vote."

Mr. Farley next presented his proposed 17/18 Fire-Rescue Department budget for consideration including the balanced score card. The budget as presented is a 5% increase and an Assistant Fire Chief and Training Officer are requested.

Commissioner Gourley advised there is a financial report required to be filed with the State Comptroller’s Office and he recommended requiring a copy be provided to the County as part of its due diligence. Mayor Burgess advised this can be added to the agreements with the volunteer fire departments.

"Commissioner Read moved, seconded by Commissioner Gourley, to approve the Fire-Rescue Department budget as presented and forward the same to the Budget Committee. This motion passed unanimously by acclamation."

AMBULANCE SERVICE REPORT & BUDGET:

Mike Nunley presented the Ambulance Service report for the use and information of the Committee. Following discussion,

"Commissioner Pearcy moved, seconded by Commissioner Turner, to approve the Ambulance Service report as presented. This motion passed unanimously by acclamation."

Mr. Nunley next presented a proposed budget amendment transferring funds into part time payroll due to the unusually high turnover rate and high number of personnel on FMLA.

From: 118-55130-133 Paraprofessionals Payroll - $100,000
To: 118-55130-169 Part-time Payroll - $100,000

"Commissioner Turner moved, seconded by Commissioner Read, to approve the Ambulance Service budget amendment as presented. This motion passed unanimously by roll call vote."
Mr. Nunley next presented his proposed 17/18 Ambulance Service budget advising it is a 29% increase with money to enlarge the MTSU station for a second ambulance. The budget includes additional positions and advised if received the increase in the part-time request can be reduced. Mr. Nunley advised he was asking for two new ambulances and remounting for 2 or 3, a new van and a heavy rescue truck. Mr. Nunley advised he supports the first responder program but they cannot transport and have to operate through the Ambulance Service.

Commissioner Gourley advised the Ambulance Service has taken a beating on employee turn over so they have to get back on track and need to look at the SORT capabilities and preserving the same. When there is a major issue the skills are needed but need to study where they fit best.

"Commissioner Gourley moved, seconded by Commissioner Turner, to approve the Ambulance Service budget deleting the seven employees for the MTSU station and the heavy rescue truck and forward the budget to the Budget Committee. This motion passed by roll call vote with Chairman Shafer voting "no"."

**RECOVERY, MENTAL HEALTH, VETERANS’ COURTS REPORT & BUDGET:**

Trey King presented the Recovery Courts report for the use and information of the Committee advising he was asking permission to apply for a grant from the Bureau of Justice Administration that is an 80/20 matching grant for a total of $375,000 for a two year total. The Federal award would be $300,000 with a $75,000 County match. The match will be covered by funds paid out already for salaries of staff/in-kind match. The focus will be on expanding or enhancing the current operations at Recovery Court.

"Commissioner Turner moved, seconded by Commissioner Nipper, to authorize applying for the Bureau of Justice Administration grant. This motion passed unanimously by acclamation."

Mr. King next advised he was asking permission to apply for a grant from the Tennessee Governor’s Highway Safety Office that required no matching funds and will focus on expanding or enhancing the Veterans Court by adding a therapist to the program. Following discussion,

"Commissioner Turner moved, seconded by Commissioner Nipper, to approve application for a Tennessee Governor’s Highway Safety Office grant. This motion passed unanimously by acclamation."

"Commissioner Turner moved, seconded by Commissioner Sourinho, to approve the Recovery, Mental Health, Veterans’ Courts report as submitted. This motion passed unanimously by acclamation."

**PROBATION REPORT & BUDGET:**

Trey King presented the Probation report for the use and information of the Committee. Following discussion,

"Commissioner Nipper moved, seconded by Commissioner Turner, to approve the Probation report as presented. This motion passed unanimously by acclamation."

Mr. King next presented his proposed 17/18 Drug Court budget advising he has included pay increases for himself, his assistant and case managers and has asked for an additional position for a VTC case manager. The budget is $92,900 over the current budget due to the salaries and drug screen costs. Mayor Burgess advised he recommended the salary increase for Mr. King and the case managers. Following discussion,
“Commissioner Pearcy moved, seconded by Commissioner Sourinho, to forward the Drug Court budget to the Budget Committee as presented. This motion passed unanimously by acclamation.”

Mr. King next presented his proposed Probation 17/18 budget advising he is asking for three additional case manager positions and one case manager supervisor position due to the work loads which are averaging 400. The budget as presented is a 17% overall increase from last year mainly due to the new employee positions. Following discussion,

“Commissioner Turner moved, seconded by Commissioner Gourley, to move the Probation budget forward with a full recommendation to the Budget Committee to fund. This motion passed unanimously by acclamation.”

CONSENT AGENDA:

The Committee reviewed the written reports of PAWS, Sheriff’s Department and OSHA.

“Commissioner Turner moved, seconded by Commissioner Pearcy, to approve the written reports of PAWS, Sheriff’s Department and OSHA as submitted. This motion passed unanimously by acclamation.”

There appearing to be no further business to come before the Committee, Chairman Shafer declared the meeting adjourned at 8:22 p.m.

DOUG SHAFER, Chairman