

PROPERTY MANAGEMENT COMMITTEE

September 29, 2016

5:30 p.m.

Courthouse

MINUTES:

MEMBERS PRESENT:

Commissioner Charlie Baum  
Commissioner Carol Cook  
Commissioner Trey Gooch  
Commissioner Paul Johnson  
Commissioner Shawn Kaplan  
Commissioner Mike Kusch  
Commissioner Allen McAdoo, C

OTHERS PRESENT:

Ernest Burgess  
Rob Mitchell  
Heather Dawbarn  
Becky Scarlett

Chairman McAdoo presided and called the meeting to order at 5:30 p.m. with all members being present at that time.

MINUTES:

"Commissioner Kusch moved, seconded by Commissioner Cook, to approve the minutes of the last meeting as mailed. This motion passed unanimously by acclamation."

UPDATE ON BURTON STREET AMBULANCE STATION:

Mayor Burgess advised an underground electric line has been found that will have to be moved which will be an additional cost. There is approximately \$20,000 in reserve and the project may require additional funding.

UPDATE ON NEW JUDICIAL BUILDING:

Mayor Burgess advised the construction is on schedule with no surprises to date. Floors one through three are finished and Floors four and five are 70% complete. To date \$7,600,000 has been paid out of the \$56,780,000 budget. It is anticipated construction will be completed by April 1, 2018. As to the parking garage, \$1,100,000 has been paid out of the \$6,700,000 budget.

Mayor Burgess asked if the Committee wanted to visit the site before the next meeting or hold the meeting on site. It was the consensus of the Committee to hold its next meeting at the construction site on October 27 at 5:30 p.m. Mayor Burgess will make the arrangements.

SURPLUS OF SINGER ROAD DWELLING:

Mayor Burgess reminded the Committee the trailer on the Singer Road property was declared surplus. One bid was received of \$1,000 with removal of the trailer which has been done. Mayor Burgess advised no later than the first quarter of next year a schematic will be developed on how to use the property with a building layout.

RFP FOR STUDY OF RELOCATION OF CERTAIN COUNTY OFFICES:

Mayor Burgess advised once the current offices are moved out of the Judicial Building approximately June, 2018, the building will be vacant. The County has needs that the old Judicial Building can fill and Mayor Burgess suggested an independent, outside group to study relocation and recommended an RFP for Facilities Planning Services for Repurposing of the Existing Judicial Building for County Offices Use and provided an outline of what he proposed. Mayor Burgess advised he did not know the cost but asked permission to spend up to \$50,000 and if more would come back to the Committee. Commissioner Kaplan questioned putting a cap on the RFP and Mayor

Burgess advised he was not going to put that in the RFP and since time is not an issue he can bring the amount back to the Committee when they discuss the proposals. The fact some departments may grow and some may decrease was discussed as well as it is beneficial for some departments to be located close to each other. Heather Dawbarn suggested a meeting with all involved departments heads.

"Commissioner Kaplan moved, seconded by Commissioner Cook, to approve the RFP for Proposals for Facilities Planning Services for Repurposing of the Existing Judicial Building for County Offices Use and allow the County Mayor to issue the RFP. This motion passed unanimously by roll call vote."

There appearing to be no further business to come before the Committee, Chairman McAdoo declared the meeting adjourned at 5:54 p.m.

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ALLEN McADOO, Chairman