

HEALTH & EDUCATION COMMITTEE

January 28, 2014

5:30 p.m.

Courthouse

MINUTES:

MEMBERS PRESENT:

Commissioner Rhonda Allen
Commissioner Carol Cook
Commissioner Jeff Phillips
Commissioner Chantho Sourinho
Commissioner Brad Turner
Commissioner Jeff Jordan, C

OTHERS PRESENT:

Ernest Burgess
Dana Garrett
Jeff Sandvig
Lisa Nolen
Teresa Jolly
Don Odom
Brandie Turner
Becky Shelton

Chairman J. Jordan presided and called the meeting to order at 5:30 p.m. with six members being present at that time.

MINUTES:

"Commissioner Cook moved, seconded by Commissioner J. Phillips, to approve the minutes of the last meeting. This motion passed unanimously by acclamation."

COMMUNITY CARE REPORT:

Chairman J. Jordan presented the Community Care minutes of January 9, 2014 for the use and information of the Committee. Following discussion,

"Commissioner Sourinho moved, seconded by Commissioner Turner, to approve the Community Care report. This motion passed unanimously by acclamation."

HEALTH DEPARTMENT REPORT:

Dana Garrett presented the Health Department report for the use and information of the Committee. Following discussion,

"Commissioner Turner moved, seconded by Commissioner Cook, to approve the Health Department report as presented. This motion passed unanimously by acclamation."

Ms. Garrett next presented a proposed budget amendment of \$108,039 to adjust the existing appropriation budget and estimated revenue to reflect the contract amount awarded by the State of Tennessee. The original contract with the State was \$2,112,300 and has been amended by \$19,000 for an LPN position. After acceptance of the State's amendment, the contract will total \$2,131,300. The County's original budget for Function #55190 Other Local Health Services totaled \$2,023,261. The amendment will adjust the County's budget for Function #55190 to agree with the State's contract.

Increase 101-46310 Health Dept Programs -	\$ 108,039
Increase 101-55190-131 Medical Personnel -	\$ 62,719
Increase 101-55190-201 Social Security -	\$ 3,890
Increase 101-55190-204 State Retirement -	\$ 7,960
Increase 101-55190-205 Employee & Depend Ins -	\$ 32,440
Increase 101-55190-209 Disability Insurance -	\$ 120
Increase 101-55190-212 Employer Medicare -	\$ 910

Ms. Garrett next presented a proposed budget amendment advising the Commissioner for the Tennessee Department of Health has approved special needs funds, pursuant to T.C.A. 68-2-901 to the Rutherford County Health Department in the amount of \$103,668 and the funding can only be used for the purposes outlined in the plan submitted to the State Department of Health which is a smoking cessation program targeted to pregnant women. The source of the funds is from the State's Tobacco Settlement.

Increase 101-46390 Other Health & Welfare Grant -	\$103,668
Increase 101-55710-499 Other Supplies & Mat -	\$ 41,900

Increase 101-55710-310 Contracts with Other	
Public Agencies -	\$ 33,902
Increase 101-55710-355 Travel -	\$ 4,000
Increase 101-55710-599 Other Charges -	\$ 23,866

Ms. Garrett next presented a budget amendment which allows the County to use funds allocated in the 2013/14 budget to be used to purchase communication equipment to improve the Health Department phone system. The monies were originally budgeted as payment to the State for the County's contribution toward the total cost of health services provided by the Health Department.

From: 101-55110-309 Contracts w/govt agencies	\$ 32,094
To: 101-55110-708 Communications Equipment	\$ 32,094

"Commissioner Cook moved, seconded by Commissioner Sourinho, to approve the budget amendments as requested by the Health Department with accompanying paperwork and agreements with the State of Tennessee and forward the same to the Budget Committee. This motion passed unanimously by roll call vote."

Ms. Garrett next advised she went through the Performance Excellence program and is an examiner to learn criteria to improve performance. The Health Department has gone through the program and won Level 1 in a four step process to make the Health Department more efficient. Some of the County's money was used for this program.

SPECIAL PROJECTS REPORT:

Teresa Jolly presented the Special Projects report for the use and information of the Committee. Following discussion,

"Commissioner Allen moved, seconded by Commissioner Turner, to approve the Special Projects report as presented. This motion passed unanimously by acclamation."

BOARD OF EDUCATION REPORT:

Mr. Sandvig first presented a proposed budget amendment which added a total of \$243,464 in expenditures to the 2013/14 General Purpose School Budget. It includes \$231,385 in additional revenues and takes \$12,079 from Unassigned Fund Balance for grant funds that were not expended in 2012/13. The amendment covers (1) \$12,079 from Unassigned Fund Balance that was left last June from the Jennings & Rebecca Jones Foundation grant and budgets it for professional development for the Spectrum staff in accordance with the grant terms. (2) recognizes the additional \$225,376 in Account #47143 that the system has received from the State (flow through Federal funds) for its high-cost special ed students. These funds must be budgeted for special ed students this fiscal year in Functions 71200 and 72220. The \$46,759 in Other Salaries and Wages covers a technology position being moved from IDEA because of sequestration. (3) \$6,009 in insurance recovery funds for a maintenance vehicle that will be used to help purchase another vehicle. (4) The Vocational Coordinator is preparing to retire and her administrative assistant has moved and the amendment reallocates \$17,484 remaining in the assistant's salary and transfers \$49,788 from Vocational Education, Function 71300 to Function 72230, Vocational Education Program, to fund the replacement coordinator through the end of this year. Following discussion,

"Commissioner J. Phillips moved, seconded by Commissioner Turner, to amend \$12,079 from Unassigned Fund Balance to Spectrum professional development, to amend \$225,376 into Account 47143, Education of Handicapped - IDEA and the related Special Education expenditures, to amend \$6,009 in insurance recovery funds and the related expenditure for a maintenance vehicle, and to amend Functions 72230, Vocational Education Program and 71300, Vocational Education, in order to cover the replacement position as presented. This motion passed unanimously by roll call vote."

Mr. Sandvig next presented an amendment to reallocate \$5,770 in already budgeted classified staff pay and benefits (\$4,795 in pay and \$975 in benefits) to cover line items where replacement staff have more experience than the staff in place when the budget was prepared in early 2013. No new positions are involved.

\$5,770 in available funds for library assistants are being used to cover shortages in:

71300-162 Vocational Clerks in the schools
72130-162 Guidance Clerks
72215-189 Alternative School Staff

"Commissioner Cook moved, seconded by Commissioner Allen, to amend \$5,770 in already budgeted classified staff pay and benefits to cover other classified staff budget line items where replacement staff have more experience than the staff in place when the budget was prepared in early 2013 as presented. This motion passed unanimously by roll call vote."

Mr. Sandvig next presented a proposed budget amendment funding \$40,800 for data conversion and \$13,000 in training costs for the new student management system, STI - Software Technology, Inc. No new funds are being requested. Mr. Sandvig advised the expenditure is expected to be funded from savings from three already budgeted line items which are available because of late changes in the e-rate reimbursements and savings in postage.

72320-307 - Communication, Director of Schools	20,000
72320-348 - Postal Charges	10,000
72410-307 - Communication, Office of the Principal	23,800
Total	53,800

"Commissioner Cook moved, seconded by Commissioner Sourinho, to amend \$53,800 from already budgeted communication and postal charges budgeted to contracted services for Attendance in order to fund the data conversation and training costs for the new attendance software as presented. This motion passed unanimously by roll call vote."

Superintendent Odom next presented a list of possible projects through August, 2019.

Superintendent Odom next presented the Fact Book and Annual Report for Rutherford County schools advising Rutherford County is the sixth largest school district in the State and if the district included Murfreesboro it would surpass Hamilton County. Rutherford County is the third largest ELL county in the State. Students on free or reduced lunches have risen from 22.7% in 2000 to 42.1% currently. Some proof is required but it is only a sampling. The system is responsible for special ed students from age 3 to 22. The graduation rate is currently 91.9% and used to be higher but the Federal government changed the rules and high school must be completed in four years and one summer.

Superintendent Odom provided information on growth in schools and the percentage change through December 12, 2013 advising it is cheaper to add onto schools if the core can handle the addition. The growth is beginning to pick up again. However, with the addition at Blackman Middle and Eagleville, Superintendent Odom advised he hoped the system could handle the growth in that corridor. The school system will try to handle the growth as effectively and efficiently as possible.

There are approximately 70 different languages in the schools. Tennessee has a law that students receive lessons in English.

JOINT MEETING IN MAY:

Chairman J. Jordan advised the School Board had requested

the joint meeting with the Budget Committee and Health & Ed Committee be moved but dates are limited at that time of year. Alternatively, the meeting will be moved to 4:30 p.m. on May 27 due to a conflict with a high school graduation.

There appearing to be no further business to come before the Committee, Chairman J. Jordan declared the meeting adjourned at 7:00 p.m.

JEFF JORDAN, Chairman