

COMMUNITY CARE OF RUTHERFORD COUNTY, INC.

MAY 2, 2012

MINUTES

The Board of Directors of CCRC met in regular session at 12:00 noon on Wednesday, May 2, 2012 at the facility. Those present were:

Ernest Burgess, Chairman
Mike Nunley
Annie Ruth Uselton
Paul Johnson
Carol Cook
Greg Lyles

Mark King
Mitch Shannon
Jimmy Jobe
Vicki Taylor

Mayor Burgess presided and called the meeting to order at 12:25 p.m. with six members present.

MINUTES

"Mr. Paul Johnson moved, seconded by Mrs. Uselton, to approve the minutes of the last meeting as mailed. The motion passed unanimously."

FINANCIAL STATEMENTS

Mr. King reviewed the March Profit & Loss Statement with the Board. The census today is 126 with 18 Part A's + 2 Other insurance payers. He reviewed all expenses with the Board.

"Miss Cook moved, seconded by Mr. Lyles, to approve the financial statements as presented. The motion passed unanimously."

ADMINISTRATOR'S REPORT

Mr. King reported \$841,873 was collected in April with \$778,456 being booked in March. He reviewed the accounts receivables efforts and successes with the Board.

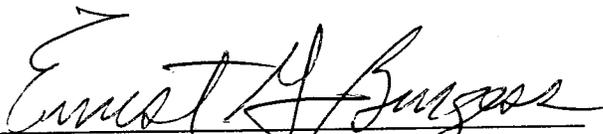
Mr. King and the Board discussed paying most AP bills by bank issued credit card. American Express is the only one that will pay commercial cardholders a percentage rebate. It was decided to continue the discussion at a later date.

Mr. King reported the new construction plans have been approved. The demolition of ABC wings is 95% complete. The build back of the wings' exterior has begun.

Mr. King reported that the State legislation that restores 41.18% (1.75%) of the 4.25% reduction has been approved. For January this restoration will be \$8,327.36; February \$7,868.70; March \$8,306.40; April \$7,528.24. The total is \$32,030.70.

The budget study session has been scheduled for Wednesday, May 16th at 10:00 at CCRC. The members of the Finance Committee (Mrs. Cook, Mr. Johnson, Mr. Patterson and Mrs. Uselton) will attend and all other members are invited as well.

There being no further business, the meeting was adjourned at 1:45 p.m.


ERNEST G. BURGESS, CHAIRMAN

COMMUNITY CARE OF RUTHERFORD COUNTY, INC.

JUNE 7, 2012

MINUTES

The Board of Directors of CCRC met in regular session at 12:00 noon on Thursday, June 7, 2012 at the facility. Those present were:

Ernest Burgess, Chairman
Mike Nunley
Annie Ruth Uselton
Paul Johnson
Carol Cook
Greg Lyles
Gene Patterson
Frankie Johnson
Kaye Jernigan

Mark King
Mitch Shannon
Susan Kulp
Dr. George Smith
Vicki Taylor

Mayor Burgess presided and called the meeting to order at 12:30 p.m. with eight members present.

MINUTES

"Mr. Patterson moved, seconded by Mr. Nunley, to approve the minutes of the last meeting as mailed. The motion passed unanimously."

FINANCIAL STATEMENTS

Mr. King reviewed the April Profit & Loss Statement with the Board. The census today is 125 with 14 Part A's + 2 Other insurance payers. He reviewed all expenses with the Board.

"Ms. Jernigan moved, seconded by Mrs. Frankie Johnson, to approve the financial statements as presented. The motion passed unanimously."

ADMINISTRATOR'S REPORT

Mr. King reported \$734,900 was collected in May with \$749,984 being booked in April. He reviewed the accounts receivables efforts and successes with the Board.

The Christy Houston Foundation has sent CCRC a check for \$136k for the demo/construction project. A bid opening meeting is scheduled for June 13th. The demolition of ABC wings is 99% complete and the build back of the demoed wings exterior is almost completed.

Mr. King presented a Deficit Reduction Act (DRA) simplified version of the Compliance Plan and Integrity Program as well as the revised job description for the Corporate Compliance Officer. Changes were made under the Compliance Concerns and Reporting Guidelines and they will be incorporated into the final document.

"Mr. Nunley moved, seconded by Mr. Patterson, to approve the Compliance Plan and Integrity Program with changes as made by the Board today. The motion passed unanimously."

The Corporate Compliance Officer job description was discussed and it was decided to have Mr. King bring a revised job description back to the Board along with a flow chart.

The vehicle for invalid transport is now insured and six applicants applied for part-time workers. The State paperwork is being completed and July 1 is the target start date.

Mr. King reported that Jeremy and Christy Warren are moving out of the former superintendent's house and Mr. King will be sharing thoughts in the future as to possible uses for the house.

Since maintenance personnel will not be living in the house on the premises, Mr. King requested to amend the maintenance salaries budget in the upcoming budget to \$31 a day as "on-call" pay plus the time they actually work if called in. He said it will amount to .25 PPD. Following the study session for the CCRC Budget Committee, Mr. King had sent the Board a draft budget with assumptions and requested approval of the draft budget with this one revision.

"Mrs. Uselton moved, seconded by Ms. Cook, to approve the budget as proposed with the requested revision to maintenance salaries. The motion passed unanimously."

Mr. King made the Board aware that effective July 1, 2012, nursing homes can hire a full-time physician.

Greg Lyles' and Gene Patterson's terms both expire in July and they are both interested in continuing to serve.

"Ms. Cook moved, seconded by Ms. Jernigan, to send from the CCRC Board to the Steering Committee a letter recommending the reappointment of Mr. Lyles and Mr. Patterson. The motion passed unanimously."

Mr. King presented an engagement letter from Jobe, Hastings & Associates to continue services for CCRC. The basic services are \$3,275 per month and other

things are charged on an hourly basis. Mr. King said he is very satisfied with Jobe, Hastings & Associates and would like to continue with them. There is \$67,500 in the budget for accounting; \$39,300 is for the basic services, which leaves \$28,200 for other accounting charges.

"Mr. Paul Johnson moved, seconded by Ms. Cook, to continue to engage Jobe, Hastings & Associates to provide the primary monthly services for CCRC in the amount of \$3,275 per month which equals \$39,300 per year, and the other services which are not to exceed \$28,200. The motion passed unanimously."

Mr. King reported there is a 2 1/2% pay raise included in the budget for employees.

Since the next meeting will fall on the day after July 4th, it was decided to hold the meeting the next week, which will be July 12th.

There being no further business, the meeting was adjourned at 2:10 p.m.


ERNEST G. BURGESS, CHAIRMAN