

COMMUNITY CARE OF RUTHERFORD COUNTY, INC.

SEPTEMBER 1, 2016

MINUTES

The Board of Directors of CCRC met in regular session at Noon on Thursday, September 1, 2016 at the facility. Those present were:

Ernest G. Burgess, Chairman
Doug Bodary
Faye Elam
Frankie Johnson
Carol Cook
Mike Nunley
Greg Lyles
Annie Ruth Uselton

Terri Bodkins
Jimmy Jobe
Evan Cope
Dr. George Smith
Vicki Taylor

Chairman Ernest Burgess presided and called the meeting to order at 12:30 P.M. with eight members present.

MINUTES

"Mrs. Johnson moved, seconded by Mr. Nunley, to approve the minutes of the last meeting as received. The motion passed with all present voting "Yes."

CORPORATE COMPLIANCE OFFICER (CCO)

Belinda Skidmore's report was written this month. They provided orientation for fourteen new employees during August. No new issues to report.

"Mrs. Cook moved, seconded by Mr. Lyles, to accept the CCO report as presented. The motion passed unanimously with all members present voting "Yes."

FINANCIAL STATEMENTS

Mrs. Bodkins reported cash receipts collected in July was \$822,419.74 with \$720,590.05 booked for prior month. They had a net profit for July!

Mrs. Bodkins reviewed the July Profit & Loss Statement with the Board. The census today is 120 with 17 Medicare, 79 Medicaid, 22 Private Pay, and 3 Hospice. She reviewed all expenses with the Board. She said they are still using a lot of overtime and had a high volume of vacations during July.

She informed the Board that the daycare has been operating at a loss for the last several months and as of September 1, the fees were increased. They are still lower than most daycares but this should help this come back in line.

"Mr. Nunley, seconded by Mrs. Uselton, to approve the financial statements as presented. The motion passed unanimously with all members present voting "Yes."

ADMINISTRATOR'S REPORT

Mrs. Bodkins said the CD in Southern Community Bank matures in September and she will get with Teb Batey to reinvest.

The Accounts Receivables Reduction efforts and successes were discussed.

The annual CMS survey conducted July 11-13 resulted in zero (0) health related and five (5) D-level Life Safety (maintenance/environmental) deficiencies. This is a good survey and they have fixed the five deficiencies and are waiting a revisit and/or letter of compliance from the Department of Health.

She told the Board of the efforts to continue to increase CCRC visibility in the community with the Summer Concert Series and an Alzheimer's Awareness walk to be held in October.

She has also hired new vendors for environmental supplies and nursing supplies which she thinks will result in a significant cost savings.

Five employees attended the Tennessee Health Care Association annual convention in Knoxville.

CCRC has recently contracted with Dynamic Healing to provide Nurse Practitioner Services and Wound Care Services. Dr. Christopher Standley will be the supervising physician for the Nurse Practitioner as well as an additional attending physician servicing the facility. Both programs should be fully implemented by mid-September.

Mrs. Bodkins said they have had their first Family Council meeting and that was well attended and well received.

AHT has submitted a proposal to "host" the facility at a cost of \$21 per device/month and one time set-up fee of \$25 per device. Approximate cost to the facility: \$1,100 per month with \$1,250 one time set-up fee. OIT is recommending this route due to the cost of maintaining and purchasing a new server for the facility. If approved, full implementation can be achieved in 6-8 weeks.

"Mr. Nunley moved, seconded by Mrs. Cook, to approve proposal from AHT. The motion passed unanimously."

There being no further business at this time, Mr. Burgess declared the meeting adjourned at 1:22 P.M.


ERNEST G. BURGESS, CHAIRMAN