

PURCHASING COMMITTEE

September 13, 2016 4:30 p.m.

MINUTES

MEMBERS PRESENT

Mr. Ernest Burgess, Chairman
Commissioner Trey Gooch
Commissioner Doug Shafer
Commissioner Allen McAdoo
Commissioner Paul Johnson
Commissioner Mike Kusch

OTHERS PRESENT

Larry Farley
Michael Gregory
Steve Spence
Dana Garrett
Tharrel Kast
Keith Powell
Chris Kauffman
Trey King
Alyssa Phillips
Rocky Walton, CMS
Vicki Taylor

Chairman Burgess presided and called the meeting to order at 4:30 p.m. with six members present.

UNDER ADVISEMENT

SUPPLIES, MEDICATIONS, INJECTABLE DRUGS, VACCINATIONS – PAWS

Bids were opened on this item on August 8, 2016 and taken under advisement. Mr. Michael Gregory provided a spread sheet with his recommendations on it. The first item was highlighted in red and he recommended rejecting all bids on it. The other items he recommended were low bids except for Suture 3-0 & 2-0. Med-Vet was low but they are not the same quality as the ones provided by Henry Schein so he recommended the Suture 3-0 & 2-0 go to Henry Schein.

“Commissioner McAdoo moved, seconded by Commissioner Shafer, to accept the recommendations of Michael Gregory and award the bids as outlined on his spreadsheet. The motion passed unanimously.”

OTHER BUSINESS

Cleaning at Health Department (Murfreesboro & Smyrna Locations)

On August 8, 2016, the Purchasing Committee awarded the cleaning of the Murfreesboro Health Department to DC Cleaning and the Smyrna location to Janarus. Mrs. Garrett has received a letter from Janarus dated August 29, 2016 that they were giving written notice that they would like to withdraw their bid and contract from consideration of the Smyrna Health Department because they have been awarded a large contract in East Tennessee and it would be difficult to do both jobs. Mrs. Garrett said she would like to award the Smyrna location to DC Cleaning.

“Commissioner Kusch moved, seconded by Commissioner Gooch, to award the bid for Smyrna Health Department cleaning to DC Cleaning since Janarus withdrew their bid. The motion passed unanimously.”

AFFIDAVIT OF ORDER TRANSFER – SHERIFF’S OFFICE

On June 1, 2016, the Purchasing Committee approved a list of seized and surplus handguns, rifles and shotguns to be destroyed and/or sold at public auction with proceeds going to the Rutherford County General Fund. On June 29, 2016, the Sheriff’s office conducted a bid process for these weapons and King’s Firearms is the only vendor that submitted a bid. Their bid was for \$37,150.00 and Lt. Chris Kauffman presented an Affidavit of Order Transfer for approval to sell the guns to King’s Firearms. There was originally 234 guns but it was changed to 230 because one owner claimed their guns, but King’s Firearms kept their bid the same.

“Commissioner Kusch moved, seconded by Commissioner Gooch, to approve the sale of these guns to King’s Firearms in the amount of \$37,150.00. The motion passed unanimously.”

SURPLUS OF 4 FIRE PUMPER TRUCKS

At the August 8 Purchasing Committee meeting, the Committee voted to approve the sale of four fire pumper trucks to Cannon County but did not have the Surplus Property Form at the meeting with all of the information listed. Mayor Burgess provided a list of those vehicles with the Asset # and Serial # and asked that this form be approved for Fixed Assets.

“Commissioner Kusch moved, seconded by Commissioner Gooch, to approve the surplus form for the four fire pumper trucks to sell to Cannon County. The motion passed unanimously.”

PARKING LOT & SIDEWALK IMPROVEMENTS – FIRE & RESCUE STATION 5, 854 E. JEFFERSON PIKE

No bids received. This is the second time this has been put out to bid with no bids received.

APPARATUS MAINTENANCE AGREEMENT – FIRE & RESCUE

	<u>CUMBERLAND</u>	<u>MID-SOUTH</u>	<u>TODD</u>
250 Hr. Service	5618.31	425.00	219.94
500 Hr. Service	11909.76	525.00	549.91
1000 Hr. Service	18773.31	550.00	75.95
Labor Cost (unscheduled repairs)	92.50	95.00	80.00
Emer. Call Charge (normal hrs.)	92.50	95.00	80.00
Emer. Call Charge (nights & weekends)	100.50	95.00	80.00
Emer. Call Charge (holidays)	105.50	95.00	80.00

Chief Larry Farley asked that the bids be taken under advisement.

“Commissioner Johnson moved, seconded by Commissioner Shafer, to take the bids under advisement. The motion passed unanimously.”

19 RADIO HEADSETS – EMERGENCY MANAGEMENT FOR CITY OF LAVERGNE
POLICE DEPARTMENT

One bid was received:

Atlantic Signal, Topeka, KS \$17,755.00
This amount includes shipping/handling/insurance.

Tharrel Kast and Lt. Kall with the LaVergne Police Department reviewed the bid and said it meets all specs and is less than the grant. They recommended awarding the bid.

“Commissioner Shafer moved, seconded by Commissioner Kusch, to award the bid for Atlantic Signal in the amount of \$17,755.00. The motion passed unanimously.”

INSTANT DRUG SCREEN TESTING DEVICES/CUPS – PROBATION & RECOVERY
SERVICES AND RECOVERY COURTS

1. Intrinsic Interventions, Inc., Bonita Springs, FL: \$5.74 each
Shipping Fees – 1,000 devices = \$100
2. American Bio Medica Corporation, Kinderhook, NY: \$8.28 each/\$8.95 each
Includes shipping/handling
3. Avertest, Richmond, VA: 10 Panel Instant Drug Screening \$6.50
Specialty Instant Test \$5.00

Mr. Trey King said he has been paying \$5.99 from Intrinsic and has used 6,000 screens for all departments he is over. He recommended taking them under advisement so he can give Avertest a chance to demonstrate their product since they offered to in the bid.

“Commissioner Kusch moved, seconded by Commissioner Johnson, to take the bids under advisement. The motion passed unanimously.”

UNIFORMS – AMBULANCE SERVICE

Four bids were received from the companies listed below and due to them being so voluminous, the originals may be viewed in the County Mayor’s Office during regular business hours.

1. Ted’s Sporting Goods, Columbia, TN
2. Dorel Specialties, Antioch, TN

3. CMS, Nashville, TN
4. Image Connection, Brentwood, TN

Keith Powell asked that the bids be taken under advisement so he can prepare a spread sheet for the Committee and present it at the next meeting.

“Commissioner Shafer moved, seconded by Commissioner Gooch, to take the bids under advisement. The motion passed unanimously.”

UNIFORMS – SHERIFF’S OFFICE

One bid was received from CMS Uniforms, Nashville, TN, and due to the bid being so voluminous, the original may be viewed in the County Mayor’s Office during regular business hours.

Lt. Chris Kauffman said he is using CMS now and he put this out to bid because there were some old things they were not using anymore and some new things that they needed under contract. The prices are very close to what he expected. He has been very pleased with CMS because of their close proximity and customer service. Lt. Kauffman recommended awarding the bid to CMS.

“Commissioner Gooch moved, seconded by Commissioner Johnson, to award the bid to CMS. The motion passed unanimously.”

SPEED/MESSAGE TRAILER – SHERIFF’S OFFICE

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|----|------------------------------|-------------|
| 1. | RU2 Systems, Inc., Mesa, AZ | \$15,907.95 |
| 2. | On-Duty Depot, Nashville, TN | \$19,998.00 |

Capt. Steve Spence said this will be paid from the money received from the Governor’s Highway Safety Grant. He asked that the bids be taken under advisement so he can make sure they are comparing apples-to-apples.

“Commissioner Shafer moved, seconded by Commissioner Kusch, to take the bids under advisement. The motion passed unanimously.”

LEVEL II BODY ARMOR/BALLISTIC PANELS – SHERIFF’S OFFICE

CMS Uniforms, Nashville, TN \$735.00 each

Lt. Kauffman said the vests need to be replaced every 5 years. The vest bid is a better vest with a better company. It’s a new type vest for the Sheriff’s Office although they know many departments that have gone to it. He recommended awarding the bid.

“Commissioner Johnson moved, seconded by Commissioner Gooch, to award the bid to CMS Uniforms. The motion passed unanimously.”

There being no further business to come before the Committee, Chairman Burgess declared the meeting adjourned at 5:40 p.m.

A handwritten signature in blue ink that reads "Ernest G. Burgess". The signature is written in a cursive style with a large initial "E" and a stylized "B".

ERNEST G. BURGESS, CHAIRMAN