

## MEETING NOTICE

**TO:** Budget, Finance & Investment Committee  
**FROM:** Will Jordan, Chairman  
**TIME:** Wednesday, June 24, 2015 – 5:30 P.M.  
**PLACE:** Courthouse, Room 205

### AGENDA

1. Approve Minutes
2. Ambulance Service Budget Amendment
3. General Purpose School Fund Budget Amendments
4. Education Capital Projects Fund Budget Amendment
5. General Fund Budget Amendment for Human Resources
6. General Fund Budget Transfer for General Sessions
7. Approval of Vendor Agreements with Tennessee Department of Mental Health & Substance Abuse for Alcohol and Drug Addiction Treatment
8. Approval of Grant with Tennessee Department of Mental Health and Substance Abuse for Drug Court
9. Approval of Lease Agreement for Sheriff's Department
10. Approval of Memorandum of Understanding for Composting Facility Grant
11. General Fund Budget Amendment for Hotel/Motel Tax
12. General Fund Budget Amendment for Delinquent Tax Sale
13. General Fund Budget Transfers for Payroll in Various Departments
14. 2015-16 Budget – Final Review
15. 2015-16 Tax Levy Resolution
16. 2015-16 Appropriation Resolution
17. Presentation of CT-0253 Form for Energy Efficient Loan
18. Other Business

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**To also include items that may be forwarded by Public Works Committee or any other committee after agenda is mailed.**

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cc: Commissioners  
Ernest Burgess  
Jim Cope  
Teb Batey  
Jeff Davidson  
News Media

In Accordance with ADA (AMERICANS WITH DISABILITIES ACT), any disabled persons requiring accommodations for participation in the meeting should contact the Finance Department (898-7795) at least two working days prior to the meeting in order that appropriate accommodations can be made.

## EXPLANATION OF AGENDA ITEMS

1. The minutes of the June 16 and June 18 Budget Committee meetings will be presented for approval.
2. The Ambulance Service will be requesting approval of a budget amendment to recognize revenue from the Rutherford County Emergency Communications District and designate the funds to overtime and related benefits:

|                   |                                 |          |
|-------------------|---------------------------------|----------|
| Increase Revenue: | 118-48130 Contributions         | \$10,000 |
| Increase Expend.: | 118-55130-187 Overtime Pay      | \$8,350  |
|                   | 118-55130-201 Social Security   | \$520    |
|                   | 118-55130-204 State Retirement  | \$1,000  |
|                   | 118-55130-212 Employer Medicare | \$130    |

3. General Purpose School Fund budget amendments will be presented for approval.
4. Education Capital Projects Fund budget amendment will be presented for approval.
5. The Finance Director will be requesting approval of a General Fund budget amendment to increase the appropriation for evaluation and testing in the Human Resource department from Unassigned Fund Balance:

|                   |                                   |         |
|-------------------|-----------------------------------|---------|
| Increase Expend.: | 101-51310-322 Eval. & Testing     | \$3,000 |
| Decrease:         | 101-58900-425 Gasoline(Pool Acct) | \$3,000 |

6. The Finance Director will be requesting approval of a General Fund budget transfer for General Sessions to provide additional funding for office supplies:

|                   |                               |       |
|-------------------|-------------------------------|-------|
| Increase Expend.: | 101-53300-435 Office Supplies | \$165 |
| Decrease Expend.: | 101-53300-348 Postal Charges  | \$165 |

7. The Drug Court Coordinator will be requesting approval of Vendor Agreements with the Tennessee Department of Mental Health and Substance Abuse for Alcohol and Drug Addiction Treatment for indigent supervised probation offenders' treatment (ADAT-SPOT) and Alcohol and Drug Addiction Treatment (ADAT) for indigent driving under the influence (DUI) offenders (ADAT-DUI). Both of these agreements reimburse certain costs at various rates. These agreements are for the period of July 1, 2015 through June 30, 2016.
8. The Drug Court Coordinator will be requesting approval of a 2015-2016 grant with the Tennessee Department of Mental Health and Substance Abuse Services for Drug Court services.
9. The Sheriff's Department will present a lease agreement for property to house horses for the period of July 6, 2015 through July 5, 2016 at a monthly rental of \$260.
10. The Memorandum of Understanding (MOU) between the City of Murfreesboro and Rutherford County for the TDEC Composting Facility Grant Program will be presented for approval. This MOU describes the responsibilities of each party in the joint application for the grant that the Commission previously authorized the County to apply for.
11. The Finance Director will be requesting approval of a General Fund budget amendment to increase the estimated revenue for Hotel/Motel Tax and contributions for the greenway and the Chamber of Commerce:

|                   |                             |           |
|-------------------|-----------------------------|-----------|
| Increase Revenue: | 101-40220 Hotel/Motel Tax   | \$100,000 |
| Increase Expend.: | 101-56700-316 Contributions | \$25,000  |
|                   | 101-58110-316 Contributions | \$75,000  |

12. The Finance Director will be requesting approval of a General Fund budget amendment to increase the appropriation for other charges in the Mayor's department from Unassigned Fund Balance to pay the delinquent taxes on seven properties purchased by the County in the tax sale held on June 18, 2015:

|                   |                                   |          |
|-------------------|-----------------------------------|----------|
| Increase Expend.: | 101-51300-599 Other Charges       | \$25,000 |
| Decrease:         | 101-58900-425 Gasoline(Pool Acct) | \$25,000 |

13. The Finance Director will be requesting approval of General Fund budget transfers to provide sufficient funds in payroll and benefit line items for the remainder of the fiscal year for various departments due to turnover and payout of accrued leave:

Election

|                   |                                   |         |
|-------------------|-----------------------------------|---------|
| Increase Expend.: | 101-51500-192 Election Commission | \$300   |
|                   | 101-51500-201 Social Security     | \$1,500 |
|                   | 101-51500-212 Employer Medicare   | \$850   |
| Decrease Expend.: | 101-51500-193 Election Workers    | \$2,650 |

County Buildings

|                   |                                    |       |
|-------------------|------------------------------------|-------|
| Increase Expend.: | 101-51800-209 Disability Insurance | \$150 |
| Decrease Expend.: | 101-51800-205 Employee & Dep. Ins. | \$150 |

Juvenile Services

|                   |                          |         |
|-------------------|--------------------------|---------|
| Increase Expend.: | 101-54240-164 Attendants | \$500   |
|                   | 101-54240-187 Overtime   | \$6,000 |
| Decrease Expend.: | 101-54240-160 Guards     | \$6,500 |

Sheriff

|                   |                                  |          |
|-------------------|----------------------------------|----------|
| Increase Expend.: | 101-54110-115 Sergeants          | \$14,000 |
| Decrease Expend.: | 101-54110-189 Other Salary/Wages | \$7,500  |
|                   | 101-54110-107 Detectives         | \$6,500  |

Correctional Workhouse

|                   |                               |         |
|-------------------|-------------------------------|---------|
| Increase Expend.: | 101-54220-115 Sergeants       | \$7,000 |
|                   | 101-54220-201 Social Security | \$435   |
|                   | 101-54220-204 State Ret.      | \$840   |
|                   | 101-54220-209 Disability Ins  | \$15    |
|                   | 101-54220-212 Emp Medicare    | \$105   |
| Decrease Expend.: | 101-54220-205 Empl Insurance  | \$8,395 |

14. Review of any 2015-16 budgets, as necessary.
15. The 2015-16 Tax Levy Resolution will be presented for approval.
16. The 2015-16 Appropriations Resolution will be presented for approval.
17. The Report on Debt Obligation, State Form CT-0253, for the Energy Efficient Loan for the school system will be presented for review.
18. Other Business