

MEETING NOTICE

TO: Budget, Finance & Investment Committee
FROM: Will Jordan, Chairman
TIME: Thursday, May 7, 2015 – 5:30 P.M.
PLACE: Courthouse, Room 205

AGENDA

1. Approve Minutes
2. Resolution Authorizing \$100,000,000 Industrial Revenue Bonds for the Industrial Development Board
3. Investment Report
4. Fund Condition Report
5. Risk Management Financial Report
6. Insurance Committee Recommendations
7. Approval of General Fund Budget Transfer for Register of Deeds
8. Approval of Contract with Tennessee Department of Children's Services for Juvenile Detention
9. Approval of Grant with PetSmart Charities, Inc. for PAWS
10. Approval of Ambulance Service Fund Budget Transfers
11. Approval of General Fund Budget Amendments for Sheriff's Department
12. Approval of Contract with Tennessee Department of Transportation for Correctional Work Center
13. Approval of General Purpose School Fund Amendments
14. Approval of Energy Efficient Schools Initiative Loan Agreement
15. Approval of Purchase of Land for Solid Waste and Vehicle Maintenance
16. Approval of Solid Waste Fund Budget Transfer
17. Approval of General Fund Budget Transfer for Salary Adjustment
18. 2015-2016 Budget Overview
19. Other Business

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To also include items that may be forwarded by Public Works Committee or any other committee after agenda is mailed.

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cc: Commissioners
Ernest Burgess
Jim Cope
Teb Batey
Jeff Davidson
News Media

In Accordance with ADA (AMERICANS WITH DISABILITIES ACT), any disabled persons requiring accommodations for participation in the meeting should contact the Finance Department (898-7795) at least two working days prior to the meeting in order that appropriate accommodations can be made.

EXPLANATION OF AGENDA ITEMS

1. The minutes of the April 9, 2015 Budget Committee meeting will be presented for approval.
2. Mr. Sumner Bouldin will be presenting a resolution that was approved by the Industrial Development Board at their March meeting. The resolution authorizes the Board to issue industrial revenue bonds in an amount not to exceed \$100,000,000 for Nissan North America and the Board seeks to have the County act as the conduit for the issuance of these bonds.
3. Mr. Teb Batey, Trustee, will present the monthly Investment Report.
4. Mrs. Lisa Nolen, Finance Director, will present the Fund Condition Report for the month ending April 30, 2015.
5. Mrs. Melissa Street will present the monthly Risk Management Financial Report for the use and information of the committee.
6. The Insurance Committee has proposed the following recommendations to the Budget Committee:
 - A. 2015-16 Property and Casualty Renewal
 - B. 2016 Flexible Spending Contract
 - C. 2016 Cobra Insurance Contract
 - D. 2016 Voluntary Insurance Contract
 - E. Safety Consultant Contract

7. Mrs. Heather Dawbarn will be requesting approval of a budget transfer to provide adequate funds for maintenance agreements for the remainder of the fiscal year:

Increase Expend.:	101-51600-334 Maint. Agreements	\$3,420
Decrease Expend.:	101-51600-411 Data Proc. Supplies	\$3,420

8. Mrs. Lynn Duke will be requesting approval of a 2015-2016 contract with the Tennessee Department of Children's Services for detention services. The contract is for \$132.38 per child per day with the maximum liability to the State of \$180,698.70.
9. Mr. Michael Gregory will be requesting approval of a PetSmart Charities, Inc. grant in the amount of \$10,000 for spay and neuter surgeries. The grant is for a period of 12 months.
10. The Ambulance Service will be requesting approval of a budget transfer to increase the overtime line item:

Increase Expend.:	118-55130-187 Overtime Pay	\$50,000
Decrease Expend.:	118-55130-119 Office Payroll	\$2,000
	118-55130-133 Paraprofessionals Pay	\$33,000
	118-55130-148 Dispatch Payroll	\$15,000

They will also be requesting approval of a budget transfer to adjust the supervisors payroll line item:

Increase Expend.:	118-55130-105 Supervisors Payroll	\$5,000
Decrease Expend.:	118-55130-119 Office Payroll	\$5,000

11. The Sheriff's Department will be requesting approval of various General Fund budget amendments:

To recognize revenue from Organized Crime Drug Enforcement Task Force:

Increase Revenue:	101-47700 Asset Forfeit. Funds	\$8,527
Increase Expend.:	101-54110-187 Overtime Pay	\$7,128
	101-54110-201 Social Security	\$442
	101-54110-204 State Retirement	\$854
	101-54110-212 Employer Medicare	\$103

To transfer funds to utilities to fund the remainder of the fiscal year:

Increase Expend.:	101-54210-452 Utilities	\$167,000
Decrease Expend.:	101-54110-307 Communication	\$33,500
	101-54110-334 Maint. Agreements	\$5,000

101-54110-336 M & R Service-Equip.	\$20,000
101-54110-425 Gasoline	\$60,000
101-54110-599 Other Charges	\$1,500
101-54110-709 DP Equip.	\$20,000
101-54110-719 Office Equipment	\$10,000
101-54110-790 Other Equipment	\$17,000

To transfer funds from Sheriff unemployment to Jail unemployment:

Increase Expend.:	101-54210-210 Unemployment Comp.	\$17,500
Decrease Expend.:	101-54110-210 Unemployment Comp.	\$17,500

12. Mr. Bernard Salandy will be requesting approval of a 2015-2016 contract with the Tennessee Department of Transportation for litter removal on State routes. The contract is for reimbursement of expense with the maximum liability to the State of \$33,785.
13. The School System will be requesting approval of three amendments of already budgeted funds related to certified staff, insurance and vocational materials and supplies. They will also be requesting to allocate funds from the growth local sales tax revenue to technology equipment for an unfunded mandate.
14. The School System will be requesting approval of a loan from the Energy Efficient Schools Council in the amount of \$678,384 to make energy efficient upgrades to schools.
15. Mayor Burgess will present information related to a land purchase at the corner of Florence Road and Singer Road for Solid Waste and Vehicle Maintenance.
16. Mrs. Lisa Nolen will be requesting approval of budget transfer for Solid Waste to provide funding for a longevity line item:

Increase Expend.:	116-55720-186 Longevity Pay	\$75
Decrease Expend.:	116-55720-169 Part-Time Personnel	\$75

17. The Finance Director will present a General Fund budget transfer to adjust salary line items as a result of paygrade error:

Increase Expend.:	101-57100-116 Teachers	\$4,570
	101-57100-201 Social Security	\$285
	101-57100-212 Employer Medicare	\$70
Decrease Expend.:	101-57100-169 Part-time Personnel	\$654
	101-57100-205 Employee Health Ins.	\$4,271

18. The County Mayor and the Finance Director will be presenting an overview of the 2015-2016 Rutherford County budget.
19. Other Business