

PUBLIC WORKS & PLANNING COMMITTEE

March 3, 2015

6:00 p.m.

Courthouse

MINUTES:

MEMBERS PRESENT:

Commissioner Phil Dodd
Commissioner Joe Gourley
Commissioner Steve Pearcy
Commissioner Chantho Sourinho
Commissioner Robert Stevens
Commissioner Joe Frank Jernigan, C

OTHERS PRESENT:

Ernest Burgess Doug Demosi
David Jones Mac Nolen
Mike Hughes Matt Fusig
Derrick Manning Becky Shelton

Chairman Jernigan presided and called the meeting to order at 6:00 p.m. with six members being present at that time.

MINUTES:

"Commissioner Gourley moved, seconded by Commissioner Sourinho, to approve the minutes of the last meeting as mailed. This motion passed unanimously by acclamation."

BUILDING CODES REPORT:

David Jones presented the Building Codes report for the use and information of the Committee. Following discussion,

"Commissioner Stevens moved, seconded by Commissioner Dodd, to approve the Building Codes report as presented. This motion passed unanimously by acclamation."

Mr. Jones next presented a proposed budget amendment to purchase notebooks for vehicles.

From: 101-54510-399 Other Contracted Services -	\$ 3,000
To: 101-54510-709 Data Processing Equipment -	\$ 3,000

"Commissioner Stevens moved, seconded by Commissioner Gourley, to approve the Building Codes budget amendment as presented. This motion passed unanimously by roll call vote."

Mr. Jones next presented his proposed 15/16 budget advising he was requesting a building inspector and a zoning inspector. In 05/06 the department had 13 positions and in 07/08 and 08/09 it had 15 positions. When the work load dropped the department was cut to 12 positions. Inspectors are now required to have more certifications and there are more regulations to follow requiring more time. The budget is increased to provide for supplies, phones, computers, certifications, vehicles, etc. for the two positions requested.

The Committee was advised the revenue produced by the department does not support the current staff and will not fund the two new positions. Commissioner Gourley advised as the economy improves he would recommend one employee at a time to see if the work load continues.

Mayor Burgess advised he has reviewed the budget but he wanted to reserve his final recommendation until the entire budget picture is known.

Mr. Jones advised he would want the zoning officer if only one position was funded. Following discussion,

"Commissioner Gourley moved, seconded by Commissioner Stevens, to forward the Building Codes Department 15/16 budget to the Budget Committee as presented minus one inspector and associated equipment and one vehicle. This motion passed unanimously by roll call vote."

HIGHWAY DEPARTMENT REPORT:

Matt Fasig next presented proposed drainage easements for Crescent Glen Section 4, Lot 102 (228 Eidolon Court), Lot 103 (236 Eidolon Court), Lot 104 (240 Eidolon Court) and Lot 5 (244 Eidolon Court). Following discussion,

"Commissioner Dodd moved, seconded by Commissioner Stevens, to approve the drainage easements for Crescent Glen Section 4, Lot 102 (228 Eidolon Court), Lot 103 (236 Eidolon Court), Lot 104 (240 Eidolon Court) and Lot 5 (244 Eidolon Court) as presented. This motion passed unanimously by acclamation."

PLANNING COMMISSION REPORT:

Doug Demosi presented the Planning Commission report with information on available subdivision lots. Following discussion,

"Commissioner Sourinho moved, seconded by Commissioner Percy, to approve the Planning Commission report as presented. This motion passed unanimously by acclamation."

Mike Hughes, County Engineer, next presented a proposed budget amendment to provide for a part-time position to hire a Project WET Coordinator to facilitate the program due to the private vendor terminating the agreement.

From: 101-57800-312 Contracts w Private Agencies -	\$ 4,000
To: 101-57800-169 Part-time Personnel -	\$ 3,715
To: 101-57800-201 Social Security -	\$ 231
To: 101-57800-212 Employer Medicare -	\$ 54

"Commissioner Gourley moved, seconded by Commissioner Percy, to approve the Storm Water budget amendment as presented. This motion passed unanimously by roll call vote."

Mr. Hughes next presented the proposed Storm Water 15/16 budget advising Rutherford County does not charge a storm water fee like the other municipalities do.

"Commissioner Percy moved, seconded by Commissioner Sourinho, to forward the Storm Water 15/16 budget to the Budget Committee. This motion passed unanimously by roll call vote."

Doug Demosi next presented the proposed 15/16 Planning & Engineering budget for consideration advising he was requesting 1 new inspector position. The current inspector intends to retire in 2017 and this would enable the new inspector to work with him. The position could be re-evaluated at the time the inspector does retire. Following discussion,

"Commissioner Dodd moved, seconded by Commissioner Sourinho, to accept the Planning & Engineering 15/16 budget as presented and forward to the Budget Committee. This motion passed unanimously by roll call vote."

CONVENIENCE CENTERS REPORT AND LANDFILL REPORT:

Mac Nolen presented the Landfill and Convenience Centers reports for the use and information of the Committee advising when the schools were closed for a week the trash pick up was the heaviest of the year and it was noted to be household waste because of different colored trash bags. Commissioner Stevens advised he had spoken with School Board Chairman Blair regarding the bars on the dumpsters and he said it sounded reasonable and they may install cameras as well. The lock bars are between \$8,000 to \$12,000 for the equipment and installation would be \$15,000. Mr. Nolen advised if he provided the locks he would provide one key to the principal and the principal would then be responsible for however many other keys were made. Mr. Nolen advised Commissioner Stevens previously requested information on how long it would take to recoup the \$30,000 expenditure to put locks on the trash bins and Mr. Nolen had been

unable to determine this time frame.

"Commissioner Stevens moved, seconded by Commissioner Gourley, to authorize purchase, if necessary, and installation of lock bars for dumpsters. This motion passed unanimously by roll call vote."

"Commissioner Percy moved, seconded by Commissioner Stevens, to approve the Convenience Centers and Landfill reports as presented. This motion passed unanimously by acclamation."

Mr. Nolen next presented his proposed 15/16 budgets for consideration by the Committee. The first presented was Account 55720, Sanitation Education/Information, with Mr. Nolen advising it was almost a continuation budget. Following discussion,

"Commissioner Stevens moved, seconded by Commissioner Dodd, to approve the 15/16 budget for Account 55720 as presented and forward to the Budget Committee. This motion passed unanimously by roll call vote."

The next budget presented was for Account 44732, Convenience Centers, which included \$1,500,000 for property for a Solid Waste Maintenance Facility. Mayor Burgess advised there is not enough in the fund balance to fund the \$1,500,000 and this will probably need to be borrowed. Additionally, the cost of the Maintenance Facility may be spread among Solid Waste, General Fund and Ambulance Service. Following discussion,

"Commissioner Stevens moved, seconded by Commissioner Dodd, to accept the budget for Account 55732 as presented subject to scrutiny by the Budget Committee to assess the \$1,500,000 to the appropriate departments if necessary. This motion passed unanimously by roll call vote."

Mr. Nolen next presented the proposed 15/16 budget for Account 55739, Other Waste Collections, advising this is the Haley Road operations. Following discussion,

"Commissioner Dodd moved, seconded by Commissioner Sourinho, to accept the budget for Account 55739 as presented and forward to the Budget Committee. This motion passed unanimously by roll call vote."

Mr. Nolen next presented the proposed 15/16 budget for Account 55754, Landfill Operation, advising there are no property taxes in this budget. The Committee discussed the laborer positions that are in the budget but not funded and that the work is being done by contract. Following discussion,

"Commissioner Stevens moved, seconded by Commissioner Sourinho, to forward the budget as presented for Account 55754 to the Budget Committee without the laborers and associated costs not necessary. This motion passed unanimously by roll call vote."

Mr. Nolen next presented the proposed budget for Account 55770, Post Closure. Following discussion,

"Commissioner Gourley moved, seconded by Commissioner Stevens, to forward the proposed budget for Account 55770 to the Budget Committee with a positive recommendation. This motion passed unanimously by roll call vote."

The Committee was next provided information on Accounts 58600 and 58900 advising these are numbers provided by the Finance Department and do not need to be addressed. The Finance Department will provide this information for all budgets.

There appearing to be no further business to come before the Committee, Chairman Jernigan declared the meeting adjourned at 7:44 p.m.

JOE FRANK JERNIGAN, Chairman