

## MEETING NOTICE

**TO:** Budget, Finance & Investment Committee  
**FROM:** Joyce Ealy, Chairman  
**TIME:** Wednesday, August 6, 2014 – 5:30 P.M.  
**PLACE:** Courthouse, Room 205

### AGENDA

1. Approve Minutes
2. Investment Report
3. Fund Condition Report
4. Risk Management
  - A. Risk Management Financial Report
  - B. Approval of Bond Amounts for County Officials
5. Acceptance of the Tennessee Clean Energy Grant for Property Assessor
6. Approval of General Fund Budget Amendment for Election Commission
7. Approval of PREA Audit Contract for Juvenile Detention
8. Sheriff's Department
  - A. General Fund Budget Amendment
  - B. Special Purpose Fund Budget Amendment
9. Approval of General Fund Budget Amendment for Health Department
10. Approval of General Fund Budget Amendment for Domestic Violence
11. Finance Department
  - A. Resolution to Establish a Petty Cash Account for Circuit Court Clerk
  - B. Acceptance of the HOME Grant from Tennessee Housing Development Agency
  - C. Rescind Tax Levy Resolution Adopted June 27, 2014 and Approve New Tax Levy Resolution
12. Other Business

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**To also include items that may be forwarded by Public Works Committee or any other committee after agenda is mailed.**

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cc: Commissioners  
Ernest Burgess  
Jim Cope  
Teb Batey  
Jeff Davidson  
News Media

In Accordance with ADA (AMERICANS WITH DISABILITIES ACT), any disabled persons requiring accommodations for participation in the meeting should contact the Finance Department (898-7795) at least two working days prior to the meeting in order that appropriate accommodations can be made.

## EXPLANATION OF AGENDA ITEMS

1. The minutes of the June 25, 2014 Budget Committee meeting will be presented for approval.
2. Mr. Teb Batey, Trustee, will present the monthly Investment Report.
3. Mrs. Lisa Nolen, Finance Director, will present the Fund Condition Report for the month ending July 31, 2014.
4. Risk Management:
  - A. Ms. Melissa Stinson, Risk Management Director, will present the monthly Risk Management Financial Report for the use and information of the committee.
  - B. Cash bond amounts for Elected Officials will be presented for approval.
5. Mr. Rob Mitchell, Property Assessor, will present the Tennessee Clean Energy Grant for acceptance. The Grant is to purchase hybrid/electric vehicles and is for \$23,400 and requires a County match of \$28,600.
6. Mrs. Rhonda McFerrin, Elections Coordinator, will be requesting approval of the following General Fund budget amendment to increase the Legal Notices line item for the cost advertising the November elections:

Decrease:	101-39000	Unassign. Fund Bal.	\$17,000
Increase Expend.:	101-51500-332	Legal Notices	\$17,000

7. Mrs. Lynn Duke, Juvenile Detention Director, will be requesting approval of a contract with Ronaldo Myers to perform a PREA audit for the Juvenile Detention Center.
8. Sheriff's Department:
  - A. The Sheriff's Department will be requesting approval of the following General Fund budget amendment to recognize funds remaining on the GHSO grant that were not expended in the prior year budget:

Increase Revenue:	101-47590	Other Fed./State	\$95,393
Increase Expend.:	101-54110-187	Law Enforce. Equip.	\$79,747
	101-54110-201	Social Security	\$4,944
	101-54110-204	State Retirement	\$9,546
	101-54110-212	Employer Medicare	\$1,156

- B. The Sheriff's Department will be requesting approval of the following Special Purpose Fund budget amendment to appropriate the ending fund balance from 2013-14 into current year expense accounts:

Decrease:	121-34525	Res. for Pub. Safety	\$46,889
Increase Expend.:	121-54110-319	Conf. Drug Enforce.	\$26,256
	121-54110-335	R/M Bldg.	\$5,000
	121-54110-338	R/M Vehicles	\$2,500
	121-54110-429	Inst. Supp. & Mat.	\$2,133
	121-54110-431	Law Enforce. Supp.	\$2,500
	121-54110-451	Uniforms	\$1,500
	121-54110-499	Other Supp. & Mat.	\$2,500
	121-54110-709	Data Process. Equip.	\$2,500
	121-54110-790	Other Equip.	\$2,000

9. Ms. Dana Garrett, Health Department Director, will be requesting approval of the following General Fund budget amendment to appropriate the smoking cessation program expenses for the current year budget:

Decrease:	101-34530-	-TBCO Res. for Health	\$103,668
Increase Expend.:	101-55170-310	Cont. w/Oth. Pub. Ag.	\$33,902
	101-55170-355	Travel	\$4,000
	101-55170-499	Other Supp. & Mat.	\$41,900
	101-55170-599	Other Charges	\$23,866

10. Domestic Violence will be requesting approval of the following General Fund budget amendment to purchase a license and support for access to the Circuit Court Clerk's new software:

Decrease:	101-34520- -VAA Res. for Victim Assistance	\$2,700
Increase Expend.:	101-53930-317 Data Proc. Services	\$2,700

11. Finance Department:
  - A. A resolution will be presented to establish a petty cash account for Circuit Court Clerk.
  - B. The HOME grant from Tennessee Housing Development Agency will be presented for acceptance. The grant is for \$120,000 and does not require a match.
  - C. A new Tax Levy Resolution will be presented and the Tax Levy Resolution approved on June 27, 2014 will be requested to be rescinded.
12. Other Business