

**RESOLUTION**

**WHEREAS**, the County fee offices (Circuit Court Clerk, County Clerk, Register of Deeds and Trustee) have a need for start-up cash to conduct business in an efficient and effective manner; and

**WHEREAS**, the Division of County Audit has recommended that a standard amount of cash on hand be established for certain departments along with guidelines setting forth the appropriate use of said funds.

**THEREFORE BE IT RESOLVED** by the Rutherford County Board of Commissioners that a petty cash account be established for each of the aforementioned offices in the amount of not to exceed Seven Hundred Fifty Dollars (\$750.00) each, that the elected official be designated as the petty cash custodian, and that said petty cash custodian will sign a receipt acknowledging the receipt of said petty cash funds and agreeing to abide by the Rutherford County Guidelines for Petty Cash and Change Accounts.

**RESOLVED** this 14<sup>th</sup> day of July, 2014.

RUTHERFORD COUNTY, TN

BY: \_\_\_\_\_  
ERNEST G. BURGESS, Chairman

**ATTEST:**

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LISA CROWELL, County Clerk