

**MEETING NOTICE**

**TO:** Budget, Finance & Investment Committee  
**FROM:** Joyce Ealy, Chairman  
**TIME:** Wednesday, June 25, 2014 – 5:30 P.M.  
**PLACE:** Courthouse, Room 205

AGENDA

1. Approve Minutes
2. General Fund Budget Amendments:
  - A. Maintenance
  - B. Health Department
  - C. Workhouse
  - D. Election Commission
  - E. PAWS
  - F. County Mayor
  - G. Assessor
  - H. Finance
3. Approval of Smyrna-Rutherford County Airport Authority Budget
4. General Purpose School Fund Budget Amendments
5. Central Cafeteria Fund Budget Amendments
6. Discuss Sheriff's Department Budget
7. 2014-15 Budget – Final Review
8. 2014-15 Tax Levy Resolution
9. 2014-15 Appropriation Resolution
10. Other Business

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**To also include items that may be forwarded by Public Works Committee or any other committee after agenda is mailed.**

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cc: Commissioners  
Ernest Burgess  
Jim Cope  
Teb Batey  
Jeff Davidson  
News Media

In Accordance with ADA (AMERICANS WITH DISABILITIES ACT), any disabled persons requiring accommodations for participation in the meeting should contact the Finance Department (898-7795) at least two working days prior to the meeting in order that appropriate accommodations can be made.

## EXPLANATION OF AGENDA ITEMS

1. The minutes of the June 17 and June 19 Budget Committee meetings will be presented for approval.

2. **General Fund Budget Amendments:**

- A. The Maintenance department will be requesting approval of budget transfers and budget amendments:

To reallocate funds to the maintenance equipment line item.

Increase Expend.:	101-51800-717 – Maint. Equipment	\$3,204
Decrease Expend.:	101-51800-355 – Travel	\$755
	101-51800-709 – Data Proc. Equip.	\$2,449

To fund the cost of a replacement fire alarm panel for the County Clerk office and provide sufficient funds for awarded bids.

Increase Expend.:	101-51800-335 – M & R-Buildings	\$5,000
	101-51800-707 – Building Improve.	\$600
Decrease:	101-39000 – Unassign. Fund Bal.	\$5,600

- B. The Health department will be requesting approval of a budget transfer to provide sufficient funds for travel for two employees who attended State required training:

Increase Expend.:	101-55190-355 – Travel	\$1,000
Decrease Expend.:	101-55190-499 – Other Mat. & Supp.	\$1,000

- C. The Workhouse will be requesting approval of a budget transfer to provide sufficient funds to purchase an oven for the workhouse:

Increase Expend.:	101-54220-790– Other Equipment	\$4,870
Decrease Expend.:	101-54220-336 – M & R-Equipment	\$4,870

- D. The Election Commission will be requesting approval of three budget transfers:

To move the funding to the correct account number.

Increase Expend.:	101-51500-711 – Furniture	\$4,000
Decrease Expend.:	101-51500-719 – Office Equipment	\$4,000

To correct the benefit line items after the elections occurred.

Increase Expend.:	101-51500-192 – Election Comm.	\$2,000
	101-51500-210 – Social Security	\$1,400
	101-51500-212 – Employer Medicare	\$350
Decrease Expend.:	101-51500-193 – Election Workers	\$3,750

To pay for additional office supplies.

Increase Expend.:	101-51500-435 – Office Supplies	\$2,000
Decrease Expend.:	101-51500-355 – Travel	\$2,000

- E. PAWS will be requesting approval of two budget transfers:

To fund overtime for the remainder of the fiscal year.

Increase Expend.:	101-55120-187 – Overtime	\$4,000
Decrease Expend.:	101-55120-164 – Attendants	\$4,000

To provide funds for gasoline for the remainder of the year.

Increase Expend.:	101-55120-413 – Drugs & Med. Supp.	\$1,000
Decrease Expend.:	101-55120-425 – Gasoline	\$1,000

- F. The County Mayor will be presenting a budget amendment and a budget transfer:

To fund the cost of autopsies for the remainder of the fiscal year.

Increase Expend.:	101-55900-399 – Oth. Contract. Serv.	\$30,000
Decrease:	101-39000 – Unassign. Fund Bal.	\$30,000

To fund expense that may come in at year end that are infrequent and unusal.  
 Increase Expend.: 101-51300-599 – Other Charges \$3,000  
 Decrease Expend.: 101-51300-349 – Print., Sta. & Forms \$3,000

- G. The Finance Director will be requesting approval of a budget amendment to move funds from the Reappraisal department to the Assessor department for personal property audits:

Increase Expend.: 101-52300-399 – Oth. Contract. Serv. \$30,000  
 Decrease Expend.: 101-52310-399 – Oth. Contract. Serv. \$30,000

- H. The Finance Director will be requesting approval of various budget amendments:

To apply the cost of unemployment to the correct function.  
 Increase Expend.: 101-51500-210 – Unempl. Compen. \$100  
 101-51800-210 – Unempl. Compen. \$4,000  
 101-54220-210 – Unempl. Compen. \$7,000  
 101-54240-210 – Unempl. Compen. \$900  
 Decrease Expend.: 101-58600-210 – Unempl. Compen. \$12,000

To adjust line items for the recent bond issue.  
 Increase Revenue 151-49100 – Bond Proceeds \$9,602,318  
 Increase Expend.: 151-82110-602 – Prin. on Notes \$1,395,000  
 151-82130-602 – Prin. on Notes \$7,905,000  
 151-82310-605 – Underwriters Disc. \$55,424  
 151-82310-606 – Other Debt Iss. Chg. \$68,055  
 151-82330-605 – Underwriters Disc. \$69,441  
 151-82330-606 – Other Debt Iss. Chg. \$109,398

To adjust line items for the recent bond issue.  
 Increase Revenue 119-49100 – Bond Proceeds \$2,500,000  
 Increase : 119-34580 – Res. for Debt Ser. \$2,500,000

3. The Smyrna-Rutherford County Airport Authority 2014-2015 budget will be presented for approval.
4. General Purpose School Fund budget amendments will be presented for approval.
5. Central Cafeteria Fund budget amendments will be presented for approval.
6. The Budget Committee requested additional discussion of the Sheriff's Department budget at the last committee meeting.
7. Review of any 2014-15 budgets, as necessary.
8. The 2014-15 Tax Levy Resolution will be presented for approval.
9. The 2014-15 Appropriations Resolution will be presented for approval.
10. Other Business