

## BUDGET, FINANCE & INVESTMENT COMMITTEE

May 8, 2014

5:30 P.M.

Courthouse

### MINUTES:

#### Members Present:

Comm. Charlie Baum  
Comm. Joe Frank Jernigan  
Comm. Will Jordan  
Comm. Robert Peay  
Comm. Doug Shafer  
Comm. Joyce Ealy, Chair

#### Others Present:

Ernest Burgess  
Michael Gregory  
Melissa Stinson  
Lisa Nolen  
Lynn Duke  
Larry Farley  
Jeff Sandvig  
Tim Hooker  
Janet Bowman  
Teb Batey  
Joe Russell  
Jeff Davidson  
Dana Garrett  
Laura Bohling

Mark Tucker  
Lisa Crowell  
Judge Davenport  
Elizabeth Baum

Chairman Ealy presided and called the meeting to order with all members being present, except Steve Sandlin.

#### APPROVE MINUTES:

Comm. Jordan moved, seconded by Comm. Shafer to approve the minutes of the April 10, 2014 Budget Committee meeting as presented.

The motion passed unanimously by acclamation.

#### INVESTMENT REPORT:

Teb Batey, Trustee, presented the committee the monthly Investment Report noting that there was one CD bid this month for the Eagleville Scholarship at a rate of 0.25%. The LGIP interest rate for the month decreased to .08%.

Comm. Peay moved, seconded by Comm. Jernigan to approve the Investment Report as presented.

The motion passed unanimously by acclamation.

The Trustee next gave an update on the status of the credit card processing for the Farmers' Market. He told the committee that the last two vendors approved by the Commission have not been willing to change their contract related to indemnification as restricted by state law. He and Ms. Janie Becker have been working with some other vendors to try and get this in place for the Farmers' Market. He requested to bring a contract to the full Commission if they are able to work an agreement out and have it approved by the County Attorney within the next week.

Comm. Jordan moved, seconded by Comm. Peay to allow the Trustee to present a credit card processing contract, approved by the County Attorney, to the County Commission.

The motion passed unanimously by acclamation.

#### FUND CONDITION REPORT:

Lisa Nolen, Finance Director, presented the monthly Fund Condition Report for the use and information of the committee advising that the Development Tax collections for the month of April totaled \$499,500 with the year-to-date collections being \$3,480,750. This compared to the previous year when the monthly Development Tax collections were \$152,250, and the year-to-date collections were \$2,499,750. She noted that collections were up this month due to 48 apartments accounting for \$63,000 and a change in the building codes scheduled for May 1 prompting some builders to apply for permits prior to the new building codes going into place.

The committee reviewed the fund cash balances totaling \$196,541,566 with operating funds being \$187,949,425 and borrowed funds being \$8,592,141. This compared to the same period

last year when the total cash balances were \$201,072,039 with operating funds being \$188,813,519 and borrowed funds being \$12,258,520.

The Finance Director reviewed the revenue collections advising that we have already collected 100% of the estimated amount for the current levy for property taxes. The General Fund revenue was at 90.92% of budget, which is at a level higher than previous years to this point. This is due to an increase in PILOT agreements, current property tax and development tax collections.

Also noted was Ambulance Service Fund charges for current services is down approximately \$100,000 compared to prior year.

Solid Waste Fund, Highway Fund, General Purpose Schools and Debt Service total revenues are all more than collections at this point compared to prior year.

Following review, Comm. Jordan moved, seconded by Comm. Shafer to approve the Fund Condition Report as presented.

The motion passed unanimously by acclamation.

#### RISK MANAGEMENT REPORT:

Melissa Stinson, Risk Management Director, presented the monthly Risk Management Financial Report for the use and information of the committee advising that the cost per employee per month for the medical, dental and vision program was \$875.76 compared to \$910.27 for the prior year. The average cost per month was \$883.80 compared to \$820.97 for the prior year. When including the on-site medical clinics, the average cost per employee per month was \$919.12 compared to \$856.51 for the prior year for a trend of 7.3%. Noted in the current year numbers is an increase in the on-site medical expense due to the biometric screening.

For the Work Injury Fund performance, the year-to-date claims totaled \$1,418,755.42 compared to \$648,450.41 for the prior year. Noted in the current year numbers was a large claim paid in February of about \$800,000, with additional funds related to this claim being paid out in the coming months.

Following review, Comm. Jernigan moved, seconded by Comm. Baum to approve the Risk Management Financial Report as presented.

The motion passed unanimously by acclamation.

#### 2014-2015 STOP LOSS INSURANCE RENEWAL:

Mrs. Stinson requested approval of the annual Stop Loss Insurance renewal with CIGNA. The Insurance Committee approved Option 1 with a \$750,000 individual pooling level. The current rate was \$5.95 per employee per month, and the quoted rate was \$6.55 per employee per month for a total annual premium of \$396, 851.

Comm. Jordan moved, seconded by Comm. Peay to approve the stop loss insurance renewal with Cigna Healthcare effective July 1, 2014.

The motion passed unanimously by roll call vote.

#### 2014-2015 PROPERTY, CASUALTY AND CRIME COVERAGE RENEWAL:

Janet Bowman, with CCMSI, the County broker and third party administrator, presented a summary of the rates that were negotiated with Travelers for the property and island marine coverage and with Brit Global for the casualty and crime coverage. The property and island marine coverage quoted premiums total \$445,439 and the casualty and crime coverage quoted premiums total \$628,040 with an effective date of July 1, 2014.

Comm. Jordan moved, seconded by Comm. Peay to approve the property, island marine, casualty and crime coverage renewals presented by CCMSI through Travelers and Brit Global.

The motion passed unanimously by roll call vote.

## **GENERAL FUND BUDGET AMENDMENTS**

### COUNTY CLERK:

Lisa Crowell, County Clerk, presented a budget transfer to fund office supplies for the remainder of the fiscal year:

|                   |                                   |         |
|-------------------|-----------------------------------|---------|
| Increase Expend.: | 101-52500-435 – Office Supplies   | \$2,000 |
| Decrease Expend.: | 101-52500-334 – Maint. Agreements | \$1,000 |
|                   | 101-52500-425 – Gasoline          | \$1,000 |

Comm. Peay moved, seconded by Comm. Shafer to approve the budget transfer as presented.

The motion passed unanimously by roll call vote.

### PAWS:

Michael Gregory, PAWS Director, presented various budget amendments:

|  |                                    |         |
|--|------------------------------------|---------|
| To recognize a donation from PetSmart and expense for National Adoption Weekend: |                                    |         |
| Increase Revenue:  | 101-48130 – Contrib. & Gifts       | \$871   |
| Increase Expend.:  | 101-55120-499 – Other Supp. & Mat. | \$871   |
| To provide gasoline expense for the remainder of the fiscal year:                |                                    |         |
| Increase Expend.:  | 101-55120-425 – Gasoline           | \$7,000 |
| Decrease Expend.:  | 101-58900-425 – Gasoline           | \$7,000 |
| To recognize donation for animal abuse training:                                 |                                    |         |
| Increase Revenue:  | 101-44570 – Contrib. & Gifts       | \$625   |
| Increase Expend.:  | 101-55120-413 – Drugs & Med. Supp. | \$625   |

Comm. Shafer moved, seconded by Comm. Jernigan to approve the budget amendments as presented.

The motion passed unanimously by roll call vote.

### JUVENILE COURT:

Judge Davenport presented a budget amendment to fund the accrued leave of an employee who will be leaving employment and to fund contracted magistrate services:

|                   |                                   |          |
|-------------------|-----------------------------------|----------|
| Decrease          | 101-39000 – Unassign. Fund Bal.   | \$15,275 |
| Increase Expend.: | 101-53500-106 – Deputy            | \$2,720  |
|                   | 101-53500-201 – Soc. Security     | \$170    |
|                   | 101-53500-204 – State Retirement  | \$345    |
|                   | 101-53500-212 – Employer Medicare | \$40     |
|                   | 101-53500-399 – Other Cont. Serv. | \$12,000 |

Comm. Peay moved, seconded by Comm. Jordan to approve the budget amendment as presented.

The motion passed unanimously by roll call vote.

SHERIFF'S DEPARTMENT:

Joe Russell, Chief Deputy, presented an amendment to the GHSO Alcohol Enforcement Grant for acceptance. The amendment is for \$100,000 additional overtime and the related benefits.

Comm. Jordan moved, seconded by Comm. Peay to accept the amendment to the GHSO grant as presented.

The motion passed unanimously by roll call vote.

The Chief Deputy next presented various budget amendments and budget transfers:

To recognize additional revenue from GHSO grant and appropriate related expenditures for overtime and related benefits:

|                   |                                     |          |
|-------------------|-------------------------------------|----------|
| Increase Revenue: | 101-47590 – Other Fed through State | \$99,860 |
| Increase Expend.: | 101-54110-187 – Overtime Pay        | \$83,000 |
|                   | 101-54110-201 – Soc. Security       | \$5,150  |
|                   | 101-54110-204 – State Retirement    | \$10,500 |
|                   | 101-54110-212 – Employer Medicare   | \$1,210  |

To transfer funds from M&R-vehicles to contracts w/private agencies, motor vehicles and food prep supplies:

|                   |                                     |          |
|-------------------|-------------------------------------|----------|
| Decrease Expend.: | 101-54110-338 – M&R-Vehicles        | \$45,000 |
| Increase Expend.: | 101-54110-312 – Cont. w/Pri. Agency | \$7,000  |
|                   | 101-54110-718 – Motor Vehicles      | \$25,000 |
|                   | 101-54210-421 – Food Prep. Supp.    | \$13,000 |

To transfer funds from maintenance agreements and office equipment to data processing services and equipment:

|                   |                                   |          |
|-------------------|-----------------------------------|----------|
| Decrease Expend.: | 101-54110-334 – Maint. Agreements | \$19,000 |
|                   | 101-54110-719 – Office Equip.     | \$3,000  |
| Increase Expend.: | 101-54110-317 – Data Proc. Serv.  | \$12,000 |
|                   | 101-54110-709 – Data Proc. Equip. | \$10,000 |

To transfer funds from maintenance agreements to M&R-equipment:

|                   |                                   |         |
|-------------------|-----------------------------------|---------|
| Increase Expend.: | 101-54210-336 – M & R-Equip.      | \$9,000 |
| Decrease Expend.: | 101-54210-334 – Maint. Agreements | \$9,000 |

To transfer funds from office equipment to data processing equipment:

|                   |                                   |         |
|-------------------|-----------------------------------|---------|
| Increase Expend.: | 101-54210-709 – Data Proc. Equip. | \$2,000 |
| Decrease Expend.: | 101-54210-719 – Office Equip.     | \$2,000 |

To recognize funds from the auction sale of equipment in motor vehicles:

|                   |                                |          |
|-------------------|--------------------------------|----------|
| Increase Revenue: | 101-44530 – Sale of Equipment  | \$28,255 |
| Increase Expend.: | 101-54110-718 – Motor Vehicles | \$28,255 |

To request funds from fund balance to cover an invoice for an electrical issue:

|                   |                                 |          |
|-------------------|---------------------------------|----------|
| Increase Expend.: | 101-54210-335 – M & R-Buildings | \$46,198 |
| Decrease:         | 101-39000 – Unassign. Fund Bal. | \$46,198 |

To recognize funds from sale of materials into office supplies and other supplies & materials:

|                   |                                    |       |
|-------------------|------------------------------------|-------|
| Increase Revenue: | 101-44130 – Sale of Mat. & Supp.   | \$396 |
| Increase Expend.: | 101-54110-435 – Office Supplies    | \$167 |
|                   | 101-54210-499 – Other Mat. & Supp. | \$229 |

To recognize funds from sale of recycled materials into other supplies & materials for vegetable garden:

|                   |               |                       |       |
|-------------------|---------------|-----------------------|-------|
| Increase Revenue: | 101-44145     | – Sale of Recyc. Mat. | \$636 |
| Increase Expend.: | 101-54210-499 | – Other Mat. & Supp.  | \$636 |

To recognize funds from donations into other charges for Operation Integrity and other supplies & materials for vegetable garden:

|                   |               |                      |       |
|-------------------|---------------|----------------------|-------|
| Increase Revenue: | 101-44570     | – Contrib. & Gifts   | \$470 |
| Increase Expend.: | 101-54110-599 | – Other Charges      | \$450 |
|                   | 101-54210-499 | – Other Mat. & Supp. | 20    |

To recognize funds from contributions into in-service training and M&R-equipment:

|                   |               |                       |         |
|-------------------|---------------|-----------------------|---------|
| Increase Revenue: | 101-48130     | – Contrib. & Gifts    | \$2,550 |
| Increase Expend.: | 101-54110-196 | – In-Service Training | \$1,050 |
|                   | 101-54110-336 | – M&R-Equipment       | \$1,500 |

Comm. Jordan moved, seconded by Comm. Jernigan to approve the budget amendments and transfers as presented.

The motion passed unanimously by roll call vote.

#### CIRCUIT COURT CLERK:

Laura Bohling, Circuit Court Clerk, presented two budget transfers:

To transfer funds to complete the purchase of the new computer system:

|                   |               |                     |          |
|-------------------|---------------|---------------------|----------|
| Increase Expend.: | 101-53100-709 | – Data Proc. Equip. | \$12,900 |
| Decrease Expend.: | 101-53100-336 | – Legal Services    | \$12,900 |

To transfer funds for office supplies for the remainder of the fiscal year:

|                   |               |                   |         |
|-------------------|---------------|-------------------|---------|
| Increase Expend.: | 101-53100-435 | – Office Supplies | \$3,200 |
| Decrease Expend.: | 101-53100-348 | – Postal Charges  | \$3,200 |

Comm. Shafer moved, seconded by Comm. Peay to approve the budget transfers as presented.

The motion passed unanimously by roll call vote.

#### EMERGENCY MANAGEMENT:

Tim Hooker, Assistant Director, presented the 2013 Homeland Security Grant for acceptance and presented the following budget amendment to recognize the revenue and related expenditures of the grant:

|                   |               |                           |           |
|-------------------|---------------|---------------------------|-----------|
| Increase Revenue: | 101-47235     | – Homeland Security Grant | \$140,196 |
| Increase Expend.: | 101-54430-790 | – Other Equipment         | \$140,196 |

Comm. Jernigan moved, seconded by Comm. Peay to accept the 2013 Homeland Security Grant and approve the budget amendment as presented.

The motion passed unanimously by roll call vote.

He next presented an amendment to fund the cost of the road repairs to the Lynch Hill Tower:

|                   |               |                        |          |
|-------------------|---------------|------------------------|----------|
| Increase Expend.: | 101-54430-399 | – Oth. Contract. Serv. | \$11,600 |
| Decrease Expend.: | 101-51300-321 | – Engineering Serv.    | \$9,850  |
|                   | 101-54430-412 | – Diesel Fuel          | \$1,750  |

Comm. Peay moved, seconded by Comm. Jordan to approve the budget amendment as presented.

The motion passed unanimously by roll call vote.

FIRE & RESCUE:

Larry Farley, Fire Chief, presented a budget amendment for diesel and gasoline for the remainder of the year:

|                   |                             |         |
|-------------------|-----------------------------|---------|
| Increase Expend.: | 101-54320-412 – Diesel Fuel | \$5,500 |
|                   | 101-54320-425 – Gasoline    | \$1,300 |
| Decrease Expend.: | 101-58900-425 – Gasoline    | \$6,800 |

Comm. Jernigan moved, seconded by Comm. Baum to approve the budget amendment as presented.

The motion passed unanimously by roll call vote.

PROPERTY ASSESSOR:

The Finance Director presented a budget amendment to move the appropriation for personal property audits from the Reappraisal to the Property Assessor budget:

|                   |                                      |          |
|-------------------|--------------------------------------|----------|
| Increase Expend.: | 101-52300-399 – Oth. Contract. Serv. | \$22,000 |
| Decrease Expend.: | 101-52310-399 – Oth. Contract. Serv. | \$22,000 |

Comm. Jordan moved, seconded by Comm. Jernigan to approve the budget amendment as presented.

The motion passed unanimously by roll call vote.

JUVENILE DETENTION:

Lynn Duke, Juvenile Detention Director, presented a budget transfer to provide additional funding for the jail management system:

|                   |                                 |         |
|-------------------|---------------------------------|---------|
| Increase Expend.: | 101-54240-790 – Other Equipment | \$1,500 |
| Decrease Expend.: | 101-54240-335 – M & R-Building  | \$1,000 |
|                   | 101-54240-338 – M & R-Vehicle   | \$500   |

Comm. Peay moved, seconded by Comm. Jernigan to approve the budget transfer as presented.

The motion passed unanimously by roll call vote.

HEALTH:

Dana Garrett, Health Department Director, presented a budget transfer to provide additional funding for maintenance to the Health Department building in Smyrna:

|                   |                                  |         |
|-------------------|----------------------------------|---------|
| Increase Expend.: | 101-55110-335 – M & R-Buildings  | \$3,000 |
| Decrease Expend.: | 101-55110-499 – Oth. Supp & Mat. | \$3,000 |

Comm. Peay moved, seconded by Comm. Jernigan to approve the budget transfer as presented.

The motion passed unanimously by roll call vote.

COUNTY BUILDINGS:

The Finance Director presented a budget transfer to fund other supplies and materials for the remainder of the fiscal year:

|                   |                                  |          |
|-------------------|----------------------------------|----------|
| Increase Expend.: | 101-51800-499 – Oth. Supp & Mat. | \$10,900 |
| Decrease Expend.: | 101-51800-717 – Maint. Equipment | \$10,900 |

Comm. Shafer moved, seconded by Comm. Baum to approve the budget transfer as presented.

The motion passed unanimously by roll call vote.

FINANCE:

The Finance Director presented a budget amendment to provide funds for employee and dependent insurance for the two departments noted as a result of open enrollment and the changes to coverage and new insurance elections being in place:

|                   |                                |         |
|-------------------|--------------------------------|---------|
| Increase Expend.: |                                |         |
| <b>Chancery</b>   | 101-53400-205 – Emp/Dep Insur. | \$1,600 |
| <b>Workhouse</b>  | 101-54220-205 – Emp/Dep Insur. | \$4,500 |
| Decrease Expend.: | 101-58600-205 – Emp/Dep Insur. | \$6,100 |

Comm. Peay moved, seconded by Comm. Jordan to approve the budget amendment as presented.

The motion passed unanimously by roll call vote.

The Finance Director next presented a budget amendment to provide additional funds for legal services for the remainder of the fiscal year:

|                   |                                 |          |
|-------------------|---------------------------------|----------|
| Increase Expend.: | 101-51300-331 – Legal Services  | \$20,000 |
| Decrease:         | 101-39000 – Unassign. Fund Bal. | \$20,000 |

Comm. Jordan moved, seconded by Comm. Peay to approve the budget amendment as presented.

The motion passed unanimously by roll call vote.

DRUG FUND BUDGET AMENDMENT:

The committee next considered the Drug Fund budget amendment. The amendment is to recognize funds from the equipment auction in April and appropriating it for law enforcement equipment:

|                   |                                     |          |
|-------------------|-------------------------------------|----------|
| Increase Revenue: | 122-44530 – Sale of Equipment       | \$92,095 |
| Increase Expend.: | 122-54150-716 – Law Enforce. Equip. | \$92,095 |

Comm. Shafer moved, seconded by Comm. Jernigan to approve the budget amendment as presented.

The motion passed unanimously by roll call vote.

SPECIAL PURPOSE FUND BUDGET AMENDMENT:

The committee next considered the Special Purpose Fund budget amendment. The amendment is to recognize funds for April from asset forfeitures and appropriating it for other equipment:

|                   |                                 |         |
|-------------------|---------------------------------|---------|
| Increase Revenue: | 121-47700 – Asset Forfeiture    | \$6,011 |
| Increase Expend.: | 121-54110-790 – Other Equipment | \$6,011 |

Comm. Jernigan moved, seconded by Comm. Baum to approve the budget amendment as presented.

The motion passed unanimously by roll call vote.

GENERAL PURPOSE SCHOOL FUND BUDGET AMENDMENTS:

Jeff Sandvig, Assistant Superintendent of Finance, presented seven amendments to the committee.

The first amendment is needed because the state has been slowly reducing the funding for Extended Contract Payments to teachers for several years. As more teachers retire, who are in the state's Career Ladder, the revenue and related expense stream continues to drop from year to year. It amends the General Purpose School Fund Budget by reducing \$145,654 in state revenues for the Career Ladder, account 46610, and Extended Contract programs, account 46612, and reducing budgeted expenditures by the same \$145,654.

The second amendment is needed due to staff changes and reassignments made since the budget was originally prepared last spring. This amendment includes no new expenditures or positions. It amends the General Purpose School Fund Budget by a total of \$429,284, in already budgeted teacher pay (\$391,265) and related benefits (\$38,019).

The third amendment is needed due to medical insurance changes made during the 2014 open enrollment and staff changes made since the budget was originally prepared last spring. This amendment includes no new expenditures. It amends the General Purpose School Fund Budget by a total of \$270,665 in already budgeted employee medical insurance and life insurance expenditures.

The fourth amendment cleans up various revenue accounts, including increasing the Mixed Drink revenue by \$53,000, and totals \$118,461 in net revenues and \$118,461 in related expenditures to the 2013/14 GPS Budget. There is \$504,060 of the net revenues being amended moving to new accounts as required by the State.

The fifth amendment increases Donations and Contributions Revenues by \$92,505 and adds \$92,505 in related expenditures. The amendment also moves \$16,720 in materials and supplies from the Co-ordinated School Health Budget to Health Equipment. Most of this year's Co-ordinated School Health equipment budget is being used for walking tracks at the schools.

The sixth amendment adjusts Adult Education revenues between state (a decrease of \$27,515, account 46590) and federal funds (an increase of \$34,042, account 47590) and budgets the expenditures for additional \$6,527 in federal funds awarded to the system. This is a reimbursement grant.

The seventh amendment reallocates \$209,965 in already budgeted classified staff pay and related benefits of \$42,103 for a total of \$252,068. These changes are due to staff changes and reassignments made since the budget was originally prepared last spring. The only new position is an hourly nurse that had to be added to cover a student who requires a one-on-one nurse. This amendment includes no new expenditures.

Comm. Shafer moved, seconded by Comm. Jordan to approve the budget amendments as presented.

The motion passed unanimously by roll call vote.

EDUCATION CAPITAL PROJECTS FUND BUDGET AMENDMENT:

Jeff Sandvig, Assistant Superintendent of Finance, presented the amendment to fund a replacement chiller for Blackman Elementary School. The chiller needs to be added to the 2013/14 projects in order for it to be in place when school starts in August 2014. The bid cost is \$93,270. \$50,000 can be moved from the completed Central Annex Windows project and

\$1,750 can be moved from the completed Oakland High Paving project. The amendment takes \$41,520 from account 34685, Committed for Capital Projects in order to fund the balance of the project.

Comm. Peay moved, seconded by Comm. Baum to approve the budget amendment as presented.

The motion passed unanimously by roll call vote.

APPROVAL OF CONTRACT WITH MIDDLE TENNESSEE STATE UNIVERSITY FOR THE HEALTH DEPARTMENT:

The Health Department Director presented a contract with MTSU for the administration of the SMART Moms program. This program is a smoking cessation program funded by funds previously provided by the Tennessee Department of Health. The contract is for \$62,506 and the term is the 2014 calendar year.

Comm. Jordan moved, seconded by Comm. Shafer to approve the contract with MTSU to administer the SMART Moms program.

Prior to the vote, Comm. Baum made a statement to disclose that he is an employee of MTSU and may have a conflict of interest on the matter about to be voted on. He declared that his argument and vote answer only to his conscious and to the obligation to his constituents and citizens that the voting body represents.

The motion passed unanimously by roll call vote.

EMPLOYEE SERVICES AGREEMENT WITH THE TENNESSEE DEPARTMENT OF HEALTH:

The Health Department Director presented the annual agreement with the Tennessee Department of Health for the term of July 1, 2014 through June 30, 2015, which allows the Tennessee Department of Health to use a portion of the county funds it receives to supplement the salary of the director at an annual amount of \$8,254.00.

Comm. Peay moved, seconded by Comm. Jernigan to approve the employee services agreement with the Tennessee Department of Health.

The motion passed unanimously by roll call vote.

GRANT CONTRACT WITH THE TENNESSEE DEPARTMENT OF HEALTH:

The Health Department Director presented the annual grant contract with the Tennessee Department of Health in the amount of \$2,140,900. The grant covers the state portion of the Health Department's 2014-15 budget.

Comm. Peay moved, seconded by Comm. Baum to approve the annual grant contract with the Tennessee Department of Health.

The motion passed unanimously by roll call vote.

CONTRACT WITH HEALTH CONNECT AMERICA FOR JUVENILE COURT/YOUTH SERVICES:

The Finance Director presented an agreement with Health Connect America, in the amount of \$46,448.00, to administer the program known as Teen Trax. This program, a community intervention service, is funded from pass-through grant funds from the Tennessee Department of Children Services.

Comm. Jordan moved, seconded by Comm. Peay to approve the contract with Health Connect America for Juvenile Court/Youth Services to administer the Teen Trax program.

The motion passed unanimously by roll call vote.

2014-2015 BUDGET OVERVIEW:

The Finance Director presented the overview of the 2014-2015 budget to the committee. She began by providing information on the estimated ending fund balance for the 2013-2014 fiscal year which is \$79,282,081 combined for all funds prior to any adjustments to revenues and ending appropriations.

The certified tax rate was then discussed, since this is a reappraisal year for property values. The rate will be \$2.4968 per \$100 of assessed value. This rate is budgeted to each fund in 2014-2015 on the same ratio as the rate for the 2013-2014 budget. Each cent of the tax rate is equal to \$609,580 for General and \$522,776 for Schools. Each added cent, should the property tax rate be increased, would equal \$605,860 for General and \$519,586 for Schools.

Each budgeted fund was then discussed providing information on the recommended revenues and expenditures and any new cents on the property tax needed to balance revenues to expenditures, for those funds that get property tax revenue. This information is detailed below:

| Fund                 | Revenues      | Expenditures  | Amount to Balance |
|----------------------|---------------|---------------|-------------------|
| General              | \$82,213,650  | \$84,250,671  | \$0.03362         |
| Solid Waste          | \$3,404,100   | \$4,512,208   | \$0.0183          |
| Ambulance            | \$9,873,988   | \$11,861,545  | \$0.0328          |
| Industrial/Econ. Dev | \$6,467       | \$243,600     | No Property Tax   |
| Special Purpose      | \$0           | \$5,000       | No Property Tax   |
| Drug                 | \$465,600     | \$348,160     | No Property Tax   |
| Highway              | \$8,617,148   | \$9,249,064   | \$0.0104          |
| Gen. Purpose School  | \$293,591,372 | \$309,978,212 | \$0.3154          |
| Central Cafeteria    | \$17,630,000  | \$18,333,292  | No Property Tax   |
| Education Cap. Proj. | \$2,421,216   | \$2,400,425   | \$0               |
| Debt Service         | \$39,391,421  | \$41,636,638  | \$0.0371          |

It was noted that all funds, except for the General Purpose School Fund, has adequate fund balance to cover the amount that expenditures exceed revenues. The General Purpose School Fund would be left with a \$3,007,982 deficit in fund balance as presented.

The ending fund balance for 2014-2015 as presented would be \$58,073,556 for all funds combined. This is prior to any adjustments to revenues and appropriations for the 2013-2014 budget.

ADJOURNMENT:

There being no further business to be presented, Chairman Ealy declared the meeting adjourned at 7:20 P.M.

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Mark Tucker, Secretary