

**RUTHERFORD COUNTY, TENNESSEE
BUDGET AMENDMENT REQUEST
GENERAL FUND**

Requesting Department: Property Assessor/Reappraisal
 Signature of Department Head: *Bob Mitchell*
 Date Requested: 18-Mar-14
 Approved By: _____
 Date Approved: _____

Account No. & Description	Original Budget	Amended to Date	Actual to Date	Requested Increase	Requested Decrease	Amended Appropriation
101-52300-355 Property Assessor/Travel	\$ 25,000	\$ 25,000	\$ 338		\$ 22,000	\$ 3,000
Reappraisal/Other Contracted Services 101-52310-399	\$ 30,000	30,000	-0-	22,000		\$ 52,000
						\$ -
						-

EXPLANATION FOR ABOVE AMENDMENT REQUEST

To provide sufficient funding for the GSA contracted services to assit with Personal Property Audits.

Finance Department Use Only

Date Posted: _____
 Posted By: _____

**RESOLUTION AUTHORIZING
A CONTINUOUS FOUR (4) YEAR REAPPRAISAL CYCLE**

WHEREAS, Tennessee Code Annotated Section 67-5-1601 establishes a general six (6) year reappraisal for updating and equalizing property values for every county in Tennessee for property tax purposes; and

WHEREAS, a six (6) year reappraisal program consists of an on-site review of each parcel of real property over a five-year period followed by revaluation of all such property in the year following completion of the review period and includes a current value updating during the third year of the review cycle and sales ratio studies during the second and fifth years of the review cycle; and

WHEREAS, Tennessee Code Annotated Section 67-5-1601 provides that upon the submission of a plan by the assessor and upon approval of the State Board of Equalization, a reappraisal program may be completed by a continuous four (4) year cycle comprised of an on-site review of each real property over a three (3) year period followed by revaluation of all such property in the year following completion of the review period, and

WHEREAS, the county legislative body of Rutherford County understands that by approving such a four (4) year reappraisal cycle, a sales ratio study will be conducted during the second year of the review cycle and the centrally assessed properties and commercial/industrial tangible personal property will be equalized by the sales ratio adopted by the State Board of Equalization.

NOW, THEREFORE, BE IT RESOLVED by the county legislative body of Rutherford County, meeting in regular session on this the 17th day of April, 2014 that:

PURSUANT to Tennessee Code Annotated Section 67-5-1601, reappraisal shall be accomplished in Rutherford County by a continuous four (4) year cycle beginning July 1, 2014, comprised of an on-site review of each parcel of real property over a three (3) year period followed by revaluation of all such property for tax year 2018.

ADOPTED this 17th day of April, 2014.

APPROVED.

RUTHERFORD COUNTY, TN

BY: _____
ERNEST G. BURGESS, Chairman

ATTEST:

LISA CROWELL, County Clerk

**RUTHERFORD COUNTY, TENNESSEE
BUDGET AMENDMENT REQUEST
GENERAL FUND**

Requesting Department: OIT/Co. Mayor
 Signature of Department Head: _____
 Date Requested: 13-Mar-14
 Approved By: _____
 Date Approved: _____

Account No. & Description	Original Budget	Amended to Date	Actual to Date	Requested Increase	Requested Decrease	Amended Appropriation
Co. Mayor						
101-51300-161 Secretary	142,306	142,306	85,284		14,000	128,306
101-51300-201 Social Security	22,480	22,501	13,350		870	21,631
101-51300-204 Retirement	45,090	45,132	28,940		1,780	43,352
101-51300-205 Employee & Dependent Insurance	42,710	42,710	20,603		5,000	37,710
101-51300-209 Disability Ins	660	660	394		26	634
101-51300-212 Employer Medicare	5,260	5,265	3,268		203	5,062
OIT						
101-52600-121 Data Processing personnel	675,498	675,498	463,087	14,000		689,498
101-52600-201 Social Security	53,490	53,490	35,404	870		54,360
101-52600-204 Retirement	100,590	100,590	69,431	1,780		102,370
101-52600-205 Employee & Dependent Insurance	123,380	127,730	84,275	5,000		132,730
101-52600-209 Disability Ins	1,450	1,450	970	26		1,476
101-52600-212 Employer Medicare	12,510	12,510	8,280	203		12,713
				21,879	21,879	-

EXPLANATION FOR ABOVE AMENDMENT REQUEST

Because of recent resignations within the Office of Information of Technology and Office of the County Mayor, an evaluation of the structure within each department was performed. This amendment requests that position 1004 Admin Support II grade 13 be transferred to the OIT department and reclassified to grade 33 System Administrator. Also, that Position 1935 IT Security Officer grade 31 be reclassified to grade 33 System Administrator. The requested amendment provides for the funds to be allocated to the department where the expenditures will be paid.

Finance Department Use Only

Date Posted: _____

Posted By: _____

**RUTHERFORD COUNTY, TENNESSEE
BUDGET AMENDMENT REQUEST
GENERAL FUND**

Requesting Department: General Sessions
 Signature of Department Head: Wanda J. Watkins
 Date Requested: 13-Mar-14
 Approved By: _____
 Date Approved: _____

Account No. & Description	Original Budget	Amended to Date	Actual to Date	Requested Increase	Requested Decrease	Amended Appropriation
110-53300-355 Travel	\$ 8,500	\$ 8,500	\$ 4,793		\$ 3,000	\$ 5,500
101-53300-322 Evaluation & Testing	30,000	30,000	16,500		3,200	26,800
101-53300-719 Office Equipment	-	-	-	6,200		6,200
						-
						-
						-
						-
				6,200	6,200	6,200

EXPLANATION FOR ABOVE AMENDMENT REQUEST

We are requesting this amendment to reallocate appropriations within the existing budget to purchase a copier for the judicial commissioners' office.

Finance Department Use Only

Date Posted: _____
 Posted By: _____

**RUTHERFORD COUNTY, TENNESSEE
 BUDGET AMENDMENT REQUEST
 GENERAL FUND**

Requesting Department: PAWS
 Signature of Department Head: *Michelle [Signature]*
 Date Requested: March 19, 2014
 Approved By: *Ernest [Signature]*
 Date Approved: 3/20/14

Account No. & Description	Original Budget	Amended to Date	Actual to Date	Requested Increase	Requested Decrease	Amended Appropriation
101-55120-164 Attendants	\$ 494,570	\$ 494,570	\$ 302,201		\$ 17,000	\$ 477,570
101-55120-169 Part-time Personnel	\$ 85,000	\$ 85,000	\$ 64,992	\$ 10,000		\$ 95,000
101-55120-187 Overtime Pay	\$ 25,000	\$ 25,000	\$ 21,601	\$ 7,000		\$ 32,000
101-44570 Contributions & Gifts	\$ 25,000	\$ 43,345	\$ 12,990	\$ 1,000		\$ 44,345
101-55120-499 Other Supplies & Materials	\$ 9,500	\$ 9,500	\$ 6,103	\$ 1,000		\$ 10,500
101-48130 Contributions & Gifts	\$ -	\$ 175,058	\$ 178,519	\$ 885		\$ 175,943
101-48610 Donations	\$ 32,500	\$ 32,500	\$ 20,000	\$ 2,500		\$ 35,000
101-55120-413 Drugs & Medical Supplies	\$ 115,000	\$ 105,182	\$ 53,637	\$ 2,885		\$ 108,067
101-55120-435 Office Supplies	\$ 7,000	\$ 7,000	\$ 6,278	\$ 500		\$ 7,500

EXPLANATION FOR ABOVE AMENDMENT REQUEST

To pay for part-time and overtime expenses for the remainder of the current fiscal year.
 Recognize donations and expense for purchase of camera and lights for photography of adoptable animals.
 Recognize donation and contributions from Animal Abuse Training.

Finance Department Use Only

Date Posted: _____
 Posted By: _____

**RUTHERFORD COUNTY, TENNESSEE
BUDGET AMENDMENT REQUEST
GENERAL FUND**

Requesting Department: Correctional Work Center
 Signature of Department Head: *[Signature]*
 Date Requested: March 5, 2014
 Approved By: _____
 Date Approved: _____

Account No. & Description	Original Budget	Amended to Date	Actual to Date	Requested Increase	Requested Decrease	Amended Appropriation
101-54220-441 Prisoners Clothing	\$ 17,000	\$ 17,000	\$ 15,557	\$ 7,000		\$ 24,000
101-54220-399 Other Contracted Services	\$ 775,000	\$ 849,775	\$ 652,482		\$ 7,000	\$ 842,775

EXPLANATION FOR ABOVE AMENDMENT REQUEST

Purchase 150 mattresses for prisoners.

Finance Department Use Only

Date Posted: _____
 Posted By: _____

RUTHERFORD COUNTY, TENNESSEE
BUDGET AMENDMENT REQUEST
 _General_____ FUND



Requesting Department: Rutherford County Sheriff's Office

Signature of Department Head: _____

Date Requested: 24-Mar-14

Approved By: _____

Date Approved: _____

Account No. & Description	Original Budget	Amended to Date	Actual to Date	Requested Increase	Requested Decrease	Amended Appropriation
1)						
101-54210-717 Maintenance Equipment	\$ 30,000	\$ 30,000	\$ 13,882		\$ 12,000	\$ 18,000
101-54210-790 Other Equipment	\$ 10,000	\$ 2,000	\$ -		\$ 2,000	\$ -
101-54210-421 Food Preparation Supplies	\$ 100,000	\$ 100,000	\$ 96,610	\$ 14,000		\$ 114,000
2)						
101-49700 Insurance Recovery	\$ -	\$ 6,670	\$ 6,670	\$ 10,257		\$ 16,927
101-54110-718 Motor Vehicles	\$ 1,560,000	\$ 1,566,670	\$ 1,510,807	\$ 10,257		\$ 1,576,927

EXPLANATION FOR ABOVE AMENDMENT REQUEST

1) Transfer within our budget for Food Prep. Supplies
 2) Recognize revenue from Insurance Recovery for wrecked vehicle

Finance Department Use Only

Date Posted: _____

Posted By: _____

**RUTHERFORD COUNTY, TENNESSEE
BUDGET AMENDMENT REQUEST
GENERAL FUND & DRUG FUND**

Requesting Department: SHERIFF
 Signature of Department Head: *[Signature]*
 Date Requested: 03/24/14
 Approved By: _____
 Date Approved: _____

Account No. & Description	Original Budget	Amended to Date	Actual to Date	Requested Increase	Requested Decrease	Amended Appropriation
DRUG FUND AMENDMENT						
122-44530 Sale of Equipment	\$ -	\$ -	\$ 12,000	\$ 12,000		\$ 12,000
122-34525 Restricted for Public Safety		715,651	715,651		28,000	687,651
122-99100-590 Transfers to Other Funds	60,000	60,000	-	40,000		100,000

GENERAL FUND AMENDMENT						
101-49800 Operating Transfers	636,884	636,884		40,000		676,884
SHERIFF						
101-54110-187 Overtime Pay	847,500	914,175	527,951	33,230		947,405
101-54110-201 Social Security	803,810	807,944	456,532	2,065		810,009
101-54110-204 State Retirement	1,590,060	1,598,521	932,263	4,220		1,602,741
101-54110-212 Employer Medicare	187,990	188,957	106,849	485		189,442
						-

EXPLANATION FOR ABOVE AMENDMENT REQUEST

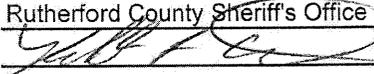
This amendment is requested to provide additional funds for overtime for the narcotic positions in the general fund. This is needed because of the increased case load for the narcotics team.

Finance Department Use Only

Date Posted: _____

Posted By: _____

RUTHERFORD COUNTY, TENNESSEE
BUDGET AMENDMENT REQUEST
General FUND

Requesting Department: Rutherford County Sheriff's Office
 Signature of Department Head: 
 Date Requested: 01-Apr-14
 Approved By: _____
 Date Approved: _____

Account No. & Description	Original Budget	Amended to Date	Actual to Date	Requested Increase	Requested Decrease	Amended Appropriation
54110.338 M/R Vehicles	200,000	200,000	89,980		12,000	188,000
54210.354 Prisoner Transport	25,000	25,000	19,049	12,000		37,000

EXPLANATION FOR ABOVE AMENDMENT REQUEST

Transfer within our budget for Prisoner Transport

Finance Department Use Only

Date Posted: _____

Posted By: _____

Surplus Property Form

To: Mr. Ernest Burgess, County Mayor
 Mr. Ted Lindsey, Rutherford County Inventory Supervisor

From: Rutherford County Sheriff Dept

Re: Inventory to be declared surplus

Date: 2-28-2014

In accordance with Private Acts of 1943, Chapter 421 as amended, the following assets are submitted for your determination as to proper disposal that are surplus to our department's needs or are beyond repair.

Asset #	Asset Description	Condition	
1	912665 2MEFA975W42X614802	POOR BLUE mercury	28
2	912662 4M2D486P6Y4J03396	POOR white mercury	340
3	97914 2MEFM75W9YX737216	POOR Green mercury	25
4			26
5	912674 2FAFP71W23X160555	POOR FORD C/V	330
6	103944 2FAFN71W01X137661	POOR 2001 C/V	276
7	912677 2FAFP71W43X160556	POOR 2003 C/V	331
8			
9			
10			

Department Head's Signature: [Signature] #98

Approved by:
 Rutherford County Mayor:
[Signature]

Inventory Control Supervisor:
[Signature]

Recommended Action: Leave blank
Sell at auction

Surplus Property Form

To: Mr. Ernest Burgess, County Mayor
 Mr. Ted Lindsey, Rutherford County Inventory Supervisor

From: **RUTHERFORD CO. SHERIFF**

Re: Inventory to be declared surplus

Date: 10-17-2013

In accordance with Private Acts of 1943, Chapter 421 as amended, the following assets are submitted for your determination as to proper disposal that are surplus to our department's needs or are beyond repair.

Asset #	Asset Description	Condition	
90538 1 NA	2FAEP71W9YX172869	POOR CROWN vlc	242 -
2			
3 NA 913810	IGNEC132XSR255066	POOR TAHOE	390 -
4 NA 111214	IGNEC1322SR206668	POOR TAHOE	385 -
6			
7			
8			
9			
10			

Department Head's Signature: Det Mike Bailey #98

Approved by:
 Rutherford County Mayor:
Ernest Burgess

Inventory Control Supervisor:
Ted Lindsey

Recommended Action: *Leave blank*
Sell at auction

**RUTHERFORD COUNTY, TENNESSEE
BUDGET AMENDMENT REQUEST
General Fund**

Requesting Department: Juvenile Detention
 Signature of Department Head: [Signature]
 Date Requested: 28-Mar-14
 Approved By: [Signature]
 Date Approved: 3/31/14

Account No. & Description	Original Budget	Amended to Date	Actual to Date	Requested Increase	Requested Decrease	Amended Appropriation
101-54240-110 Lieutenant	\$ 48,014	\$ 38,014	\$ 23,260		\$ 3,000	\$ 35,014
101-54240-160 Guards	\$ 241,658	\$ 245,858	\$ 177,908		\$ 2,200	\$ 243,658
101-54240-115 Sergeants	217,619	217,619	161,947	5,200		\$ 222,819
						-
						-
						-
				5,200	5,200	-

EXPLANATION FOR ABOVE AMENDMENT REQUEST

This amendment is needed to provide sufficient funding for the accrued leave of an employee who has left full time employment and for the replacement employee who has significantly more county experience than the one that left.

Finance Department Use Only

Date Posted: _____

Posted By: _____

**RUTHERFORD COUNTY, TENNESSEE
BUDGET AMENDMENT REQUEST
GENERAL FUND**

Requesting Department: Rural Fire Protection
 Signature of Department Head: *Larry Farley*
 Date Requested: April 9, 2014
 Approved By: *Ernest Burgess*
 Date Approved: 4/9/14

Account No. & Description	Original Budget	Amended to Date	Actual to Date	Requested Increase	Requested Decrease	Amended Appropriation
101-54320-452 Utilities	\$ 30,000	\$ 30,000	\$ 30,550	\$ 14,500		\$ 44,500
101-54320-322 Evaluation & Testing	\$ 12,900	\$ 12,900	\$ 6,113		\$ 4,000	\$ 8,900
101-54320-335 Maintenance & Repair - Bldgs	\$ 10,000	\$ 10,000	\$ 6,271		\$ 2,000	\$ 8,000
101-54320-411 Data Processing Supplies	\$ 2,000	\$ 2,000	\$ -		\$ 1,000	\$ 1,000
101-54320-429 Instructional Supplies & Materials	\$ 2,000	\$ 2,000	\$ 207		\$ 1,000	\$ 1,000
101-54320-435 Office Supplies	\$ 4,000	\$ 4,000	\$ 635		\$ 1,500	\$ 2,500
101-54320-499 Other Supplies & Materials	\$ 27,000	\$ 27,493	\$ 22,124		\$ 3,000	\$ 24,493
101-54320-708 Communication Equip	\$ 3,000	\$ 3,000	\$ 455		\$ 2,000	\$ 1,000

EXPLANATION FOR ABOVE AMENDMENT REQUEST

To increase utilities for increased propane and electric cost during the winter.

Finance Department Use Only

Date Posted: _____

Posted By: _____

**RUTHERFORD COUNTY, TENNESSEE
BUDGET AMENDMENT REQUEST
GENERAL FUND**

Requesting Department: Finance
 Signature of Department Head: *[Signature]*
 Date Requested: 17-Mar-14
 Approved By: *[Signature]*
 Date Approved: 3/17/14

Account No. & Description	Original Budget	Amended to Date	Actual to Date	Requested Increase	Requested Decrease	Amended Appropriation
101-54130-336 Maintenance & Repair - Equipment	\$ 10,000	\$ 10,000	\$ -		\$ 2,500	\$ 7,500
						-
101-54130-452 Utilities	10,000	10,000	7,780	2,500		12,500
						-
						-
						-
						-
						-
						-
						-
				2,500	2,500	-

EXPLANATION FOR ABOVE AMENDMENT REQUEST

This amendment is requested to provide sufficient funds for the remainder of the year for the utilities for traffic lights that are the county's responsibility.

- 1) 128 W Jefferson Pike
- 2) 4847F McCreary Rd, Lebanon -race track area
- 3) 6199 Seminary Rd, Smyrna
- 4) 3299 Lascass Pike Rd/Hwy 96

Finance Department Use Only

Date Posted: _____
 Posted By: _____

**RUTHERFORD COUNTY, TENNESSEE
BUDGET AMENDMENT REQUEST
GENERAL FUND**

Requesting Department: Finance
 Signature of Department Head: *Asa Toliver*
 Date Requested: 3-28-14
 Approved By: *Ernest Benson*
 Date Approved: 3/31/14

Account No. & Description	Original Budget	Amended to Date	Actual to Date	Requested Increase	Requested Decrease	Amended Appropriation
101-52100-334 Maintenance Agreement	\$ 1,500	\$ 1,500	\$ 1,070		\$ 400	\$ 1,100
101-52100-355 Travel	6,400	6,400	2,359		3,000	3,400
101-52100-336 Maint & Repair -Equipment	2,000	2,000	1,604		200	1,800
101-52100-435 Office Supplies	26,500	18,045	18,045		500	17,545
101-52100709 Data Processing Equipment	-	-	-	4,100		4,100
						-
						-
						-
						-
						-
						-
						-
						-
				4,100	4,100	-

EXPLANATION FOR ABOVE AMENDMENT REQUEST

Both of the computers used in inventory control have had numerous maintenance issues. The computers were purchased in 2006.

Finance Department Use Only

Date Posted: _____
 Posted By: _____