

MEETING NOTICE

TO: Budget, Finance & Investment Committee

FROM: Joyce Ealy, Chairman

TIME: Thursday, March 6, 2014 – 5:30 P.M.

PLACE: Courthouse, Room 205

AGENDA

1. Approve Minutes
2. Investment Report
3. Fund Condition Report
4. Risk Management Financial Report
5. Status report from the Industrial Development Board
6. General Fund Budget Amendments:
 - A. Juvenile Detention
 - B. Property Assessor
 - C. Sheriff's Department(7)
7. Approval of Funding for Eagleville School-Phase I
8. Acceptance of 2013 SAFER Fire Grant and Related Amendment
9. Amendment to Grant Contract with Tennessee Department of Human Services for Child Support Services
10. 2014-15 Budget Schedule
11. Other Business

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To also include items that may be forwarded by Public Works Committee or any other committee after agenda is mailed.

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cc: Commissioners
Ernest Burgess
Jim Cope
Teb Batey
Jeff Davidson
News Media

In Accordance with ADA (AMERICANS WITH DISABILITIES ACT), any disabled persons requiring accommodations for participation in the meeting should contact the Finance Department (898-7795) at least two working days prior to the meeting in order that appropriate accommodations can be made.

EXPLANATION OF AGENDA ITEMS

1. The minutes of the February 6, 2014 Budget Committee meeting will be presented for approval.
2. Mr. Teb Batey, Trustee, will present the monthly Investment Report.
3. Mrs. Lisa Nolen, Finance Director, will present the Fund Condition Report for the month ending February 28, 2014.
4. Ms. Melissa Stinson, Risk Management Director, will present the monthly Risk Management Financial Report for the use and information of the committee.
5. A representative of the Industrial Development Board will present a status report on the companies with PILOT agreements and whether or not they are meeting the requirements of the agreements.

6. **General Fund Budget Amendments:**

- A. The Juvenile Detention Department will be requesting approval of a budget transfer for upgrades to the Commander System:

Increase Expend.:	101-54240-790 – Other Equipment	\$16,000
Decrease Expend.:	101-54240-338 – M & R Vehicles	\$4,000
	101-54240-399 – Other Cont. Serv.	\$10,000
	101-54240-499 – Other Supp. & Mat.	\$2,000

- B. The Property Assessor will be requesting approval of a budget transfer to fund the communications line item for Reappraisal for the remainder of the year:

Increase Expend.:	101-52310-307 – Communications	\$3,000
Decrease Expend.:	101-51210-308 – Consultants	\$3,000

- C. The Sheriff's Department will be requesting approval of various budget amendments and transfers:

To recognize revenue from insurance recovery for wrecked vehicle:

Increase Revenue:	101-49700 – Ins. Recovery	\$6,670
Increase Expend.:	101-54110-718 – Motor Vehicles	\$6,670

To transfer funds for in-service training:

Increase Expend.:	101-54210-196 – In-Service Training	\$8,000
Decrease Expend.:	101-54210-790 – Other Equipment	\$8,000

To recognize revenue from donations into SCAN, memorial garden, shop w/ sheriff, op. integrity and vegetable garden:

Increase Revenue:	101-44570 – Contrib. & Gifts	\$2,074
Increase Expend.:	101-54110-399 – Other Cont. Serv.	\$370
	101-54110-499 – Other Supp. & Mat.	\$805
	101-54110-599 – Other Charges	\$850
	101-54210-499 – Other Supp. & Mat.	\$49

To recognize revenue from donations into animal supplies and vet services:

Increase Revenue:	101-44570 – Contrib. & Gifts	\$2,331
Increase Expend.:	101-54110-357 – Vet. Services	\$1,331
	101-54110-401 – Animal Food & Sup.	\$1,000

To recognize revenue from sale of materials into office supplies, printing and vegetable garden:

Increase Revenue:	101-44130 – Sale of Mat. & Supp.	\$917
Increase Expend.:	101-54110-349 – Print, Stat. & Forms	\$110
	101-54110-435 – Office Supplies	\$570
	101-54210-499 – Other Supp. & Mat.	\$237

To recognize revenue from sale of recycled materials into vegetable garden and communications:

Increase Revenue:	101-44145 – Sale of Recyl. Mat.	\$3,700
Increase Expend.:	101-54110-307 – Communications	\$3,097

101-54210-499 – Other Supp. & Mat. \$603

To transfer funds for overtime and related benefits and office supplies:

Increase Expend.:	101-54210-187 – Overtime Pay	\$33,170
	101-54210-201 – Social Security	\$2,060
	101-54210-204 – State Retirement	\$4,210
	101-54210-212 – Emp. Medicare	\$490
	101-54210-435 – Office Supplies	\$10,000
Decrease Expend.:	101-54210-399 – Other Cont. Serv.	\$49,930

7. The Director of Schools will be requesting the approval of funding for Eagleville School Phase-I for an estimated cost of \$6.8 million.
8. Rutherford County received notification that the 2013 SAFER grant has been awarded to the County for \$1,400,712, with no County match, for 12 fire personnel salary and benefits and covers a two year period until April 29, 2016. Should the grant be accepted, the following budget amendment recognizes the revenue and related expenses for the current fiscal year:

Increase Revenue:	101-47990 – Other Dir. Fed Rev.	\$154,725
Increase Expend.:	101-54320-189 – Other Sal. & Wages	\$102,650
	101-54320-201 – Social Security	\$6,365
	101-54320-204 – State Retirement	\$13,030
	101-54320-205 – Emp. & Dep. Ins.	\$31,000
	101-54320-209 – Disability Ins.	\$190
	101-54320-212 – Employer Medicare	\$1,490

9. An amendment to grant contract 35981 with the Tennessee Department of Human Services for child support services will be presented. This amendment extends the contract for one year until June 30, 2015, increases the maximum liability to the State by \$28,329 and requires additional matching funds of \$14,593 from the County.
10. The budget schedule to review the 2014-15 departmental budgets will be set. **Please bring your calendar.**
11. Other Business