

## MEETING NOTICE

**TO:** Budget, Finance & Investment Committee  
**FROM:** Joyce Ealy, Chairman  
**TIME:** Thursday, January 9, 2014 – 5:30 P.M.  
**PLACE:** Courthouse, Room 205

### AGENDA

1. Approve Minutes
2. Investment Report
3. Fund Condition Report
4. Risk Management Financial Report
5. General Fund Budget Amendments:
  - A. Juvenile Detention
  - B. PAWS
  - C. Correctional Work Center
  - D. Finance
6. Request to apply for State Grant for Drug Court
7. Request to approve a State grant contract for Youth Services
8. Request for authorization to apply for State grant for Sheriff's Department
9. Resolution authorizing \$7.5 million Multifamily Housing Revenue Bonds for the Health and Educational Facilities Board
10. Other Business

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**To also include items that may be forwarded by Public Works Committee or any other committee after agenda is mailed.**

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cc: Commissioners  
Ernest Burgess  
Jim Cope  
Teb Batey  
Jeff Davidson  
News Media

In Accordance with ADA (AMERICANS WITH DISABILITIES ACT), any disabled persons requiring accommodations for participation in the meeting should contact the Finance Department (898-7795) at least two working days prior to the meeting in order that appropriate accommodations can be made.

## EXPLANATION OF AGENDA ITEMS

1. The minutes of the December 5, 2013 Budget Committee meeting will be presented for approval.
2. Mr. Teb Batey, Trustee, will present the monthly Investment Report.
3. The Finance Director will present the Fund Condition Report for the month ending December 31, 2013.
4. The Finance Director will present the monthly Risk Management Financial Report for the use and information of the committee.

5. **General Fund Budget Amendments:**

- A. The Juvenile Detention Department will be requesting approval of a budget amendment for a previously approved Title 1 grant. The State amended the grant to include an additional \$2,000:

Increase Revenues:	101-47141	– Title I Grants	\$ 2,000
	101-54240-429-TITL1	– Instr. Supp	\$ 500
	101-54240-499-TITL1	– Other Supp.	\$ 1,500

- B. Pet Adoption & Welfare Services will be requesting approval of a budget transfer to fund the cost of materials, the speaker and conference room space for a conference they will be hosting. Revenues from the conference participants will be requested to go back to the supplies line item at a later date:

Decrease Expend.:	101-55120-413	– Drug/Med. Supplies	\$ 5,000
Increase Expend.:	101-55120-196	– In-Service Training	\$ 5,000

- C. The Correctional Work Center will be requesting approval of a budget transfer to fund repairs to the boiler:

Decrease Expend.:	101-54220-399	– Other Contracts	\$10,000
Increase Expend.:	101-54220-336	– R & M Equipment	\$10,000

- D. The Finance Department will be requesting approval of a budget amendment to reverse an amendment approved in October. The original request provided funds for the communication project during the Federal Sequester. Federal grant funds were received prior to releasing the check to the vendor, so the amended funds were not used:

Decrease Revenue:	101-49800	– Transfers In	\$280,000
Decrease Expend.:	101-99100-590	– Trans. To Other Funds	\$280,000

Also, the Finance Department is requesting a budget amendment to provide additional funding for the Midland-Fosterville VFD project (\$600) and the Elam Road Fire Department project (\$15,000). Additional funds are needed for multiple change orders:

Decrease:	101-34585	– Restricted for Cap. Proj.	\$15,600
Increase Expend.:	101-99100-590	– Trans. To Other Funds	\$15,600

Also, the Finance Department is requesting a budget amendment to correct payroll accounts due to last minute changes to payroll evaluations or calculations occurring during the budget cycle or changes in personnel:

Decrease:	101-39000	– Unassign. Fund Balance	\$ 7,397
County Mayor			
Increase Expend.:	101-51300-103	– Assistant	\$ 325
	101-51300-201	– Social Security	\$ 21
	101-51300-204	– State Retirement	\$ 42
	101-51300-212	– Employer Medicare	\$ 5
Personnel			
Increase Expend.:	101-51310-103	– Assistant	\$ 715
	101-51310-201	– Social Security	\$ 45

	101-51310-204 – State Retirement	\$ 91
	101-51310-212 – Employer Medicare	\$ 11
Community Learning		
Increase Expend.:	101-51900-116 – Teachers	\$ 4
Archive		
Increase Expend.:	101-51910-101 – County Official	\$ 800
	101-51910-201 – Social Security	\$ 50
	101-51910-204 – State Retirement	\$ 102
	101-51910-212 – Employer Medicare	\$ 12
General Sessions		
Increase Expend.:	101-53300-189 – Other Sal. & Wages	\$ 2,205
	101-53300-201 – Social Security	\$ 137
	101-53300-204 – State Retirement	\$ 280
	101-53300-212 – Employer Medicare	\$ 32
Chancery		
Increase Expend.:	101-53400-106 – Deputy	\$ 1,041
	101-53400-201 – Social Security	\$ 65
	101-53400-204 – State Retirement	\$ 133
	101-53400-212 – Employer Medicare	\$ 16
Probation Services		
Increase Expend.:	101-53910-161 – Secretaries	\$ 884
	101-53910-201 – Social Security	\$ 55
	101-53910-204 – State Retirement	\$ 113
	101-53910-212 – Employer Medicare	\$ 13
Victim Assistance Programs		
Increase Expend.:	101-53930-103 – Assistants	\$ 165
	101-53930-201 – Social Security	\$ 11
	101-53930-204 – State Retirement	\$ 21
	101-53930-212 – Employer Medicare	\$ 3

6. The Drug Court Director is requesting authorization to apply for a State grant in the amount of \$250,000 to fund a position for three years. Following the three year grant the Foundation Board would fund the position.
7. Youth Services will present a grant contract with the Department of Children's Services for supplements to officer's salaries for fiscal years 2015-2019 in the amount of \$9,000 per year or \$45,000.
8. The Sheriff's Department is requesting authorization to apply for a grant with the Tennessee Department of Environment and Conservation for an approximate amount of \$300,000. The grant would be for a roof for the jail and a lighting retrofit to LED lights. It is a 50/50 matching grant.
9. The Health and Educational Facilities Board of Rutherford County adopted a resolution authorizing \$7.5 million revenue bonds at their December meeting. The resolution will be presented for approval.
10. Other Business