

BUDGET, FINANCE & INVESTMENT COMMITTEE

April 4, 2013

5:30 P.M.

Courthouse

MINUTES:

<u>Members Present:</u>	<u>Others Present:</u>	<u>Others Present:</u>	<u>Others Present:</u>
Comm. Charlie Baum	Ernest Burgess	Robert Arnold	Larry Farley
Comm. Joe Frank Jernigan	Teb Batey	Mary Schneider	Tim Hooker
Comm. Will Jordan	Rob Mitchell	Bernard Salandy	Barbara Marlin
Comm. Robert Peay, Jr.	Lisa Nolen	Bill Cope	Darin Moore
Comm. Steve Sandlin	Jack Raleigh	Kim Rush	Mac Nolen
Comm. Doug Shafer	Jim Estes	Joe Russell	Jeff Sandvig
Comm. Joyce Ealy, Chr.	Anthony Tuggle	Lynn Duke	Scott Broden
	Jeff Davidson	Steve Schroeder	Elaine Short

Chairman Ealy presided and called the meeting to order with Comm. Sandlin being absent at that time.

APPROVE MINUTES:

The minutes of the March 7, 2013 Budget Committee meeting were presented for approval.

Comm. Jordan moved, seconded by Comm. Jernigan to approve the minutes as presented.

The motion passed unanimously by acclamation, with Comm. Sandlin being absent at that time.

INVESTMENT REPORT:

Mr. Teb Batey, Trustee, presented the monthly Investment Report for the use and information of the committee advising that one investment bid had taken place during the past month, which received a rate of .35%. He stated that the rate was better, but it was for some money that was renewing for six months. The other rates received were .05% and .10%. The LGIP interest rate for the month was .13%.

Comm. Jernigan moved, seconded by Comm. Peay to approve the Investment Report as presented.

The motion passed unanimously by acclamation with Comm. Sandlin being absent at that time.

RESOLUTION AND COOPERATION AGREEMENT WITH SMYRNA HOUSING AUTHORITY:

Mr. Batey advised that Smyrna Housing Authority provided housing for elderly residents. The Smyrna Housing Authority already has other properties that are exempt from property taxes. In talking with the State Board of Equalization and the State Comptroller's Office, it was discovered that the Smyrna Housing Authority had an Agreement with the Town of Smyrna for a residential affordable rental housing development known as Sherwood Forest Apartments on Almaville Road, Smyrna, Tennessee. The law provides that housing authorities may be charged for services rendered, but it was determined that the county did not provide any services for the authority such as trash pickup. The State Board of Equalization and the State Comptroller's Office recommended that Rutherford County also enter into a Cooperation Agreement with the Smyrna Housing Authority allowing the Sherwood Forest Apartments to be exempt from all real and personal property taxes. If at some point in the future, the county began providing some services for apartments, the Agreement could be revised.

Mr. Batey requested approval of a Resolution authorizing Rutherford County to enter into a Cooperation Agreement with the Smyrna Housing Authority for the Sherwood Forest Apartments on Almaville Road, Smyrna, Tennessee, which would exempt by law, the property of the Smyrna Housing Authority from taxes and special assessments.

Comm. Shafer moved, seconded by Comm. Jordan to approve the Resolution and forward the same to the County Commission authorizing the County Mayor and other authorized County officials to sign and enter into a Cooperation Agreement with the Smyrna Housing Authority to exempt the Sherwood Forest Apartments from taxes and special assessments.

The motion passed unanimously by acclamation.

FUND CONDITION REPORT:

The Finance Director presented the monthly Fund Condition Report for the month ending March 31, 2013 advising that the Development Tax collections for the month totaled \$737,250 with the year-to-date total being \$2,345,250. This compared to the same period last year when the monthly Development Tax collections were \$145,500, and the year-to-date collections were \$1,011,750.

Mrs. Nolen provided an analysis of the Development Tax advising that initially in the 2012-13 budget, \$500,000 was budgeted for the GIS Flyover, sheriff's vehicles, and a contribution to Motlow State Community College. At this point in the year \$671,125 more has been received in the Development Tax than was estimated, which has provided almost enough revenue to cover the additional projects that have been approved during the fiscal year, such as the Circuit Court software, Fire and Rescue tanks, a contribution for the M.T.S.U. Science Building, and the Jail chillers. The projected ending fund balance for the Development Tax was \$1,564,673.

The committee reviewed the fund cash balances totaling \$204,556,079 with \$190,403,634 being operating funds and \$14,152,445 being borrowed funds. This compared to the same month last year when the total cash balances were \$232,120,366 with operating funds being \$184,500,884 and borrowed funds being \$47,619,482. The Finance Director advised that later in the meeting an amendment would be requested dealing with the Twelve Corners Subdivision roads. Bids were taken, and an additional \$5,875 would be needed to complete the project.

The Finance Director reviewed the revenue collections advising that all of the revenues collected to date for all funds exceeded the previous five year collections at this point. Over 100% of the estimated revenue for the Drug Control Fund has been collected.

The Finance Director focused on the local tax collections for the General Fund, which were 94.9% collected. She cautioned the committee about this revenue advising that while the Development Tax collections were up and the sales tax collections were also ahead of projections, there was an issue with the revenue from the current property tax collections due to the number of refunds being required. While the revenue from the current property tax appeared to be ahead of last year's collections by .7%, there were some issues on the horizon due to assessment appeals. For property tax year 2011, appeals which had been settled and were awaiting the official certificate amounted to \$825,695 for the county. Another \$783,951 in assessment appeals were working their way through the system, but had not been settled at this time. The combined total of possible revenue reductions for the county was \$1,609,646, which would have to be refunded to the taxpayers. The reductions in assessments would not only affect the 2011 year, but would also affect the 2012 and 2013 years. If all of the appeals were settled before the end of the fiscal year, the total refunds for 2011 would also have to be paid for 2012, which could potentially result in a total of \$3.2 million in refunds. The effect to the General Fund for one year would be \$381,000, which would be a reduction in the revenue received from the current property tax levy. In estimating the revenue from the property tax levy for the 2013-14 fiscal year, the total reduction in the assessments was \$65,294,741, which would result in a reduction of the value of a penny and a reduction in the estimated property tax revenue for next year. The Murfreesboro City School System would feel the biggest impact, not only because of the assessment appeals, but also because of a reduction in the ADA rate due to a larger increase in the percentage of county students compared to city students.

The Finance Director advised that she was presenting the worse-case scenario, and that all of the appeals might not occur or they could be settled for a smaller amount.

While the Board of Education would also be affected by less property tax revenue, the increase in the sales tax collections was covering the reduction in the property tax revenue. In the Debt Service Fund, the increase in the Development Tax collections was making up for the reduction in the property tax revenue. The majority of the impact was going to be felt in the General Fund.

Following review, Comm. Peay moved, seconded by Comm. Jordan to approve the Fund Condition Report as presented.

The motion passed unanimously by acclamation.

INSURANCE FINANCIAL REPORT:

The Finance Director presented the monthly Insurance Financial Report advising that for Fund 264, medical, dental and vision, the year-to-date average cost per employee per month totaled \$811.05 compared to \$803.71 for the prior year. When including the on-site medical clinics, the year-to-date average cost per employee per month was \$846.22 compared to \$834.88 for the prior year resulting in an increase of 1.4%.

For Fund 266, Work Injury Fund, the total claims paid year-to-date were \$617,903 compared to \$833,457.70 for the prior year, which was 75% of last year's total claims.

Following review, Comm. Peay moved, seconded by Comm. Jernigan to approve the Insurance Financial Report as presented.

The motion passed unanimously by acclamation.

REPORT FROM CONSERVATION BOARD:

Mr. Jim Estes, Conservation Board Chairman, and Mr. Anthony Tuggle, Agriculture Extension Director, were present to give an update of the financial status for the Lane Agri-Park facilities. Mr. Estes advised that the County Commission had allowed the Agriculture Center to keep the proceeds from renting the facilities to be used toward expenses on the property. This has allowed them to do upkeep on the facilities without asking for additional dollars from the County Commission. Phase I consisted of acquiring the property and construction of the main building. The U.S.D.A. is operating under their second rental lease for office space, and if they renew for another five-year term, the total investment in the property and the first building would be recouped.

Phase II consisted of constructing the community center, which provides space for the farmers' market and the livestock building. That has provided more space for meetings and rentable space.

Mr. Estes also provided a summary of the expenditures for the facilities totaling \$8,955,313, as well as a list of items purchased with the rental fees over the past eight years which totaled \$284,552. He advised that the Agriculture Center had saved approximately \$204,000. A summary of the uses of the facilities and the number of people attending the various meetings and activities was also provided.

SPECIAL PURPOSE (DEA) FUND BUDGET AMENDMENT:

Sheriff Robert Arnold and Chief Deputy Joe Russell requested approval of the following Special Purpose (DEA) Fund budget amendment to recognize revenue received from asset forfeitures and requesting that it be appropriated for confidential enforcement:

Increase Revenue:	121-47700 – Asset Forfeiture Funds -	\$ 3,267
Increase Expend.:	121-54110-319 – Confidential Enforcement -	\$ 3,267

Comm. Shafer moved, seconded by Comm. Jernigan to approve the Special Purpose Fund budget amendment as requested increasing Revenue Account 121-47700, Asset Forfeiture

Funds, by \$3,267 and increasing Expenditure Account 121-54110-319, Confidential Enforcement, by \$3,267.

The motion passed unanimously by roll call vote with Commissioner Peay passing, and Commissioner Sandlin being absent at that time.

GENERAL FUND BUDGET AMENDMENTS

SHERIFF'S DEPARTMENT AND JAIL:

Sheriff Arnold and Mr. Russell requested approval of the following budget amendments for the Sheriff's Department and Jail to transfer \$5,750 within the Sheriff's Department budget for Maintenance and Repair of Equipment; to recognize contributions from State Farm's Celebrate My Drive to be appropriated for Other Supplies and Materials; to transfer \$25,000 from Jury Expense and \$25,000 from the Jail Prisoner Transportation to be used for Food Supplies; and to transfer from the Sheriff's Department Overtime Pay and related benefits to Maintenance and Repair Vehicles and Vehicle Parts:

From: 101-54110-719 – Sheriff's Dept. Office Equipment -	\$5,750
To: 101-54110-336 – Sheriff's Dept. Maint./Repair Equipment -	\$5,750
Increase Revenue: 101-44570 – Contributions/Gifts -	\$2,500
Increase Expend.: 101-54110-499 – Sheriff's Dept. Other Supplies/Mat. -	\$2,500
From: 101-54110-194 – Sheriff's Dept. Jury Expense -	\$25,000
101-54210-354 – Jail Transportation Other Than Students -	25,000
To: 101-54210-422 – Jail Food Supplies -	\$50,000
From: 101-54110-187 – Sheriff's Dept. Overtime Pay -	\$29,000
101-54110-201 – Sheriff's Dept. Social Security -	1,800
101-54110-204 – Sheriff's Dept. State Retirement -	3,690
101-54110-212 – Sheriff's Dept. Employer Medicare -	430
101-54110-312 – Sheriff's Dept. Contracts w/Private Agencies -	15,000
To: 101-54110-338 – Sheriff's Dept. Maint./Repair Vehicles -	\$18,690
101-54110-453 – Sheriff's Dept. Vehicle Parts -	31,230

Following review, Comm. Shafer moved, seconded by Comm. Peay to approve the budget amendments for the Sheriff's Department and Jail as requested transferring \$5,750 from Account 101-54110-719, Sheriff's Department Office Equipment to Account 101-54110-336, Sheriff's Department Maintenance and Repair Equipment; increasing Revenue Account 101-44570, Contributions and Gifts, by \$2,500 and increasing Expenditure Account 101-54110-499, Sheriff's Department Other Supplies and Materials, by \$2,500; amending \$25,000 from Account 101-54110-194, Sheriff's Department Jury Expense, and \$25,000 from Account 101-54210-354, Jail Transportation Other Than Students, with a total of \$50,000 to Account 101-54210-422, Jail Food Supplies; transferring \$29,000 from Account 101-54110-187, Sheriff's Department Overtime Pay, \$1,800 from Account 101-54110-201, Sheriff's Department Social Security, \$3,690 from Account 101-54110-204, Sheriff's Department State Retirement, \$430 from Account 101-54110-212, Sheriff's Department Employer Medicare, and \$15,000 from Account 101-54110-312, Sheriff's Department Contracts with Private Agencies, with \$18,690 to Account 101-54110-338, Sheriff's Department Maintenance and Repair Vehicles, and \$31,230 to Account 101-54110-453, Sheriff's Department Vehicle Parts.

The motion passed unanimously by roll call vote with Comm. Sandlin being absent at that time.

DOMESTIC VIOLENCE GRANT APPLICATION FOR SHERIFF'S DEPARTMENT:

Mr. Russell advised that the Sheriff's Department was requesting to apply for a Federal Domestic Violence Grant. The current four-year grant that was funded at 100% is expiring this year, and the Sheriff's Department requested to apply for a two-year grant, which will provide 75% funding with a 25% local match required.

Comm. Peay moved, seconded by Comm. Shafer to authorize the County Mayor and other required officials of Rutherford County to submit a grant application for the two-year 75%/25% Federal Domestic Violence Grant; and additionally, authorize acceptance of the grant subject to it being awarded.

The motion passed unanimously by acclamation.

ELECTION COMMISSION:

The Finance Director requested approval of the following budget transfers for the Election Commission to provide additional funding for travel and data processing equipment to purchase additional laptop computers utilizing available funds within the budget:

From: 101-51500-332 – Legal Notices -	\$ 1,000
To: 101-51500-355 – Travel -	\$ 1,000
From: 101-51500-192 – Election Commission -	\$ 3,000
101-51500-307 – Communications -	2,500
101-51500-334 – Maintenance Agreements -	500
101-51500-349 – Printing, Stationery & Forms -	4,000
To: 101-51500-709 – Data Processing Equipment -	\$10,000

Comm. Jordan moved, seconded by Comm. Jernigan to approve the budget transfers for the Election Commission as requested transferring \$1,000 from Account 101-51500-332, Legal Notices, to Account 101-51500-355, Travel; transferring \$3,000 from Account 101-51500-192, Election Commission, \$2,500 from Account 101-51500-307, Communication, \$500 from Account 101-51500-334, Maintenance Agreements, and \$4,000 from Account 101-51500-349, Printing, Stationery and Forms, with a total of \$10,000 to Account 101-51500-709, Data Processing Equipment.

The motion passed unanimously by roll call vote.

COUNTY BUILDINGS:

The Finance Director requested approval of the following budget transfer for the County Buildings Department to provide additional funding for Other Supplies and Materials utilizing available funds in the Travel Account and the Maintenance Equipment Account:

From: 101-51800-355 – Travel -	\$ 1,216
101-51800-717 – Maintenance Equipment -	12,301
To: 101-51800-499 – Other Supplies/Materials -	\$13,517

Comm. Peay moved, seconded by Comm. Shafer to approve the budget transfer for the County Buildings Department transferring \$1,216 from Account 101-51800-355, Travel, and \$12,301 from Account 101-51800-717, Maintenance Equipment, with a total of \$13,517 to Account 101-51800-499, Other Supplies and Materials.

The motion passed unanimously by roll call vote.

PLANNING/ENGINEERING:

The Finance Director requested approval of the following budget amendment for the Planning Department to provide additional funding to complete the roads for the Twelve Corners Subdivision. The county called the bond on October 12, 2012 and received \$95,725. Bids for the road have been received at a cost of \$101,600 leaving the project \$5,875 short:

From: 101-34585 – Restricted for Capital (Development Tax) -	\$ 5,875
To: 101-99100-590 – Operating Transfers -	\$ 5,875

Comm. Jernigan moved, seconded by Comm. Jordan to approve the budget amendment as requested to complete the roads in the Twelve Corners Subdivision amending \$5,875 from Account 101-34585, Restricted for Capital (Development Tax), to Account 101-99100-590, Operating Transfers, to make a transfer to the General Capital Projects Fund.

The motion passed unanimously by roll call vote.

BOARD OF EQUALIZATION/PROPERTY ASSESSOR:

Mr. Rob Mitchell, Property Assessor, requested approval of the following budget amendment to provide funding for Furniture and Fixtures and Office Equipment and to provide additional funding to cover an overage in the Maintenance Agreements Account utilizing available funds from the Board of Equalization budget:

From: 101-51210-308 – Board of Equalization Consultants -	\$3,000
To: 101-52300-711 –Property Assessor Furniture & Fixtures -	\$1,000
101-52300-719 – Property Assessor Office Equipment -	1,000
101-52300-334 – Property Assessor Maintenance Agreements -	1,000

Comm. Jernigan moved, seconded by Comm. Baum to approve the budget amendment for the Property Assessor as requested amending \$3,000 from Account 101-51210-308, Board of Equalization Consultants, with \$1,000 each to Account 101-52300-711, Property Assessor Furniture & Fixtures, Account 101-52300-719, Property Assessor Office Equipment, and Account 101-52300-334, Property Assessor Maintenance Agreements.

The motion passed by roll call vote with Comm. Shafer abstaining and Comm. Sandlin being absent at that time.

INFORMATION TECHNOLOGY/GEOGRAPHIC INFORMATION SYSTEMS:

Mrs. Barbara Marlin and Mr. Darin Moore requested approval of the following budget amendments to provide additional funding for the Information Technology Communications Account to cover the cost of temporary data circuit cost redundancies and increased capacity, and to provide additional funding for the Information Technology Data Processing Services Account to cover the cost of services required for Exchange migration and other Microsoft Office services utilizing available funds in the Geographic Information Services budget:

From: 101-52600-709 – Information Technology Data Processing Equip. -	\$30,000
To: 101-52600-307 – Information Technology Communications -	\$30,000
From: 101-51760-709 – GIS Data Processing Equipment -	\$81,000
To: 101-52600-317 – Information Technology Data Processing Svc. -	\$81,000

Comm. Jernigan moved, seconded by Comm. Jordan to approve the budget amendments for the Information Technology Department as requested transferring \$30,000 from Account 101-52600-709, Information Technology Data Processing Equipment, to Account 101-52600-307, Communications; and to amend \$81,000 from Account 101-51760-709, Geographic Information

Systems Data Processing Equipment, to Account 101-52600-317, Information Technology Data Processing Services.

The motion passed by roll call vote with Comm. Sandlin passing.

DRUG COURT:

Ms. Mary Schneider, Drug Court Coordinator, requested approval of the following budget amendment to provide additional funding for the Other Supplies and Materials Account utilizing available funds in the Office Equipment Account and increased revenue in the DUI Treatment Fines from the General Sessions Court:

From: 101-53330-719 – Office Equipment -	\$ 321
Increase Revenue: 101-42380 – DUI Treatment Fines-General -	\$5,000
To: 101-53330-499 – Other Supplies/Materials -	\$5,321

Comm. Peay moved, seconded by Comm. Jernigan to approve the budget amendment for the Drug Court as requested transferring \$321 from Account 101-53330-719, Office Equipment, and increasing Revenue Account 101-42380, DUI Treatment Fines – General, by \$5,000, and increasing Expenditure Account 101-53330-499, Other Supplies and Materials, by \$5,321.

The motion passed unanimously by roll call vote.

REQUEST FROM DRUG COURT TO SUBMIT GOVERNOR’S HIGHWAY SAFETY GRANT APPLICATION:

Ms. Schneider also advised that she was requesting to submit an application for the Governor’s Highway Safety Grant to assist in funding the DUI Program. She advised that the annual monitoring of the program had been conducted by the program director who advised her to submit the grant for \$60,000. No matching funds will be required.

Comm. Sandlin moved, seconded by Comm. Shafer to authorize the County Mayor and other appropriate officials of Rutherford County to submit an application for the Governor’s Highway Safety Grant in the amount of \$60,000 requiring no matching funds; and additionally to authorize the Mayor to accept the grant subject to it being awarded.

The motion passed unanimously by acclamation.

CORRECTIONAL WORK CENTER:

Superintendent Bernard Salandy, Correctional Work Center, requested approval of the following budget transfer to provide sufficient funding to complete the fiscal year for In-Service Training, Maintenance and Repair Buildings, Maintenance and Repairs Equipment, Law Enforcement Supplies, Other Supplies and Materials, Office Supplies, and Dues and Memberships:

From: 101-54220-399 – Other Contracted Services -	\$26,050
To: 101-54220-196 – In-Service Training -	\$ 3,000
101-54220-335 – Maint./Repair Buildings -	5,000
101-54220-336 – Maint./Repair Equipment -	5,000
101-54220-431 – Law Enforcement Supplies -	5,000
101-54220-499 – Other Supplies/Materials -	5,000
101-54220-435 – Office Supplies -	3,000
101-54220-320 – Dues/Memberships -	50

Comm. Sandlin moved, seconded by Comm. Jernigan to approve the budget transfers for the Correctional Work Center as requested transferring \$26,050 from Account 101-54220-399,

Other Contracted Services, with \$3,000 to Account 101-54220-196, In-Service Training, \$5,000 to Account 101-54220-335, Maintenance and Repair Buildings, \$5,000 to Account 101-54220-336, Maintenance and Repair Equipment, \$5,000 to Account 101-54220-431, Law Enforcement Supplies, \$5,000 to Account 101-54220-499, Other Supplies and Materials, \$3,000 to Account 101-54220-435, Office Supplies, and \$50 to Account 101-54220-320, Dues and Memberships.

The motion passed unanimously by roll call vote.

MENTAL HEALTH FACILITY GRANT APPLICATION:

Mr. Salandy, Capt. William Cope, and Ms. Kim Rush, Volunteer Behavioral Health, were present to provide information regarding a mental health facility grant. Mr. Salandy advised that the grant would provide funding for two employees from Volunteer Behavioral Health to conduct assessments of the inmates while they were incarcerated at the Correctional Work Center and to conduct follow-ups after the inmates were released. Mental Health is one of the aspects that had to be dealt with while the inmates were incarcerated, and it was estimated that approximately 85% to 90% of the inmates had some kind of mental health disorder. Without the grants and the mental health services, the problem was not really being addressed.

Ms. Rush advised that the Guidance Center had partnered with the Correctional Work Center to provide mental health services, and the grant would allow two members of their staff to be housed at the work center to provide treatment services for the inmates. The two positions would consist of a therapist and a case manager. The treatment services would be paid for through the grant. After the inmates were released from the work center, the case manager would continue following the inmates upon release to help reduce recidivism and returning to the work center and getting them into some treatment to help make them more productive. There would be an in-kind match provided from the space at the work center and time provided by Ms. Rush and other Guidance Center employees. The grant would be for a period of two years. Ms. Rush explained that through the Substance Abuse Mental Health Services Administration (SAMHSA), it was known that jails across the country had become a dumping ground for a lot of individuals with mental illnesses. She stated that the Federal Government seemed to recognize that, as well. Through SAMHSA there seemed to be a lot of emphasis placed on the criminal justice system and mental health and bridging the gap between the two. She advised that it might be possible to reapply for the grant at the end of the initial term.

Following discussion, Comm. Sandlin moved, seconded by Comm. Peay to authorize the County Mayor and other appropriate officials to submit an application for a two-year Federal Mental Health Services Grant to house two Guidance Center employees at the Correctional Work Center to provide mental health treatment services for inmates with the office space at the Correctional Work Center being used as an in-kind match for the grant; and additionally, to authorize the County Mayor to accept the grant subject to it being awarded.

The motion passed unanimously by acclamation.

JUVENILE DETENTION CENTER:

Mrs. Lynn Duke, Juvenile Detention Center Director, requested approval of the following budget transfers to provide sufficient funding for the In-Service Training Account and to pay the accumulated compensatory time for an employee who has left employment:

From: 101-54240-499 – Other Supplies/Materials -	\$200
To: 101-54240-196 – In-Service Training -	\$200
From: 101-54240-164 – Attendants -	\$150
To: 101-54240-187 – Overtime Pay -	\$150

Comm. Sandlin moved, seconded by Comm. Jordan to approve the budget transfers for the Juvenile Detention Center transferring \$200 from Account 101-54240-499, Other Supplies and

Materials, to Account 101-54240-196, In-Service Training, and to transfer \$150 from Account 101-54240-164, Attendants, to Account 101-54240-187, Overtime Pay.

The motion passed unanimously by roll call vote.

FIRE AND RESCUE:

Chief Larry Farley, requested approval of the following budget amendment to request the appropriation of donations received by the Rutherford County Fire and Rescue Department for supplies and materials:

Increase Revenue:	101-44570 – Contributions/Gifts -	\$425
Increase Expend.:	101-54320-499 - Other Supplies/Materials -	\$425

Comm. Sandlin moved, seconded by Comm. Shafer to approve the budget amendment for the Fire and Rescue Department as requested increasing Revenue Account 101-44570, Contributions and Gifts, by \$425 and increasing Expenditure Account 101-54320-499, Other Supplies and Materials, by \$425.

The motion passed unanimously by roll call vote.

NOTIFICATION OF SAFER GRANT AWARD:

Chief Farley advised that through the Assistance for Firefighters Grant, he had applied for a pumper truck, a rescue truck, two sets of extrication equipment, and six staffing firefighters. Those grant applications were denied. However, he has been notified of a four-year grant award from the Federal Emergency Management Agency and the Department of Homeland Security under the FY 2012 Staffing for Adequate Fire and Emergency Response (SAFER) grants for a grant coordinator and long-term disability insurance in the amount of \$249,741, which is 100% federally funded.

Comm. Jordan moved, seconded by Comm. Jernigan to authorize the County Mayor and other appropriate officials to accept the FY 2012 SAFER Grant award in the amount of \$249,741 under the terms and conditions of the grant agreement requiring no matching funds.

The motion passed unanimously by acclamation.

EMERGENCY MANAGEMENT:

Mr. Tim Hooker, Interim Emergency Management Director, requested approval of the following budget transfer to provide sufficient funding for electricity to complete the fiscal year:

From:	101-54430-399 – Other Contracted Services -	\$3,200
To:	101-54430-415 – Electricity -	\$3,200

Comm. Sandlin moved, seconded by Comm. Jernigan to approve the budget transfer for the Emergency Management Department as requested transferring \$3,200 from Account 101-54430-399, Other Contracted Services, to Account 101-54430-515, Electricity.

The motion passed unanimously by roll call vote.

PET ADOPTION & WELFARE SERVICES:

The Finance Director requested approval of the following budget transfers for PAWS to provide sufficient funding for the Part-Time Personnel and Overtime Pay to complete the fiscal year:

From:	101-55120-164 – Attendants -	\$15,000
	101-55120-186 – Longevity Pay -	250

To:	101-55120-169 – Part Time Personnel -	\$10,000
	101-55120-187 – Overtime Pay -	5,250

Comm. Shafer moved, seconded by Comm. Jernigan to approve the budget transfers for PAWS as requested transferring \$15,000 from Account 101-55120-164, Attendants, and \$250 from Account 101-55120-186, Longevity Pay, with \$10,000 to Account 101-55120-169, Part Time Personnel, and \$5,250 to Account 101-55120-187, Overtime Pay.

The motion passed unanimously by roll call vote.

RESTRICTED FOR CAPITAL:

Finance Director Lisa Nolen advised that a refund of \$1,298 had been received from the contractor on the Jail Kitchen Expansion and Renovation Project due to a savings. A portion of the funding for the project was provided from the Development Tax Reserve, and she requested approval of an amendment to replace the funds back into the Restricted for Capital Projects Account:

Increase Revenue:	101-44170 – Miscellaneous Refunds -	\$1,298
Increase Expend.:	101-34585 – Restricted for Capital Projects -	\$1,298

Comm. Jordan moved, seconded by Comm. Sandlin to approve the budget amendment for the Restricted for Capital Account as requested increasing Revenue Account 101-44170, Miscellaneous Refunds, by \$1,298 and increasing Account 101-34585, Restricted for Capital Projects, by \$1,298.

The motion passed unanimously by roll call vote.

SOLID WASTE/SANITATION FUND BUDGET AMENDMENT:

Mr. Mac Nolen, Solid Waste Director, requested approval of the following budget transfer to provide sufficient funding for maintenance and repair of vehicles advising that two front-loader trucks had caught on fire causing approximately \$40,000 of damages to the two trucks and additional funding was needed to make necessary repairs:

From:	116-55732-733 – Solid Waste Equipment -	\$20,000
To:	116-55732-338, Maint./Repair Vehicles -	\$20,000

Comm. Jernigan moved, seconded by Comm. Peay to approve the budget transfer for the Solid Waste Fund as requested transferring \$20,000 from Account 116-55732-733, Solid Waste Equipment, to Account 116-55732-338, Maintenance and Repair Vehicles.

The motion passed unanimously by roll call vote.

AMBULANCE SERVICE FUND:

Finance Director Lisa Nolen requested approval of the following budget amendment for the Ambulance Service Fund to recognize additional revenue for patient charges and to appropriate the additional revenue for refunds; and to amend \$40,000 from the ending fund balance to provide additional funding for gasoline:

Increase Revenue:	118-43120 – Patient Charges -	\$ 5,000
Increase Expend.:	118-55130-509 – Refunds -	\$ 5,000
From:	118-34730 – Assigned for Public Health/Welfare -	\$40,000
To:	118-55130-425 – Gasoline -	\$40,000

Comm. Jordan moved, seconded by Comm. Jernigan to approve the budget amendments for the Ambulance Service Fund as requested increasing Revenue Account 118-43120, Patient Charges,

by \$5,000 and increasing Expenditure Account 118-55130-509, Refunds, by \$5,000; amending \$40,000 from Account 118-34730, Assigned for Public Health and Welfare, to Account 118-55130-425, Gasoline.

The motion passed unanimously by roll call vote.

HIGHWAY FUND BUDGET AMENDMENTS:

The Finance Director requested approval of the following budget amendments for the Highway Fund to provide funding to purchase a new Trachoe to replace the Caterpillar Wheeled Excavator for the Public Works Department, and to provide additional funding for the Employee and Dependent Insurance for the Public Works Department as a result of changes to employee selections during open enrollment:

From: 131-34650 – Committed for Highway/Public Works -	\$300,000
To: 131-65000-790 – Other Charges Other Equipment -	\$300,000
From: 131-34650 – Committed for Highway/Public Works -	\$ 12,200
To: 131-65000-205 – Other Charges Employee Insurance -	\$ 12,200

Comm. Jordan moved, seconded by Comm. Peay to approve the budget amendments for the Highway Fund as requested amending \$300,000 from Account 131-34650, Committed for Highway/Public Works, to Account 131-65000-790, Other Charges Other Equipment; and amending \$12,200 from Account 131-34650, Committed for Highway/Public Works, to Account 131-65000-205, Other Charges Employee and Dependent Insurance.

The motion passed by roll call vote with Comm. Jernigan passing.

GENERAL DEBT SERVICE FUND BUDGET AMENDMENT:

The Finance Director requested approval of the following Debt Service Fund budget amendment reflecting the necessary changes to amend revenue for bond proceeds and premium received, underwriter's discount, other debt issuance changes, other debt service and interest on bonds as a result of the refunding of debt in February, 2013:

Increase Revenue:	151-49400 – Refunding Debt Issued -	\$65,700,000
	151-49410 – Premiums on Debt Sold -	5,401,891
Increase Expend.:	151-82310-605 – General Government Underwriter's Discount -	\$ 16,484
	151-82330-605 – Education Underwriter's Disc. -	91,168
	151-99300-699 – Refunded Bond Escrow Agent Other Debt Service -	72,249,052
	151-82310-606 – General Government Other Debt Issuance Charges -	31,409
	151-82330-606 – Education Other Debt Issuance Chg. -	183,591
Decrease Expend.:	151-82210-603 – General Government Interest - On Bonds	204,157
	151-82230-603 – Education Interest on Bonds -	1,265,656

Comm. Peay moved, seconded by Comm. Jordan to approve the Debt Service Fund budget amendments as requested to record the refunding of debt in February, 2013 increasing Revenue Accounts 151-49400, Refunding Debt Issued, by \$65,700,000 and 151-49410, Premiums on Debt Sold, by \$5,401,891; increasing Expenditure Accounts 151-82310-605, General Government Underwriter's Discount, by \$16,484, 151-82330-605, Education Underwriter's Discount, by \$91,168, 151-99300-699, Refunded Bond Escrow Agent Other Debt Service, by \$72,249,052, 151-82310-606, General Government Other Debt Issuance Charges, by \$31,409, and 151-82330-606, Education Other Debt Issuance Charges, by \$183,591; decreasing

Expenditure Accounts 151-82210-603, General Government Interest on Bonds, by \$204,157 and 151-82230-603, Education Interest on Bonds, by \$1,265,656.

The motion passed unanimously by roll call vote.

RESOLUTION REQUESTING UNCLAIMED BALANCE OF ACCOUNTS REMITTED TO STATE TREASURER UNDER UNCLAIMED PROPERTY ACT:

Chairman Ealy advised of a request for approval of a Resolution to request the unclaimed balance of accounts remitted to the State Treasurer under the Unclaimed Property Act. The county has submitted the Resolution to the state for several years.

Comm. Jordan moved, seconded by Comm. Jernigan to approve the Resolution and forward the same to the County Commission requesting the unclaimed balance of accounts remitted to the State Treasurer under the Unclaimed Property Act.

The motion passed unanimously by acclamation.

REPORT FROM INDUSTRIAL DEVELOPMENT BOARD:

Chairman Ealy advised that at the March 7 Budget Committee meeting Commissioner Shafer requested that Sumner Bouldin provide a report as to the number of property tax abatements and if the companies were meeting the requirements of the agreements.

Mr. Bouldin could not attend the Budget Committee meeting, but a written report was provided for the use and information of the committee.

Commissioner Shafer advised that he was satisfied with the report, but that he would like a report periodically.

ADJOURNMENT:

There being no further business to be presented at this time, Chairman Ealy declared the meeting adjourned at 6:36 P.M.

Elaine Short, Secretary