

MEETING NOTICE

TO: Budget, Finance & Investment Committee

FROM: Joyce Ealy, Chairman

TIME: Thursday, October 4, 2012 – 5:30 P.M.

PLACE: Courthouse, Room 205

AGENDA

1. Approve Minutes
2. Investment Report
3. Fund Condition Report
4. Risk Management Report
5. General Fund Budget Amendments:
 - A. Archives
 - B. General Sessions Court
 - C. Fire & Rescue
 - D. County Mayor
6. Education Capital Projects Fund Budget Amendment
7. Grant Contract with Tennessee Department of Transportation for Drug Court
8. Recommendation for Funding for M.T.S.U. Science Building
9. Other Business

* * * *

To also include items that may be forwarded by Public Works Committee or any other committee after agenda is mailed.

* * * *

cc: Commissioners
Ernest Burgess
Jim Cope
Teb Batey
News Media

In Accordance with ADA (AMERICANS WITH DISABILITIES ACT), any disabled persons requiring accommodations for participation in the meeting should contact the Finance Department (898-7795) at least two working days prior to the meeting in order that appropriate accommodations can be made.

EXPLANATION OF AGENDA ITEMS

1. The minutes of the September 6, 2012 Budget Committee meeting will be presented for approval.
2. Mr. Teb Batey, Trustee, will present the monthly Investment Report.
3. The Finance Director will present the Fund Condition Report for the month ending September 30, 2012
4. Risk Management Report:
 - A. The Insurance Director will be presenting the monthly Insurance Financial Report.
5. **General Fund Budget Amendments:**
 - A. The Archives Director will be requesting approval of the following budget transfer within the budget to provide funding to replace a copier:

From: 101-51910-711 – Furniture & Fixtures -	\$3,000
To: 101-51910-719 – Office Equipment -	\$3,000
 - B. Government Services Automation has conducted an audit of the payment of invoices, which revealed that two invoices for General Sessions Court at \$1,400 each from the 2009-10 fiscal year were not paid. There was \$2,800 left over in the Data Processing Services Account at the end of the 2010 fiscal year that rolled into the Unassigned Fund Balance. Approval of the following budget amendment will be requested to amend \$2,800 from the Unassigned Fund Balance to the General Sessions Court Data Processing Services Account to cover the two invoices:

From: 101-39000 – Unassigned Fund Balance -	\$2,800
To: 101-53300-317 – Data Processing Services -	\$2,800
 - C. The County Fire Chief will be requesting approval of the following budget amendment to correct the amount carried over from the 2011-12 budget to the 2012-13 budget for the 2011 Assistance to Firefighters Grant:

From: 101-39000 – Unassigned Fund Balance -	\$ 85
To: 101-54320-790 – Other Equipment -	\$ 85
 - D. The County Mayor will be requesting approval of the following budget transfer to provide funding within the Mayor’s budget for architect services to design the reconstruction of the Station 4 Fire Hall on Elam Road:

From: 101-51300-599 – Other Charges	\$ 7,000
101-51300-321 – Engineering Services -	10,000
To: 101-51300-304 – Architect -	\$17,000
6. The Director of Schools will be requesting approval of the following Education Capital Projects Fund Budget Amendment to amend \$55,196 from Account 177-34685, Committed for Capital Projects, to Account 177-91300-336, Maintenance & Repair of Buildings, to complete plumbing and other associated work for Campus School Renovation Phase II:

From: 177-34685 – Committed for Capital Projects -	\$55,196
To: 177-91300-335 – Maint./Repair Buildings -	\$55,196
7. The Drug Court Coordinator will be requesting approval to authorize the County Mayor to execute a Grant Contract with the Tennessee Department of Transportation in the amount of \$29,657.50, which requires no matching funds; and additionally, to authorize the County Mayor to accept the same.
8. The Health & Education Committee has forwarded a recommendation to the Budget Committee for \$100,000 contribution toward the M.T.S.U. Science Building.
9. Other Business