

MEETING NOTICE

TO: Budget, Finance & Investment Committee
FROM: Joyce Ealy, Chairman
TIME: Wednesday, June 27, 2012 – 5:30 P.M.
PLACE: Courthouse, Room 205

AGENDA

1. Approve Minutes
 - A. June 18, 2012
 - B. June 19, 2012
2. 2011-12 General Fund Budget Amendments
 - A. Election Commission
 - B. Miscellaneous/County Buildings
 - C. County Clerk
 - D. Reappraisal (2)
 - E. Information Technology
 - F. Chancery Court
 - G. Correctional Work Center (2)
 - H. Pet Adoption & Welfare Services
3. 2011-12 Ambulance Service Fund Budget Amendments
4. Request Approval of Assistance to Firefighters Grant Application for Emergency Medical Service
5. Request Approval of Assistance to Firefighters Grant Application for Fire & Rescue
6. 2011-12 General Purpose School Fund Budget Amendments
7. 2011-12 Central Cafeteria Fund Budget Amendment
8. 2012-13 Budget – Final Review
9. 2012-13 Tax Levy Resolution
10. 2012-13 Appropriation Resolution
11. Other Business

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As the other standing committees have not met, it might be necessary to add items to the agenda after it is mailed

cc: Commissioners
Ernest Burgess
Teb Batey
Jim Cope
Department Heads
News Media

In Accordance with ADA (AMERICANS WITH DISABILITIES ACT), any disabled persons requiring accommodations for participation in the meeting should contact the Finance Department (898-7795) at least two working days prior to the meeting in order that appropriate accommodations can be made.

EXPLANATION OF AGENDA ITEMS

1. The minutes of the June 18 and June 19 Budget Committee meetings will be presented for approval.

2. **2011-12 General Fund Budget Amendments:**

A. The Election Registrar will be requesting approval of the following budget amendment to provide adequate funding to complete the year for Printing, Stationery & Forms utilizing available funds in the Election Workers Account:

From: 101-51500-193 – Election Workers -	\$ 4,000
To: 101-51500-349 – Printing, Stationery & Forms -	\$ 4,000

B. The County Maintenance Director will be requesting approval of the following budget amendment to provide sufficient funding to complete the fiscal year for the gasoline account utilizing the pooled account for gasoline amendments:

From: 101-58900-425 – Miscellaneous Gasoline -	\$2,000
To: 101-51800-425 – County Buildings Gasoline -	\$2,000

C. The County Clerk will be requesting approval of the following budget transfers to provide sufficient funding to complete the fiscal year for Postal Charges and Other Supplies and Materials:

From: 101-52500-355 – Travel -	\$2,100
To: 101-52500-348 – Postal Charges -	\$1,600
101-52500-499 – Other Supplies/Materials -	500

D. The Property Assessor will be requesting approval of budget amendments to provide funding to pay the accumulated compensatory time for an employee who has left employment and to provide sufficient funding for the gasoline account in the Reappraisal budget:

From: 101-52310-106 – Deputies -	\$ 426
To: 101-52310-187 – Overtime Pay -	\$ 426
From: 101-52300-425 – Property Assessor Gasoline -	\$3,000
To: 101-52310-425 – Reappraisal Gasoline -	\$3,000

E. The Information Technology Director will be requesting approval of the following budget transfers to provide sufficient funding to cover the overage for the communications cost for the year:

From: 101-52600-355 – Travel -	\$1,500
101-52600-411 – Data Processing Supplies -	3,500
101-52600-709 – Data Processing Equipment -	10,000
To: 101-52600-307 – Communications -	\$15,000

F. The Chancery Court Clerk & Master will be requesting approval of the following budget transfer to provide adequate funding to complete the Fiscal Year for Legal Notices for delinquent taxes:

From: 101-53400-317 – Data Processing Services -	\$ 2,525
To: 101-53400-332 – Legal Notices -	\$ 2,525

G. The Correctional Work Center Superintendent will be requesting approval of the following budget transfers to provide sufficient funding for the Gasoline Account to complete the fiscal year and to provide funding to pay the accumulated leave for an employee who has left employment:

From: 101-54220-322 – Evaluation & Testing -	\$ 700
To: 101-54220-425 – Gasoline -	\$ 700

Explanation of Agenda Items (Cont'd)

From: 101-54220-160 – Guards - \$2,065
To: 101-54220-187 – Overtime Pay - \$2,065

- H. The Pet Adoption & Welfare Services Director will be requesting approval of the following budget amendment to provide sufficient funding for the Part Time Personnel for the remainder of the fiscal year:

From: 101-55120-161 – Secretary - \$6,000
To: 101-55120-169 – Part Time Personnel - \$6,000

3. **2011-12 Ambulance Service Fund:**

- A. The Ambulance Service Director will be requesting approval of the following budget amendment to provide funding, utilizing the increased revenue for Patient Charges, to pay the billing company. The billing company has collected more this fiscal year than anticipated:

Increase Revenue: 118-43120 – Patient Charges - \$25,000
Increase Expend.: 118-55130-399 – Other Contracted Svc. - \$25,000

4. The Ambulance Service Director will be requesting approval to apply for an Assistance to Firefighters Grant to purchase 12 cardiac monitors at an estimated cost of \$264,000 and to purchase one ambulance at an estimated cost of \$125,000.
5. The County Fire Chief will be requesting approval to submit an application for an Assistance to Firefighters Grant to purchase one rescue truck at an estimated cost of \$185,000; to purchase one pumper truck at an estimated cost of \$230,000; and to purchase two sets of extrication equipment at an estimated cost of \$130,000.
6. **2011-12 General Purpose School Fund Budget Amendments:**
- A. The Director of Schools will be requesting approval to amend an additional \$846,833 in 2011-12 revenues, an additional \$124,702 in expenditures, and to increase the unassigned fund balance by \$722,131.
- B. The Director of Schools will be requesting to amend \$47,414 in increases to various staff and benefit line items and to reduce other staff and benefit lines by \$47,414 in order to fully fund staffing line items.
- C. The Director of Schools will be requesting approval to amend \$499,010 in increases in various other expenditure line items and to reduce \$499,010 in other expenditure line items in order to cover projected expenditures for the remainder of the fiscal year.
- D. The Director of Schools will be requesting approval to amend \$483,405 from the Regular Education textbook budget, 71100-449, to the Vocational textbook budget, 71300-449, in order to fund the Vocational textbook adoption.
7. **2011-12 Central Cafeteria Fund Budget Amendment:**
The Director of Schools will be requesting to amend the 2012 budget by \$52,239 for cafeteria workers and related benefits and to fund the amendment by reallocating other labor and benefit lines.
8. 2012-13 Budget – Final Review
9. The 2012-13 Tax Levy Resolution will be presented for approval.
10. The 2012-13 Appropriations Resolution will be presented for approval.
11. Other Business – as all of the other committees will not be meeting any more during June, it might be necessary to add items to this agenda after it is mailed.