

MEETING NOTICE

TO: Budget, Finance & Investment Committee
FROM: Robert Peay, Chairman
TIME: Thursday, November 8, 2018 – 5:30 P.M.
PLACE: Courthouse, Room 205

AGENDA

1. Approve Minutes of October 4, 2018
Consideration of the following:
2. Investment Report
3. Fund Condition Report
4. Risk Management Financial Report
5. General Fund Budget Amendment for Building Codes
6. General Fund Budget Transfer for County Buildings
7. Board of Education Building Program Fund Budget Amendments
8. Amendment to MTSU Agreement for SAMSHA Grant
9. Ambulance Service Fund Budget Amendment
10. Highway Fund Budget Amendments
11. Annual Report of Fixed Assets
12. FEMA Grant Buy Out
13. General Fund Budget Amendment and Transfer for Agriculture Extension
14. Application for Assistance to Firefighters Grant for Fire Rescue
15. General Fund Budget Amendment for Judicial Building Renovation
16. Other Business

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**To also include items that may be forwarded by Public Works
Committee or any other committee after agenda is mailed.**

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cc: Commissioners
Bill Ketron
Josh McCreary
Teb Batey
Steve Sandlin
News Media

In Accordance with ADA (AMERICANS WITH DISABILITIES ACT), any disabled persons requiring accommodations for participation in the meeting should contact the Finance Department (898-7795) at least two working days prior to the meeting in order that appropriate accommodations can be made.

EXPLANATION OF AGENDA ITEMS

1. The minutes of the October 4, 2018 Budget Committee meeting will be presented for approval.
2. Teb Batey will present the monthly Investment Report for October, 2018.
3. Lisa Nolen will present the Fund Condition Report for the month ending October 31, 2018.
4. Melissa Street will present the monthly Risk Management Financial Report for the use and information of the committee for October, 2018.
5. Tanya Bell will be requesting approval of a General Fund budget amendment to recognize revenue from issuing electrical permits for the State of Tennessee and appropriate funds for part-time personnel:

Increase Revenue:	101-41530	Electrical Permits	\$16,390
Increase Expend.:	101-54510-169	Part-time Personnel	\$15,225
	101-54510-201	Social Security	\$945
	101-54510-212	Medicare	\$220

6. Ben Mankin will be requesting approval of a General Fund budget transfer to move funds to motor vehicles from maintenance equipment to purchase an additional truck as originally requested in the budget. The pricing is below the state bid price due to reduced features and they wish to delay the purchase of maintenance equipment:

Increase Expend.:	101-51800-718	Motor Vehicles	\$14,000
Decrease Expend.:	101-51800-717	Maint. Equipment	\$14,000

7. Jeff Sandvig will present School Building Program Fund budget amendments to allocate funds within projects to different line items and to move funds from completed projects to projects that are ongoing.
8. Trey King will be presenting an amendment to the agreement between Rutherford County and MTSU for data collection and data management for the SAMHSA grant. This amendment reduces the funding by \$5,970.56 due to disallowed carryover funding from the 2017-2018 grant year.
9. Mike Nunley will be requesting approval of an Ambulance Service Fund budget amendment to recognize donations from St. Thomas Ascension Hospital and Middle Tennessee Emergency Physicians to fund paramedic and EMT scholarships and appropriate the funds:

Increase Revenue:	118-44570-	-RCEMS-SCH Contrib. & Gifts	\$14,000
Increase Expend.:	118-55130-524	In-service/Staff Dev.	\$14,000

10. Greg Brooks will present two Highway Fund budget amendments that will be presented to the Road Board on November 5, 2018.
11. Robert Brown will present the Annual Report of Fixed Assets for 2017-2018 as prepared by the Inventory Control staff.
12. Mike Hughes and Matthew Fasig will request to make a pre-application for two grants from the Federal Emergency Management Agency to purchase properties that have

been impacted by flooding. The first grant is the Hazard Grant Mitigation Program covering seven properties with a County match of 12.5% or \$287,600. The second grant is the Flood Mitigation Assistance Grant covering three properties with a County match of 10% or \$82,850. Homeowners are given the option to participate in the grant and may withdraw at any time, up to closing, from selling their house.

13. Anthony Tuggle will present a General Fund budget amendment and transfer:

To provide funding for carpet, ductwork, mower engine and ice maker.

Increase Expend.:	101-57100-499 Other Supp. & Mat.	\$88,000
Decrease:	101-34640- -AGRI Committed for Ag & Natural Resources	\$88,000

To transfer funding for employees moving to the employment of UT from part-time status.

Increase Expend.:	101-57100-309 Cont. w/Gov't Ag.	\$29,145
Decrease Expend.:	101-57100-169 Part-time Personnel	\$29,145

14. Larry Farley will request authorization to apply for an Assistance to Firefighters grant in the amount of \$900,000 which requires a 10% match. The grant will be used to fund the replacement of self-contained breathing apparatus for Fire Rescue and volunteers countywide and communications.
15. Mayor Ketron will present a General Fund budget amendment to add funding for owners representation to the renovation of the former judicial building project. The funds will come from the development tax restricted fund balance and be transferred to the General Capital Projects Fund with the following amendment:

Increase Expend.:	101-99100-590 Trans. to Other Funds	\$56,000
Decrease:	101-34585 Restricted for Capital	\$56,000

16. Other Business